PURCHASE DIVISION
Advice for approval for credit to supplier

| Date: | 18/10/22 | Prepared by | Bhaskar | Serial no. | 9563 |
|---|---|---|---|---|---|
| Supplier name | Rajdhani Tiles Company. | | | HO inward no. | |
| Firm/Company | RCLLP | Project | RHLLP | HO received date | |
| PO/WO date | 28/09/22 | PO/WO No. | 92338 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 048 | 8/10 | 3,30,400-00 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 3,30,400-00 |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: | Proof of delivery matches MRN ☑ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | |
| Amount C –Other Debits : | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,30,400-00 |
| Amount E – PO / WO value: | 3,30,400-00 |
| Amount F – Difference (A – E): | |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 24/10 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Bhaskar | | | |
| Sign: | | | | | |
| Date | | 18 OCT 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

CASH / CREDIT

✆ : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

## MARBLES & GRANITE

**Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles**

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

No 048 [redacted]

**GSTIN : 36AAPPU3108E1ZM**

**Invoice No.**

Date : 8/10/2022

| Billed to: | |
|---|---|
| Name : Summit Sales LLP | Party GSTIN : 36ACQFS2044C1Z7 |
| Address : Cherapally | Mode of Supply (Transportation) |
| Hyderabad | Place of Supply : Cherapally |
| | P.O. No. : 92338 |
| State : Telangana Code : 36 | State Code : **TELANGANA - 36** |
| | Vehicle No. TS12UA4784 |

| S.No. | DESCRIPTION | HSN/SAC | QTY. | RATE | UNIT PRICE | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|---|
| 1) | Tan Brown Granite | 6802 | 5000 | 56 | sft | 2,80,000 |
| | way Bill No 131537993609 | | | | | |

SUMMIT SALES LLP
IN WARD
No: 10097
Date: 12/10/22
Sign:
R.R. DIST.

| | | |
|---|---|---|
| Electronic Reference Number : | Total Taxable Value | 2,80,000 |
| Rupees in words Three Lakhs Thirty Thousand and Four Hundred only | CGST @ 9 % | 25,200 |
| | SGST @ 9 % | 25,200 |
| | IGST @ — % | — |
| | (Subject to Reverse Charges) | — |
| | **GRAND TOTAL** | 3,30,400 |

**BANK DETAILS**

**Bank Name : ICICI BANK**
**Account No. : 131805500546**
**IFSC Code : ICIC0001318** **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within ..................days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

**Receiver's Signature with Seal**

© : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. Summit Sales
Cherlapally

No. : 159
Date : 08/10/2022
Order No. : 92338
Vehicle No. TS12UA4784

| S.NO. | PARTICULARS | QTY. | RATE | AMOUNT Rs. Ps. |
|---|---|---|---|---|
| 1) | Tan Brown Granite | | | |
| | 5006.87 | | | |
| | | | TOTAL | |

IN WARD
Inward No: 10218
MRN No:
Received By:
Dt: 8/10/22
Dt:
Sign:
SSLLP-SOV

SUMMIT SALES LLP
IN WARD
No: 83385
Date: 10/10/24
Sign:
R.R. DIST.

Goods once sold will not be taken back

Thank you E. & O.E. Signature

# MEASUREMENT LIST

081

Party's Name : Summit Sales Date 08/10/22

Address : Cherapally DO NO!- 92338

| S.No. | Size | SFT | S.No. | Size | SFT |
|---|---|---|---|---|---|
| 1 | 92 X34 | 21.72 | 21 | 122X39 | 33.04 |
| 2 | 92 X36 | 23.90 | 22 | 122X39 | 33.04 |
| 3 | 92X36 | 23 | 23 | 122X39 | 33.04 |
| 4 | 93X37 | 23.90 | 24 | 123X39 | 33.31 |
| 5 | 77X36 | 19.25 | 25 | 123X39 | 33.31 |
| 6 | 82X36 | 20.50 | 26 | 123X39 | 33.31 |
| 7 | 83X36 | 20.75 | 27 | 116X39 | 31.42 |
| 8 | 80X36 | 20 | 28 | 122X39 | 33.04 |
| 9 | 107X35 | 26.01 | 29 | 118X39 | 31.96 |
| 10 | 125X39 | 33.85 | 30 | 118X39 | 31.96 |
| 11 | 125 x39 | 33.85 | 31 | 115X39 | 31.15 |
| 12 | 123X39 | 33.31 | 32 | 118X39 | 31.96 |
| 13 | 125X39 | 33.85 | 33 | 118X39 | 31.96 |
| 14 | 125X39 | 33.85 | 34 | 118X39 | 31.96 |
| 15 | 125X39 | 33.85 | 35 | 118x39 | 31.96 |
| 16 | 118X39 | 31.96 | 36 | 121 X39 | 32.77 |
| 17 | 120X39 | 32.50 | 37 | 121 X39 | 32.77 |
| 18 | 120X39 | 32.50 | 38 | 121 X39 | 32.77 |
| 19 | 121X39 | 32.77 | 39 | 121 X39 | 32.77 |
| 20 | 121X39 | 32.77 | 40 | 121 X36 | 30.25 |
| | TOTAL | 563.19 | | TOTAL | |

