PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	18/10/22	Prepared by	Ramya	Serial no.	9508
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCS	Project	Ramky selenia	HO received date	
PO/WO date	28/09/22	PO/WO No.	92363	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26401	14/10/22	10,526/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,526/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,526/-
Amount E – PO / WO value:	10,526/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	(signature)				
Date	18/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Consultancy Service Ramky Selenium, Hyderabad	Invoice No.	26401
	Invoice Date.	14-10-2022
	PO No.	92363
	PO Date.	28-09-2022
	Req ID	80065
GSTIN : 36 PAN	Req Date	26-09-2022
	Loc Req No	198046

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	429400 - TLFL-Tiles - Floor	69072100	20	446.00	8,920.00	18	1,605.60
	14 boxes						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	8,920.00		1,605.60
	802.80	802.80	Total Invoice Amount	10,525.60		

Rupees : Ten Thousand Five Hundred Twenty Five and Paise Sixty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 100302 Date: 19/10/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 13-10-2022 5:35:12 PM

92363
16.09.22 3:01:08

From Company :	**Mody Consultancy Services** 5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003. G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	92363	198046
	Doc Date	28-09-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	429400 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Biblios - 600X600mm - sqm *14 boxes*	20.00	446.00	0.00	18.00	10,525.60
					Total Order Value . . .	**10,525.60**

Rupees : Ten Thousand Five Hundred Twenty Five and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Ramky Selenium Ramky Selenium Phone. .
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for ramky selinium 5 th floor purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.

For ***Mody Consultancy Services***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Contact - -

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Maly Consultancy Services

Site: Ramky Selenium

DC No.	: 5023
Date	: 29/09/2022
Vehicle No.	: TS10UA9758
P.O. / W.O. No.	: 92363
P.O. / W.O. Date	: 28/09/2022

Sl. No.	PARTICULARS	Quantity
1	Vitrified Bibliös 600mm x 600mm	10 Sqm
2		
3	(7 Boxes)	
4		
5		
6		
7		
8		
9		
10	Material Received.	
11		
12		
13		
14		
15		
16		
17		
18		
19		10 sqm
20		

GSTIN :

Received the above materials in good condition.

Received by : Samee

Stamp:

Date : 29/09/2022

For SUMMIT SALES LLP

Authorised Signatory

Requisition Form

Company Name:	MCS	Date:	26-09-022			
Site & Phase :	Ramky selinium	Time:	12:22			
Unit No./Block No.	Tower -B 5th floor					
Supplier:		Req. No	198046			
Material required before date:	urjent	ID No.	80065			
S No	Item	Qty required	Qty Available at site	Order Qty	Inward No	
1	ELEC7390-Electrical-Exhaust Fan--Siracco-225X225MM-Nos	3		0	3	
2	TLFL4294-Tiles-Floor Tiles-Vitrified-Nitco-Biblios-600X600MM-sqm 92363	[illegible]		0	7	
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: above order for Ramky selinium 5th floor purpose.

	Engineer	Project Manager	Purchase
Prepared By:	Meenakshi. N		
Approved By:			
Sign & Date:	26/09/22	APPROVED BY 26 SEP 2022 SOHAM MODI MANAGING DIRECTOR	APPROVED 29 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE