PURCHASE DIVISION
Advice for approval for credit to supplier

N3 AW2

Date:	19/10/22	Prepared by	Venkatesh	Serial no.	9653
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	13/10/22	PO/WO No.	92867	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26395	13/10/22	3020-80	☑ Yes □ No
2.			—	□ Yes □ No
3.			—	□ Yes □ No
4.			—	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3021200
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	112689	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3021200
Amount E – PO / WO value:	3021200
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10/2022
Remarks:	Find Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkatesh			
Sign:		APPROVED			
Date		19 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	26399
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	13-10-2022
	PO No.	92867
	PO Date.	13-10-2022
	Req ID	80519
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	11-10-2022
	Loc Req No	142263

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	818700 - CONS-Consumables - Mopping Sitck-- - - -	96039000	10	126.00	1,260.00	18	226.80
2	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	3	88.00	264.00	18	47.52
3	639400 - CONS-Consumables - Toilet	84807900	5	60.00	300.00	18	54.00
4	974800 - CONS-Consumables - Detergent powder-- -	34022090	5	32.00	160.00	18	28.80
5	724500 - CONS-Consumables - Dustbin-PVC- - - -	32969090	2	63.00	126.00	18	22.68
6	276700 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	48203000	10	5.50	55.00	18	9.90
8	522200 - STAT-Stationary - Scribling Pads-- - - -	48201020	5	15.00	75.00	18	13.50
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,560.00	460.80
	230.40	230.40	Total Invoice Amount	3,020.80	

Rupees : Three Thousand Twenty and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 100283
Date: 13/10/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 18-10-2022 16:23:53

92867
11.10.22 11:08:40

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	92867	142263
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-10-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	10.00	126.00	0.00	18.00	1,486.80
2	722700 - CONS-Consumables - Air Freshner-- - - - Nos	3.00	88.00	0.00	18.00	311.52
3	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	5.00	60.00	0.00	18.00	354.00
4	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
5	724500 - CONS-Consumables - Dustbin-PVC- - - - Nos	2.00	63.00	0.00	18.00	148.68
6	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	20.00	16.00	0.00	18.00	377.60
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	10.00	5.50	0.00	18.00	64.90
8	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	5.00	15.00	0.00	18.00	88.50
					Total Order Value . . .	**3,020.80**

Rupees : Three Thousand Twenty and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Veeraiah 13/10/22

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 18-10-2022 16:23:53 Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order site office and sales office maintanance use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

17/10/22

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	11-10-2022			
Site & Phase :	GHT	Time:	12:55			
Unit No./Block No.						
Supplier:	SSLLP	Req. No.	142263			
Material required before date:	12-10-2022	ID No.	80519			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS8187-Consumables-Mopping Sitck----Nos	10		10		
2	CONS7227-Consumables-Air Freshner----Nos	3		3		
3	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos	5		5		
4	CONS9748-Consumables-Detergent powder---500gms-Pkts 92867	5		5		
5	CONS7245-Consumables-Dustbin-PVC---Nos	2		2		
6	STAT2767-Stationary-Permanent Marker ---Black-Nos	20		20		
7	STAT9799-Stationary-File folder-L----Nos	10		10		
8	STAT5222-Stationary-Scribling Pads----Nos	5		5		
9						
10						
Remarks:	GHT site work purpose					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	Asma					
Approved By:	A SURESH					
Sign & Date:	11-10-2022					

APPROVED
13 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 13-10-2022

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No	22466
Sy No 196, Kowkur, Hyderabad, 500010	DC Date	13-10-2022
	PO No	92867
	PO Date	13-10-2022
	Req ID	80519
GSTIN 36ABLFM7631F1Z3	Req Date	11-10-2022
	Loc Req No	142263

	Description of Goods	HSN/SAC	Qty
1	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	96039000	10
2	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	3
3	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	5
4	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	5
5	724500 - CONS-Consumables - Dustbin-PVC- - - - Nos	32969090	2
6	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	20
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	48203000	10
8	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	48201020	5
9			
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20			
21	INWARD		
22	Inward No: 3200 Dt: 13/10/22		
23	MRN No: 112689 Dt: 14/10/22		
24	Received By: Sign:		
25			
26	MEHTA & MODI REALTY KOWKUR LLP		
27			
28	17:20		
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 83602
Date: 19/10/22
Sign:
R.R. DIST.