1210.94

# MEASUREMENT LIST

082

Party's Name : Summit Silys LLP    Date 08/04/2022

Address : Charlapally    PO NO:-92338

| S.No. | Size | SFT | S.No. | Size | SFT |
|---|---|---|---|---|---|
| 1 | 120X36 | 30 | 21 | 136X39 | 36.83 |
| 2 | 121X36 | 30.25 | 22 | 136X39 | 36.83 |
| 3 | 121X36 | 30.25 | 23 | 136X39 | 36.83 |
| 4 | 121X36 | 30.25 | 24 | 136X39 | 36.83 |
| 5 | 121X36 | 30.25 | 25 | 136X39 | 36.83 |
| 6 | 121X36 | 30.25 | 26 | 72X36 | 18 |
| 7 | 121X36 | 30.25 | 27 | 90X36 | 22.50 |
| 8 | 121X36 | 30.25 | 28 | 121X39 | 32.77 |
| 9 | 85X38. | 22.43 | 29 | 121X39 | 32.77 |
| 10 | 110X38. | 29.03 | 30 | 124X39 | 33.58 |
| 11 | 110X38. | 29.03 | 31 | 124X39 | 33.58 |
| 12 | 110X38 | 29.03 | 32 | 124X39 | 33.58 |
| 13 | 110X40. | 30.56 | 33 | 124X39 | 33.58 |
| 14 | 110X40 | 30.56 | 34 | 124X39 | 33.58 |
| 15 | 110X40 | 30.56 | 35 | 124X39 | 33.58 |
| 16 | 110X40 | 30.56 | 36 | 105X39 | 28.44 |
| 17 | 110X40 | 30.56 | 37 | 112X39 | 30.33 |
| 18 | 132X36 | 33. | 38 | 112X39 | 30.33 |
| 19 | 133X37 | 34.17 | 39 | 112X39 | 30.33 |
| 20 | 136X39 | 36.83 | 40 | 112X39 | 30.33 |
| | TOTAL | 608.07 | | TOTAL | |

1249.50

# MEASUREMENT LIST

083

Party's Name: Summit Spice Ug  Date: 08/10/2022

Address: Cherlapally  DO NO:- 92338

| S.No. | Size | SFT | S.No. | Size | SFT |
|---|---|---|---|---|---|
| 1 | 112x39 | 32.77 | 21 | 120 x 39 | 32.50 |
| 2 | 81 x 39 | 21.94 | 22 | 120 x 39 | 32.50 |
| 3 | 117x39 | 31.69 | 23 | 120x39 | 32.50 |
| 4 | 97x39 | 26.27 | 24 | 120 x 39 | 32.50 |
| 5 | 119x39 | 32.23 | 25 | 120x39 | 32.50 |
| 6 | 119x39 | 32.23 | 26 | 101x39 | 27.35 |
| 7 | 119x39 | 32.23 | 27 | 107 x 39 | 28.98 |
| 8 | 119x39 | 32.23 | 28 | 108 x 39 | 29.25 |
| 9 | 119x39 | 32.23 | 29 | 108 x 39 | 29.25 |
| 10 | 119x39 | 32.23 | 30 | 105x39 | 28.44 |
| 11 | 119x39 | 32.33 | 31 | 109x39 | 29.52 |
| 12 | 119x39 | 32.33 | 32 | 109x39 | 29.52 |
| 13 | 119x39 | 32.33 | 33 | 109 x 36 | 29.52 |
| 14 | 87x39 | 23.56 | 34 | 87x 36 | 21.75 |
| 15 | 119x39 | 32.23 | 35 | 77x40 | 21.39 |
| 16 | 117x39 | 31.69 | 36 | 125x39 | 33.85 |
| 17 | 118x39 | 31.96 | 37 | 125x39 | 33.85 |
| 18 | 118x39 | 31.96 | 38 | 125x39 | 33.85 |
| 19 | 118x39 | 31.96 | 39 | 125x39 | 33.85 |
| 20 | 99x39 | 26.81 | 40 | 125x39 | 33.85 |
| | TOTAL | 612.91 | | TOTAL | |

