PURCHASE DIVISION
Advice for approval for credit to supplier

(C)

Date:	17/10/22	Prepared by	Manoj	Serial no.	9487
Supplier name	SSLup			HO inward no.	
Firm/Company	MRPlup	Project	NGH	HO received date	
PO/WO date	10/10/22	PO/WO No.	92757	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26324	12/10/22	6,835.56/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,835.56/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112610	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,836/-
Amount E – PO / WO value:	6,836/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	17/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	26324
Modi Realty Pocharam LLP	Invoice Date.	12-10-2022
Nilgiri Heights, Pocharam, 500088	PO No.	92757
	PO Date.	10-10-2022
	Req ID	80457
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	10-10-2022
	Loc Req No	182243

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	547600 - HARD-Hardware - Cylinderacal	83014090	5	589.05	2,945.25	18	530.14
2	205800 - HARD-Hardware - SS Hinges-Per 1	83021010	12	237.30	2,847.60	18	512.58
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,792.85	1,042.72
	521.36	521.36	Total Invoice Amount	6,835.56	

Rupees : Six Thousand Eight Hundred Thirty Five and Paise Fifty Six Only.

SUMMIT SALES LLP
IN WARD
No: 100178
Date: 12/10/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-10-2022 16:26:12

92757
03.10.22 5:43:28

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	92757	182243
	Doc Date	10-10-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	5.00	589.05	0.00	18.00	3,475.40
2	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	12.00	237.30	0.00	18.00	3,360.17
				Total Order Value . . .		**6,835.56**

Rupees : Six Thousand Eight Hundred Thirty Five and Paise Fifty Six Only.

Terms and Conditions :-

Specification /	Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for A-Block 1st floor duct doors purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Veeranjy 10/10/22

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	10-10-2022			
Site & Phase :	NGH	Time:	15.10			
Unit No./Block No.	Block - A - 1st Floor Duct Doors					
Supplier:		Req. No.	182243			
Material required before date:	11-10-2022	ID No.	80457			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos 92757	5	0	5		
2	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	12	0	12		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Block - A - 1st Floor Duct Doors purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vijay Raj		APPROVED			
Approved By:			10 OCT 2022			
Sign & Date:	10-10-2022		P. VENKATESHWARLU MANAGER PURCHASE			

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty Pocharam LLP

Site: NGh Pocharam Hyd

DC No.	5103
Date	11/10/22
Vehicle No.	TS 10 UB 3123
P.O. / W.O. No.	92757
P.O. / W.O. Date	10/10/22

Sl. No.	PARTICULARS	Quantity
1	Cylindrical Lock	
2	SS hinges	5 Nos
3		12 Nos
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16	INWARD	
17	Inward No: 11946 Dt: 11/10/22	
18	MRN No: 112610 Dt: 12/10/22	
19	Received By: Brahma Sign: Mohan NILGIRI HEIGHTS	
20		
		17 Nos

GSTIN : 36ABIFM1836H1Z7

Received the above materials in good condition.

SUMMIT SALES LLP IN WARD No: 83447 Date: 13/10/24 Sign: R.R. DIST.

For **SUMMIT SALES LLP**

Received by : Nandan

Stamp: P.M

Date : 11/10

Authorised Signatory