PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/10/22	Prepared by	Prabhakar	Serial no.	9571
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	9/10	PO/WO No.	92698	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2612	12/10	2931-00	☑ Yes ☐ No
2.	2593	11/10	1,60,674-00	☑ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,63,605-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 112641, 112607 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,63,605-00
Amount E – PO / WO value:	1,63,600-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/10
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED (signature)			
Date		18 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/2612	Date : 12-Oct-22	P.O. No. : PO NO : 92698 // 170265	Date : 12-Oct-22
Reverse Charge (Y/N) : No		D.C. No. : BY MAIL	Date : 12-Oct-22
State : Telangana	State Code : 36	Vehicle No. : AP28V0894	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 8M METAL BOX	85381010	40.00 NOS.	62.10	2,484.00
				2,484.00
CGST TAX 9 %				223.56
SGST TAX 9%				223.56
ROUNDED				(-)0.12
				2,931.00

SUMMIT SALES LLP
INWARD
No: 100226
Date: 13/10/22
Sign:
R.R. DIST.

INWARD
Inward No: 18835 Dt: 12/10/22
MRN No: 112641 Dt: 13/10/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Two Thousand Nine Hundred Thirty One Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/2593 **Date :** 11-Oct-22
P.O. No. 92698 // 170265 Date 11-Oct-22
Reverse Charge (Y/N) : No
D.C. No. : Date :
State : Telangana State Code : 36
Vehicle No. : E-Way Bill No. 1515 3936 3356

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	Finolex R.G.6 T.V Wire	85446090	14 COILS	1,700.00	23,800.00
2	7/20 SERVICE WIRE	85446090	1,000 METER	18.50	18,500.00
3	2515 SUDHAKAR 25MM x 1.5MM PVC PIPE	39172310	700.00 NOS	84.25	58,975.00
4	2512 SUDHAKAR 25MM X 1.2MM PVC PIPE	39172310	150.00 NOS	66.73	10,009.00
5	25SB SUDHAKAR 25MM X 1.5MM PVC BENDS	39174000	500.00 NOS	8.25	4,125.00
6	25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY	39174000	120.00 NOS	35.80	4,296.00
7	25SJ SUDHAKAR 25MM PVC J.BOX	39174000	360.00 NOS	25.97	9,349.00
8	PVC FAN BOX	39174000	100.00 NOS	22.50	2,250.00
9	INSULATION TAPES	85469090	540.00 NOS	9.00	4,860.00
					1,36,164.00
	CGST TAX 9 %				12,254.76
	SGST TAX 9%				12,254.76
	ROUNDED				0.48
					1,60,674.00

SUMMIT SALES LLP
IN WARD
No: 100227
Date: 13/10/22
Sign:
R.R. DIST.

INWARD
Inward No: 8830 Dt: 11/10/22
MRN No: 112607 Dt: 12/10/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees One Lakh Sixty Thousand Six Hundred Seventy Four Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**
SHUBHAM ENTERPRISES

Purchase Order

 09-10-2022 1:10:13 PM Or

92698
03.10.22 5:38:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Shubham Enterprises		**Doc No**	92698	170265
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003		**Doc Date**	09-10-2022	
		Quote No	NIL	
GSTIN 36AELFS6374J1ZC	6656-8151..	**Quote Date**	08-10-2022	
040-66318150/23468151	9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	300700 - ELCO-Electrical - Co-Axial Cable-RG 6 TV Cable-Finolex - 100mtr - Bundles	14.00	1,700.00	0.00	18.00	28,084.00
2	802400 - ELSW-Electrical - Al service wire -4 mm-South Kimg - 90mtrs - Bundles	1,000.00	18.50	0.00	18.00	21,830.00
3	422000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.5mm - Nos	700.00	191.46	56.00	18.00	69,584.22
4	359000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.2mm - Nos	150.00	151.65	56.00	18.00	11,810.50
5	198000 - ELCD-Electrical - Conducting Bends -PVC- - 25X1.5mm - Nos	500.00	18.76	56.00	18.00	4,870.10
6	917500 - ELCD-Electrical - Deep box -PVC- - 25mm - Nos	120.00	81.36	56.00	18.00	5,069.05
7	272500 - ELCD-Electrical - Junction box -PVC- - 25mm - Nos	360.00	59.02	56.00	18.00	11,031.55
8	889300 - ELCD-Electrical - Fan box -PVC- - 25mm - Nos	100.00	22.50	0.00	18.00	2,655.00
9	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	540.00	9.00	0.00	18.00	5,734.80
10	898000 - ELCD-Electrical - Metal Box-- - 8Way - Nos	40.00	138.00	55.00	18.00	2,931.12
				Total Order Value . . .		**163,600.34**

Rupees : One Lakh(s) Sixty Three Thousand Six Hundred and Paise Thirty Four Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP
	Cherlapally,Behind Kingston PG college, Hyderabad
	Phone. 9618244433, Hamendra
Penality For Delay	Nil

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☑ Replenishing SSLLP stock
- ☐ Other

For ***Summit Sales LLP***

Authorised Signatory

Name :

APPROVED BY
10 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

Name :

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Date : __/__/____

Purchase Order

 09-10-2022 1:10:13 PM Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	8.10.22			
Site & Phase :	SHLLP	Time:	11:48			
Unit No./Block No.						
Supplier:		Req. No.	170265			
Material required before date:		ID No.	80392			

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELCO3007-Electrical-Co-Axial Cable-RG 6 TV Cable-Finolex- 100mtr-Bundles	14	10	14		
2	ELSW8024-Electrical-Al service wire -4 mm-South Kimg-90mtrs-Bundles	1000	1100	1000		
3	ELCD4220-Electrical-Conducting Pipe -PVC--25X1.5MM-Nos	700	295	80		
4	ELCD3590-Electrical-Conducting Pipe -PVC--25X1.2MM-Nos 92698	150	609	32		
5	ELCD1980-Electrical-Conducting Bends -PVC--25X1.5MM-Nos	500	967	32		
6	ELCD9175-Electrical-Deep box -PVC--25MM-Nos	120	664	48		
7	ELCD2725-Electrical-Junction box -PVC--25MM-Nos	360	626	48		
8	ELCD8893-Electrical-Fan box -PVC--25MM-Nos	100	81	32		
9	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	540	90	42		
10	ELCD8980-Electrical-Metal Box---8Way-Nos	40	125	42		
Remarks:	For Stock Repleneshing purpose.					

	Engineer	Project Manager		Purchase		MD
Prepared By:	P.sneha					
Approved By:	P.Prabhakar					
Sign & Date:						

APPROVED BY
08 OCT 2022
SOHAM MODI
MANAGING DIRECTOR