PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	19/10/22	Prepared by	Deepa	Serial no.	9610
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	14/10/22	PO/WO No.	92929	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26459	17/10/22	2,320/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,320/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	112887	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,320/-
Amount E – PO / WO value:	2,320/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	APPROVED			
Sign:	[signature]	20 OCT 2022			
Date	19/10/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research center Pvt Ltd
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP   PAN AAHCG4562D

Invoice No.	26459
Invoice Date.	17-10-2022
PO No.	92929
PO Date.	14-10-2022
Req ID	80583
Req Date	15-10-2022
Loc Req No	206350

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	5	88.20	441.00	18	79.38
2	974800 - CONS-Consumables - Detergent powder-- -	34022090	5	32.00	160.00	18	28.80
3	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	3	53.00	159.00	18	28.62
4	639400 - CONS-Consumables - Toilet	84807900	3	60.00	180.00	18	32.40
5	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	20	16.75	335.00	5	16.76
6	663900 - CONS-Consumables - Handwash liquid-- -	34013090	3	88.00	264.00	18	47.52
7	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	5	55.00	275.00	18	49.50
8	724500 - CONS-Consumables - Dustbin-PVC- - - -	32969090	3	63.00	189.00	18	34.02
9							
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14							
15							

IGST	CGST	SGST			
	158.50	158.50	Total Taxable Amount	2,003.00	317.00
			Total Invoice Amount	2,319.99	

Rupees : Two Thousand Three Hundred Ninteen and Paise Ninty Nine Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10042
Date: 17/10/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 14-10-2022 16:25:33

92929
11.10.22 11:08:40

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	92929	206348
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	14-10-2022	
	Quote No	Nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	5.00	88.20	0.00	18.00	520.38
2	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
3	767300 - CONS-Consumables - Detergent --Vim - - - Nos	3.00	53.00	0.00	18.00	187.62
4	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	3.00	60.00	0.00	18.00	212.40
5	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
6	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	3.00	88.00	0.00	18.00	311.52
7	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	5.00	55.00	0.00	18.00	324.50
8	724500 - CONS-Consumables - Dustbin-PVC- - - - Nos	3.00	63.00	0.00	18.00	223.02
					Total Order Value . . .	**2,319.99**

Rupees : Two Thousand Three Hundred Ninteen and Paise Ninty Nine Only.

Terms and Conditions :-

Specification / Brand All items shall be of branded

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for 5600C purpose.

Completion Date NA

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

14/10/22

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 14-10-2022 16:25:33 Original / Office Copy / Purchase Div.Copy

Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Research Centers Pvt Ltd***

Authorised Signatory

Name : 14/10/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

929229

Requisition Form							
Company Name:	GVRC	Date:	14.10.2022				
Site & Phase :	Innopolis	Time:	13:00				
Unit No./Block No	5600C						
Supplier:		Req. No.	206348				
Material required before date:	16.10.2022	ID No.	80583				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	5		5			
2	CONS9748-Consumables-Detergent powder---500gms-Pkts	5		5			
3	CONS7673-Consumables-Detergent --Vim --Nos	3		3			
4	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos	3		3			
5	CONS6493-Consumables-Mopping cloth----Nos	20		20			
6	CONS6639-Consumables-Handwash liquid----Nos	3		3			
7	CONS6703-Consumables-Colin 500 ml----Nos	5		5			
8	CONS7245-Consumables-Dustbin-PVC---Nos	3		3			
9							
10							
Remarks:							
	Engineer	Project Manager		Purchase		MD	
Prepared By:	P.Sridevi						
Approved By:	T.Madhu						
Sign & Date:	14.10.2022	Madhu					

PO-929229

APPROVED
14 OCT 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No	22516
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date	17-10-2022
	PO No.	92929
	PO Date	14-10-2022
	Req ID	80583
	Req Date	15-10-2022
GSTIN : 36AAHCG4562D1ZP	Loc Req No	206350 (206348)

	Description of Goods	HSN/SAC	Qty
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	5
2	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	5
3	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	3
4	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	3
5	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	20
6	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	3
7	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	5
8	724500 - CONS-Consumables - Dustbin-PVC- - - - Nos	32969090	3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 83619
Date: 19/10/22
Sign:
R.R. DIST.

INWARD

Inward No: 10266	Dt: 18/10/22
MRN No: 12822	Dt: 19/10/22
Received By: D. Rijan	Sign: D. Rijan

Genome Valley Research Center Pvt. Ltd.

93034