PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/10/22	Prepared by	Prabhakar	Serial no.	9577
Supplier name	Reflections Electricals Pvt. Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	10/09/22	PO/WO No.	91771	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2354	22/09	14,337-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,337-00
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	112100	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,337-00
Amount E – PO / WO value:	36,525.72
Amount F – Difference (A – E):	21,189-00
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		18 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED P. PRABHAKAR Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

DELIVERY CHALLAN

REFLECTIONS
ELECTRICALS PVT. LTD.
Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP
Site: Chevlapally
Hyderabad

Date: 22/09/22 No.: 527

Invoice No.......................No.of Cases ....Date....................Way Bill No..........................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc No: 91771/170165 dt 10/09/22				
1	B3900 Blanking Plates	900	Nos		Invoice No: 2354 dt 22/09/22

INWARD
Inward No: 8744 Dt: 23/9/22
MRN No: 112100 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
INWARD
No: 83529
Date: 18/10/22
Sign:
R.R. DIST.

Received the above material in Good condition

Received by

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2354**	Dated **22-Sep-2022**
	Delivery Note **527**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **2354 dt. 22-Sep-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **91771/170165**	Dated **10-Sep-2022**
	Dispatch Doc No.	Delivery Note Date **22-Sep-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Blaking Plate B3900**	853810	18 %	**900.0000 nos**	13.50	nos	**12,150.00**
	OUTPUT CGST						**1,093.50**
	OUTPUT SGST						**1,093.50**
	Total			**900.0000 nos**			**₹ 14,337.00**

INWARD
Inward No: 18744 Dt: 23/9/22
MRN No: 112100 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 100429
Date: 18/10/22
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR Fourteen Thousand Three Hundred Thirty Seven Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853810	12,150.00	9%	1,093.50	9%	1,093.50	2,187.00
Total	**12,150.00**		**1,093.50**		**1,093.50**	**2,187.00**

Tax Amount (in words) : **INR Two Thousand One Hundred Eighty Seven Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

 10-09-2022 3:42:10 PM

Purchase Order

91771
01.09.22 11:03:14
Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	91771	170165
Doc Date	10-09-2022	
Quote No	NIL	
Quote Date	07-09-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	100.00	310.00	70.00	18.00	10,974.00
2	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	48.00	660.00	70.00	18.00	11,214.72
3	542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	900.00	45.00	70.00	18.00	14,337.00
					Total Order Value . . .	**36,525.72**

Rupees : Thirty Six Thousand Five Hundred Twenty Five and Paise Seventy Two Only.

<u>Terms and Conditions :-</u>

Specification / All items shall be of 'Wipro' brand,
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Day.
Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra
Penality For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty 10 years warranty.
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replenishing purpose
Completion Date Nil
Measurment Nil
Security Nil
Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	2219	14/09	22,189
2.	2354	22/09	14,337
3.			
4.			
5.			

For *Summit Sales LLP*
Authorised Signatory
Veerush 12/09/22
Name : ____________

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*
Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	07.09.2022			
Site & Phase :	SHLLP	Time:	11:00			
Unit No./Block No.						
Supplier:		Req. No.	170165			
Material required before date:		ID No.	79559			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELSW5228-Electrical-Socket--Wipro NW-16amps-Nos	100	200	100		
2	ELSW2741-Electrical-Fan Dimmer--Wipro NW--Nos 91771	48	286	48		
3	ELSW5426-Electrical-Switch Blank Plate--Wipro NW--Nos	900	3144	900		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi		APPROVED			APPROVED BY
Approved By:	Prabhakar		12 SEP 2022			07 SEP 2022
Sign & Date:			P. VENKATESHWARLU MANAGER PURCHASE			SOHAM MODI MANAGING DIRECTOR