PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	20/10/22	Prepared by	Minish	Serial no.	9660
Supplier name	Sunil fastners			HO inward no.	
Firm/Company	GrPL	Project	Innopolis	HO received date	
PO/WO date	13/10/22	PO/WO No.	92908	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1027	14/10/22	1,133/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,133/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	112739	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,133/-
Amount E – PO / WO value:	1,133/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 OCT 2022			
Date		MINISH PARIKH			
Approval limit	Upto 20k	MANAGER PROCUREMENT Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH CREDIT

SUNIL FASTENERS

SF

DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9550555703, 9397044443

No. 1027
Date 14/10/22

M/s. GV Reserch Centers private Limited Secunderabad

Date ______ PO 92908/206331 Date ______

Party's GST No. 36AAHCG4562D1ZP Phone ______

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	10mm Spring washer	2Kgs	140/kg	280	00
	12mm Spring washer	2Kgs	140/kg	280	00
	10mm Washer	2Kgs	100/kg	200	00
	12m Washer	2Kgs	100/kg	200	00

INWARD
Inward No: 10241 Dt: 14/10/22
MRN No: 112739 Dt: 15/10/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd

SUMMIT SALES LLP
IN WARD
No: 160330
Date: 17/10/22
Sign:
R.R. DIST.

BANK DETAILS :

Kotak Mahendra Bank
A/c. No. : 3745107485
IFSC Code : KKBK0007529
Branch : R.P. Road, Secuderabad.

	Rs.	Ps.
TOTAL	960	00
SGST @ 9%	86.	40
CGST @ 9%	86	40
IGST @ 18%		
(+) P & F		20
GRAND TOTAL	1133	00

GSTIN : 36ACMPY8582F1ZR **State Code : 36**

1. Payment within ______ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

For SUNIL FASTENERS

Authorised Signatory

Requisition Form						
Company Name:	GVRC					
Site & Phase :	Innopolis	Date:	10.10.2022			
Unit No./Block No.		Time:	10:10			
Supplier:						
Material required before date:		Req. No.	206331			
		ID No.	80449			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD2845-Hardware-Washers-Spring Washer--10MMIDX16MMODX2.2MM-Packet — 140	2	0	2		
2	HARD6365-Hardware-Washers-Spring Washer--12MMIDX21.1MMODX2.5MM-Packet - 140	2	0	2	92 908	
3	HARD2641-Hardware-Washers-MS flat Washer--10MMIDX20MMODX2MM-Kgs - 100	2	0	2		
4	HARD9877-Hardware-Washers-MS flat Washer--12MMIDX20MMODX2.5MM-Kgs - 100k	2	0	2		
5						
6						
7						
8						
9						
10						
Remarks:	Towards cable vault fabrication purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	V.Akhil					
Approved By:	Mr.MAdhu					
Sign & Date:	10.10.2022					

Cab 6

APPROVED
14 OCT 2022
MINISH PARIKH
MANAGER PROCUREMENT

Purchase Order

 13-10-2022 5:01:32 PM

92908
11.10.22 11:08:40

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad·
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Sunil Fastners
5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003

GSTIN 36ACMPY8582F1ZR
9397044443 9397044443

Doc No	92908	206331
Doc Date	13-10-2022	
Quote No	NIL	
Quote Date	10-10-2022	
SupplyType	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	284500 - HARD-Hardware - Washers-Spring Washer- - 10MMIDX16MMODX2.2MM - Packet	2.00	140.00	0.00	18.00	330.40
2	636500 - HARD-Hardware - Washers-Spring Washer- - 12MMIDX21.1MMODX2.5MM - Packet	2.00	140.00	0.00	18.00	330.40
3	264100 - HARD-Hardware - Washers-MS flat Washer- - 10MMIDX20MMODX2MM - Kgs	2.00	100.00	0.00	18.00	236.00
4	987700 - HARD-Hardware - Washers-MS flat Washer- - 12MMIDX20MMODX2.5MM - Kgs	2.00	100.00	0.00	18.00	236.00
					Total Order Value . . .	**1,132.80**

Rupees : One Thousand One Hundred Thirty Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% Advance
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	1133/-by RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for cable vault fabrication purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

14/10/22

Name : ______________

Accepted the above Terms And Conditions
For *Sunil Fastners*

Name : ______________

Date : __/__/____