

Villa Orchids LLP

5-4-187/3&4, II floor, MG Road,
Secunderabad – 500 003.
Phone: +91-40-66335551

To,
The Additional Commissioner of Central t,
Secunderabad GST Commissionerate,
GST Bhawan, L.B. Stadium Road,
Basheerbagh, Hyderabad-500004.

Dear Sir,

Date: 14.10.2022

o/c

Sub: Request for adjournment of personal hearing scheduled on 14.10.2022

Ref: Show Cause Notice C. No. V/01/GST/78/2020-GR.12//CIR-I dated
05.01.2022.

Personal hearing Notice vide OR. No: 40/2021-22-Sec-Adjn-ADC(GST)
dated 26.09.2022

1. We are in receipt of the above referred personal hearing intimation informing us the
hearing is scheduled on 14.10.2022 at 12:00 PM.

2. In this regard, we wish to bring to your notice that the authorized representative is busy
with some professional assignments and therefore unable to attend the personal hearing.

In this regard, we humbly request your good self to adjourn the hearing and schedule the
same after some days subject to your convenience and availability.

We sincerely regret for the inconvenience caused in this regard. Kindly acknowledge the
receipt of this letter and do the needful.

Thanking You,

Yours Truly,
For M/s. Villa Orchids LLP


Authorized signatory

Received
Sd/- 14/10/22
14/10/22 to ADC
14/10/22