PURCHASE DIVISION
Advice for approval for credit to supplier

(C)

Date:	18/10/22	Prepared by	Monu	Serial no.	9505
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	21/9/22	PO/WO No.	92145	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26443	17/10/22	36,165/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	36,165/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	11284	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	36,165/-
Amount E – PO / WO value:	93,149/-
Amount F – Difference (A – E):	56,984/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monu	Venkatesh			
Sign:	Monu	APPROVED [signature] 18 OCT 2022 VENKATESHWARAN MANAGER PURCHASE			
Date	18/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 **ORIGINAL INVOICE**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	26443
Modi Properties Private Limited,.	Invoice Date.	17-10-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	92145
	PO Date.	21-09-2022
	Req ID	79900
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	20-09-2022
	Loc Req No	178766

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	181100 - ELCW-Electrical - Copper Wire-Yellow	85446020	12	888.00	10,656.00	18	1,918.08
2	688000 - ELCW-Electrical - Copper Wire-Black	85446020	8	888.00	7,104.00	18	1,278.72
3	737000 - ELCW-Electrical - Copper Wire-Blue	85446020	2	3122.00	6,244.00	18	1,123.92
4	865000 - ELCW-Electrical - Copper Wire-Black	85446020	2	3122.00	6,244.00	18	1,123.92
5	468000 - ELCD-Electrical - Insulation tapes-- - 20nos	85469090	40	10.00	400.00	18	72.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	30,648.00		5,516.64
	2,758.32	2,758.32	Total Invoice Amount	36,164.64		

Rupees : Thirty Six Thousand One Hundred Sixty Four and Paise Sixty Four Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 10059 Date: 19/10 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory