PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/10/22	Prepared by	Bashakar	Serial no.	9518
Supplier name	Ganesh Pulse Traders.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	7/10/22	PO/WO No.	92591	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	404	11/10/22	28,320-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	28,320-00

Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	112685	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	28,320-00
Amount E – PO / WO value:	28,320-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bashakar			
Sign:		APPROVED [signature]			
Date		17 OCT 2022			
Approval limit	Upto 20k	Above 20k P. PRABHAKAR SC MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GANESH TUBE TRADERS

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor

lair

Bill To :	
SUMMIT SALES LLP 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **404** Ref. No. : **92591** Invoice Date : **11-Oct-2022**
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Destination : Vehicle No. : E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**ARALDITE 500GMS**	350699	18 %	**40 NO**	600.00	NO		**24,000.00**
	CGST							**2,160.00**
	SGST							**2,160.00**
				Total:				**28,320.00**

INWARD
Inward No: 18842 Dt: 13/10/22
MRN No: 112685 Dt: 14/10/22
Received By: Sign:
SUMMIT SALES LLP

Total Amount In Words: **INR Twenty Eight Thousand Three Hundred Twenty Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
350699	24,000.00	9%	2,160.00	9%	2,160.00	4,320.00
Total	**24,000.00**		**2,160.00**		**2,160.00**	**4,320.00**

Tax Amount (in words) : **INR Four Thousand Three Hundred Twenty Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code : **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

SUMMIT SALES LLP R.R. DIST. IN WARD No: 100293 Date: 14/10/22 Sign:

For GANESH TUBE TRADERS

Authorised Signatory

XVIKING Matrix Finolex ASTRAL

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 07-10-2022 12:33:08 PM

92591
03.10.22 5:34:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders	**Doc No**	92591	170262
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc Date**	07-10-2022	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	30-09-2022	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	40.00	600.00	0.00	18.00	28,320.00
					Total Order Value . . .	**28,320.00**

Rupees : Twenty Eight Thousand Three Hundred Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/____

92821

Requisition Form					
Company Name:	SSLLP	Date:	30.09.2022		
Site & Phase :	SHLLP	Time:			
Unit No./Block No.					
Supplier:		Req. No.	170262		
Material required before date:		ID No.	80312		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	CHEM4746-Chemical-Araldite---450gms-Nos 92591	40	0	40	
2	PLUM5524-Plumbing-CPVC-Reducer Coupler--32X25MM-Nos	100	3	100	
3	PLUM3907-Plumbing-CPVC-Union---32MM-Nos 92589	80	3	80	
4					
5					
6					
7					
8				APPROVED BY	
9				30 SEP 2022	
10				SOHAM MODI MANAGING DIRECTOR	
Remarks:	For Stock Repleneshing Purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	Vanajakshi				
Approved By:	Prabhakar				
Sign & Date:					