

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 18/10/22		Prepared by: [Signature]		Serial no. 9570	
Supplier name: Sherbham Enterprises				HO inward no.	
Firm/Company: 8824P		Project: 8824P		HO received date	
PO/WO date: 9/10		PO/WO No. 92699		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2592	11/10	34,550.00	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 34,550.00

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 112613	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 34,550.00

Amount E – PO / WO value: 34,550.00

Amount F – Difference (A – E): —

Quantity received as per PO / WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 24/10

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date:					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

18 OCT 2022

Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Ph : (O) : 66318150
: 66568151
: 66568150



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/2592

Date : 11-Oct-22

P.O. No. 92699 // 170264

Date: 1-Oct-22

Reverse Charge (Y/N) : No

D.C. No. :

Date :

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3 & 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

[illegible]

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1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.

4. Cheque return Charges Rs. 500/-

5. Bank Details : **PUNJAB NATIONAL BANK**, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**



Purchase Order

Page(s) 1 Of 1

09-10-2022 12:19:44 PM

Orig



03.10.22 5:38:38

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises

5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

GSTIN 36AELFS6374J1ZC

6656-8151..

040-66318150/23468151

9849153774

Doc No 92699 170264**Doc Date** 09-10-2022**Quote No** NIL**Quote Date** 08-10-2022**SupplyType** Supply**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 223600 - ELCA-Electrical - Cat 6 cable--Dlink - 305mtrs - Bundles	4.00	7,320.00	0.00	18.00	34,550.40
Total Order Value . . .					34,550.40

Rupees : Thirty Four Thousand Five Hundred Fifty and Paise Fourty Only.

Terms and Conditions :-**Specification /** All items shall be of sudhakar brand/company**Payment Terms** After Delivery & Production of bill**Tax** GST included in the above prices**Delivery Date** With in 4 days**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** NIL**Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'emailed
on
10/10For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Date : __/__/__

Requisition Form							
Company Name:		SSLLP		Date:		8.10.22	
Site & Phase :		SHLLP		Time:		11:48	
Unit No./Block No.							
Supplier:				Req. No.		170264	
Material required before date:				ID No.		80391	
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELCA2236-Electrical-Cat 6 cable-D link- 305mtrs-Bundles	4	4	1	4		
2	ELCW1811-Electrical-Copper Wire-Yellow color-Gloster-1SqMMX90mtrs-Bundles	96	0	0	96		
3	ELCW6880-Electrical-Copper Wire-Black Color-Gloster-1SqMMX90mtrs-Bundles	80	0	0	80		
4	ELCW9975-Electrical-Copper Wire-Red Color-Gloster-1SqMMX90mtrs-Bundles	32	13	13	32		
5	ELCW7702-Electrical-Copper Wire-Green Color-Gloster-1SqMMX90mtrs-Bundles	32	14	14	32		
6	ELCW9448-Electrical-Copper Wire-Yellow color-Gloster-2.5SqMMX90mtrs-Bundles	48	13	13	48		
7	ELCW6829-Electrical-Copper Wire-Black Color-Gloster-2.5SqMMX90mtrs-Bundles	48	18	18	48		
8	ELCW9836-Electrical-Copper Wire-Green Color-Gloster-2.5SqMMX90mtrs-Bundles	32	2	2	32		
9	ELCW7370-Electrical-Copper Wire-Blue Color-Gloster-4SqMMX90mtrs-Bundles	42	7	7	42		
10	ELCW8650-Electrical-Copper Wire-Black Color-Gloster-4SqMMX90mtrs-Bundles	42	5	5	42		
Remarks:		For Stock Replenishing purpose.					
Prepared By:		Engineer		Project Manager		Purchase	
Approved By:		P.sneha				MD	
Sign & Date:		P.Prabhakar					

APPROVED BY
08 OCT 2022
SOHAM MODI
MANAGING DIRECTOR