PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/10/22	Prepared by	Baskar	Serial no.	9519
Supplier name	Overseas Hardware Stores cent...			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	29/9/22	PO/WO No.	92453	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0647	12/10	96,524-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	96,524-00
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	112696	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	96,524-00
Amount E – PO / WO value:	2,08,034-00
Amount F – Difference (A – E):	111,510-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	24/10
Remarks:	Part Delivery

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Baskar			
Sign:		APPROVED			
Date		17 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
GEN. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware

(ORIGINAL FOR RECIPIENT)

Invoice No. **OHTC/0647** Dated **12-Oct-22**
Ref. No.

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No.	Dispatch Doc No.	Delivery Note
92453-170250 29-Sep-22	Through : COLL BY YOUR REP	NIL dt. 12-Oct-22

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**DORSET SDORSS MORTISE HANDLE SET** *19MM DIA WITH LOCK & CYLINDER*	8302	**10.00 SET**	1,800.00	SET		**18,000.00**
2	**DORSET SS CYLINDERICAL LOCK ETTOSM(SS)**	8301	**20.00 Nos**	515.00	Nos		**10,300.00**
3	**DORSET SS BEARING HINGES HG1151SS - 4"**	8302	**200.00 Nos**	215.00	Nos		**43,000.00**
4	**SS MAGNETIC DOOR HOLDER**	8302	**100.00 Nos**	105.00	Nos		**10,500.00**
							81,800.00
	CGST						**7,362.00**
	SGST						**7,362.00**
	Total						**₹ 96,524.00**

INWARD
Inward No: 8844 Dt: 13/10/22
MRN No: 42688 Dt: 14/10/22
Received By: 112696 Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Ninety Six Thousand Five Hundred Twenty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8302	71,500.00	9%	6,435.00	9%	6,435.00	12,870.00
8301	10,300.00	9%	927.00	9%	927.00	1,854.00
9969		9%		9%		
Total	**81,800.00**		**7,362.00**		**7,362.00**	**14,724.00**

Tax Amount (in words) : **INR Fourteen Thousand Seven Hundred Twenty Four Only**

Company's GSTIN/UIN : **36AAAFO5758M1ZR**
Company's PAN : **AAAFO5758M**

SUMMIT SALES LLP IN WARD No: 00292 Date: 14/10/22 Sign:

for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAFO5758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

Purchase Order

 01-10-2022 15:11:14

92453
16.09.22 3:27:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Overseas Hardware &Tools Centre
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad

GSTIN 36AAAFO5758M1ZR
040-27800734 9989000633

Doc No	92453	170250
Doc Date	29-09-2022	
Quote No	Nil	
Quote Date	28-09-2022	
SupplyType	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	10.00	1,800.00	0.00	18.00	21,240.00
2	547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos 100 P	120.00	515.00	0.00	18.00	72,924.00
3	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos 200 P	400.00	215.00	0.00	18.00	101,480.00
4	647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	100.00	105.00	0.00	18.00	12,390.00
					Total Order Value . . .	**208,034.00**

Rupees : Two Lakh(s) Eight Thousand Thirty Four Only.

Terms and Conditions :-

Specification / Hardware is ~~derma~~ Dorset Brand

Payment Terms 50% advance balanceafter delivery

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Extra.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	0647	12/10	96524
2.			
3.			
4.			
5.			

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Rs. 1,04,017/-, by RTGS/NEFT, dated 03-10-22

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Summit Sales LLP*
Authorised Signatory

Name : ____

Accepted the above Terms And Conditions
For *Overseas Hardware &Tools Centre*

Name : ____

Date : __/__/____

Requisition Form						
Company Name:	SSLLP					
Site & Phase :	SHLLP	Date:	28.09.2022			
Supplier:		Time:	12:00			
Material required before date:		Req. No.	170250			
		ID No.	80161			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR1041-Doors-Panel door-2Panel --825Wx2075HMMx32MM-Nos 32x82	20	22	20		
2	DOOR1639-Doors-Panel door-2Panel --675Wx2075HMMx32MM-Nos 26x82	20	37	20		
3	HARD8541-Hardware-Mortise Lock--Dorset--Nos	10	13	10		
4	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos	120	0	120		
5	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos 92453	400	28	400		
6	HARD6478-Hardware-Magnetic door stopper----Nos	100	58	100		
7	DOOR3345-Doors-Panel door-2Panel --975Wx2025HMMx32MM-Nos 38x80	10	10	10		
8						
9						
10						
Remarks:	For Stock Replanish purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	P.Ramya					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED
30 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
28 SEP 2022
SOHAM MODI
MANAGING DIRECTOR