1007.24

~~1007.24~~

# MEASUREMENT LIST

084 Party's Name : Summit Sale Up Date 08/10/22

Address : Charllapally PO NOOK-92338

| S.No. | Size | SFT | S.No. | Size | SFT |
|---|---|---|---|---|---|
| 1 | 125X39 | 33.85 | 21 | | |
| 2 | 111X39 | 30.06 | 22 | | |
| 3 | 121X36 | 30.25 | 23 | | |
| 4 | | 1313.79 | 24 | | |
| 5 | | | 25 | | |
| 6 | | | 26 | | |
| 7 | | | 27 | | |
| 8 | Total :- | 5006.87 | 28 | | |
| 9 | | | 29 | | |
| 10 | | | 30 | | |
| 11 | | | 31 | | |
| 12 | | | 32 | | |
| 13 | | | 33 | | |
| 14 | | | 34 | | |
| 15 | | | 35 | | |
| 16 | | | 36 | | |
| 17 | | | 37 | | |
| 18 | | | 38 | | |
| 19 | | | 39 | | |
| 20 | | | 40 | | |
| | TOTAL | | | TOTAL | |

# Purchase Order

 29-09-2022 11:32:06 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Rajadhani Tiles Company | **Doc No** | 92338 | 170241 |
| #Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist. | **Doc Date** | 28-09-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AAPPU3108E1ZM | **Quote Date** | 26-10-2021 | |
| 9848525411 | **SupplyType** | Supply | |

**Kind Attn : Mr. U.S. Mishra**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>*Height 39" & Length 9'6" above* | 5,000.00 | 56.00 | 0.00 | 18.00 | 330,400.00 |
| | | | | | **Total Order Value . . .** | **330,400.00** |

Rupees : Three Lakh(s) Thirty Thousand Four Hundred Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 18mm thickness slabs. The above rates only for material supply. |
| **Payment Terms** | 50% as advance & balance 50% after delivery of all materials. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 2days. |
| **Delivery Location** | SSLLP-SOV<br>Cherlapally, Behind Kingston PG Collage, Hyderabad<br>Phone. 9618244433 - Mr. Hemendra |
| **Penality For Delay** | Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills. |
| **Transportation** | Included. |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 165,200/- advance to be pay vide cheque no. , dtd. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose. Loading & Unloading charges included in above price. |
| **Completion Date** | Nil |
| **Measurment** | Payment willl be made as the measurements noted upon received material |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *Summit Sales LLP*

Authorised Signatory Venu 29/09/22

Accepted the above Terms And Conditions

For *Rajadhani Tiles Company*

Name : ____________ Name : ____________ Date : __/__/____

# Estimate/Draft PO

 28-09-2022 12:25:01

92338
16.09.22 3:01:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Rajadhani Tiles Company<br>#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist. | **Doc No** | 92338 | 170241 |
| | **Doc Date** | 28-09-2022 | |
| **GSTIN** 36AAPPU3108E1ZM | **Quote No** | Nil | |
| | **Quote Date** | 26-10-2021 | |
| 9848525411 | **SupplyType** | Supply | |

**Kind Attn : Mr. U.S. Mishra**

Estimate/Draft PO for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>*Height 39" & Length 9'6" above* | 5,000.00 | 56.00 | 0.00 | 18.00 | 330,400.00 |
| | | | | **Total Order Value . . .** | | **330,400.00** |

Rupees : Three Lakh(s) Thirty Thousand Four Hundred Only

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 18mm thickness slabs. The above rates only for material supply. |
| **Payment Terms** | 50% as advance & balance 50% after delivery of all materials. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 2days. |
| **Delivery Location** | SSLLP-SOV<br>Cherlapally, Behind Kingston PG Collage, Hyderabad<br>Phone. 9618244433 - Mr. Hemendra |
| **Penality For Delay** | Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills. |
| **Transportation** | Included. |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 165,200/- advance to be pay vide cheque no. , dtd. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose. Loading & Unloading charges included in above price. |
| **Completion Date** | Nil |
| **Measurment** | Payment willl be made as the measurements noted upon received material |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

APPROVED BY
28 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Rajadhani Tiles Company*

Name : ____________

Date : __/__/____

| Requisition Form | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | SSLLP | Date: | 26.09.2022 | | | |
| Site & Phase : | SSLLP-SOV | Time: | 12:00 | | | |
| Supplier: | | Req. No. | 170241 | | | |
| Material required before | | ID No. | 80099 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | BUIL3655-Building Material-Tan Brown Granite---975WX2850LX19MM-Sft | 5000 | 0 | 5000 | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | 92338 | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Stock repleneshing purpose. | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Mounika | | | | | |
| Approved By: | Prabhakar | | | | | |
| Sign & Date: | | | | | | |

APPROVED BY
28 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
26 SEP 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE