

PURCHASE DIVISION
Advice for approval for credit to supplier

(K)

Date: 18/10/22		Prepared by: [Signature]		Serial no. 9582	
Supplier name: Cosmo Durable Pvt. Ltd		Project: 841218		HO inward no.	
Firm/Company: 841218		PO/WO date: 10/10/22		HO received date	
PO/WO No. 92748		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	669	15/09	35,510.00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 35,510.00

Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 112839	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 35,510.00

Amount E – PO / WO value: 35,510.00

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 24/10

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
18 OCT 2022
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

COSMO DURABLES PVT LTD

H.No: 6-7/1, Survey.No:380 Srinagar,Manchirevula ,Gandipet,Hyderabad-500075

Head.Office:Plot #88,Reliance Kuteer, Road #7, Banjara Hills, Hyderabad-500034.

GSTIN : 36AABCC5116H1ZZ

TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399

Fax:040-23818586

Email:cosmodurables@yahoo.in

CIN:U32106TG1997PTCO27648

Invoice No : SIGT-669

Salesmen : PRASANTH.B

Date : 15-09-2022

Bill Ref : PURCHASE ORDER

State : TS Code : 36

Transporter :

BANK NAME: THE FEDERAL BANK LTD

BRANCH: LAKDIKAPOL

A/C NO.:13325500012683

IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

SUMMIT SALES LLP

5-4-187/3 & 4, II ND FLOOR,

M.G.ROAD,

SECUNDERABAD

500003

9618244433

GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S

36

SHIPMENT ADDRESS :

DOC NO 92748/ 170254, DT 10-10-22, SUMMIT HOUSING LLP,
CHERLAPALLY BEHIND KINGSTON PG COLOEGE
HYDERABAD.CON.MR.HAMENDRA PH 9618244433

S.No	Code	DESCRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	10	5300.00	53000.00	30093.22	9	9	

Total

10

53000.00

30093.22

Rupees : THIRTY FIVE THOUSAND FIVE HUNDRED AND TEN ONLY

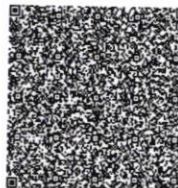
Trade Disc :

Proj Trd Disc : 17,490.00

Spl Disc :

Cash Disc :

IRN No. 176b68f8a89d0121e70566144c4b6ed7cdd36743e5cdf8a710d368723abd418a



Basic Value 30,093.22

Add : CGST 2,708.39

Add : SGST 2,708.39

Add: IGST

Tax Amt GST : 5,416.78

P & F Charges

TCS

NET 35,510.00

TERMS & CONDITIONS :

- 1.Goods once sold will not be taken back or exchanged.
- 2.Payment strictly as per terms & condition agreed otherwise penalty will be charged.
- 3.No Responsibility for Transit Risks
- 4.Disputes, If any shall be subject to the jurisdiction of Hyd.
- 5.Interest @24% per annum will be charges on bills which are not paid within 30 days

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For COSMO DURABLES PVT LTD

Authorised Signatory

INWARD	
Inward No: 18854	Di: 15/10/22
MRN No: 112839	Di: 12/10/22
Received By:	Sign:
SUMMIT SALES LLP	



Purchase Order

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10-10-2022 15:50:36

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92748
03.10.22 5:43:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Cosmo Durables Pvt. Ltd., H.O. 4-1-369, Abids, Hyderabad - 500 001. GSTIN 0 2381-8586.. 2381-3399/2381-6688. 9949118124-Anjaneyulu.	Doc No	92748	170254
	Doc Date	10-10-2022	
	Quote No	Nil	
	Quote Date	10-10-2022	
		SupplyType	Supply

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 666000 - SACP-Sanitary-CP - SS Sink--Nirali - 500X430mm - Nos	10.00	5,300.00	33.00	0.00	35,510.00
Total Order Value . . .					35,510.00

Rupees : Thirty Five Thousand Five Hundred Ten Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stcok purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send briginal invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

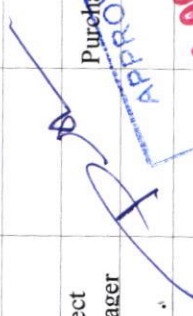
Accepted the above Terms And Conditions

For **Cosmo Durables Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form									
Company Name: SSLLP		Date: 29.09.2022							
Site & Phase : SHLLP		Time: 12:00							
Supplier:		Req. No. 170254							
Material required before		ID No. 80461							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	SACP6660-Sanitary-CP-SS Sink--Nirali-500X430MM-Nos	10	10	10					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		For Stock replenishing purpose.							
Engineer		Project Manager						MD	
Prepared By: Mounika									
Approved By: Prabhakar									
Sign & Date:									



 APPROVED
 09 OCT 2022
 PURCHASE
 PURCHASE