PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/10/22	Prepared by	Baskakar	Serial no.	**9730**
Supplier name	Modi Properties Pvt. Ltd.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	9/10/22	PO/WO No.	92711	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1013	13/10/22	18,518-00	□ Yes □ No
2.	1015	15/10/22	10,826-10.	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	29,344-10.
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 1011, 1014 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,344-10
Amount E – PO / WO value:	60,148.14
Amount F – Difference (A – E):	30,804.14
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	24/10
Remarks:	Part Delivery

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		PRABHAKAR			
Sign:		[signature]			
Date		20 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AABCM4761E1ZM**	Invoice No. 1013 DC No. 1011 Purchase Order No. 92711	Date: 13/10/22 DC Date: 13/10/22 P.O. Date: 92711/9/10/22

Recipient Name: SSLLP Mobile No: 1013

Recipient Address: Cherlapally Behind King Stone. PuClg; Hyd.

GST: 36AA3CM4A61E74 PAN: Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	PVC. Tee			6	420	2520
2	Pvc plain 4			5	577	2885
3	PVC SWR Coupling-160mm			10	250	2500
4	PVC Door Bend -6in			12	379	4548
5	PVC Plain Bend-6in			9	360	3240
6						
7						
8						
9						
10						
11						
12						
13						
14						
				Transportation Charges		—
				Hamali charges		—
				CGST 9%		1412
				SGST 9%		1412
				Total		18518/-

INWARD
Inward No: 18850 Dt: 13/10/22
MRN No: 12873 Dt: 18/10/22
Received By: Sign:
SUMMIT SALES LLP

Amount (in words) Eighteen thousand and Five Hundred Eighteen Rupees

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 100468 Date: 18/10/22 Sign:

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

DELIVERY CHALLAN

M/s. MODI PROPERTIES PVT. LTD.

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.82/1, Mallapur, Main Road, Hyderabad - 500 076.

GST : 36AABCM4761E1ZM

M/s Sumit sales llp

Site: Sumit housing llp

DC No. :	1011
Date :	13-10-22
Vehicle No. :	TS02UD3949
P.O. / W.O. No. :	92711
P.O. / W.O. Date :	9-10-22

Sl. No.	PARTICULARS	Quantity
1	PVC Tee ~~8~~ 6X4	6
2	PVC plain ~~6~~	5
3	PVC-SWR coupling 160 mm	10
4	PVC - door bend 6in	12
5	PVC plain bend - 6in	9
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

INWARD
Inward No: 18850 Dt: 13/10/22
MRN No: 112873 Dt: 18/10/22
Received By: Sign:
SUMMIT SALES LLP

Received the above materials in good condition.

Received by :	Ramu
Date :	13-10-22

Stamp:

SUMMIT SALES LLP R.R. DIST. INWARD No: 83584 Date: 18/10/22 Sign:

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

92711

OUTWARD - GATE PASS

No. 4069

Date:	13/10/22	Time:	02:30.		
Company:	Modi Properties PVT LTD				
Project/site:	MPP (Mallapur)				
Destination:	SSCP (As per Po No:- 92711).				
Outward No. 1619	Vehicle type	Vehicle No	Vehicle driver		
	Piaggio	TS02UD3949	Ramu.		
	Material Description	Quantity	Units	Approx. rate	Amount
1	PVC Tee.	6	Nos	420.00	2973.6
2.	PVC plain 4	5	"	577.00	3,404.3
3	PVC-SWR Coupling - 160mm	10	"	250.00	2950.
4	PVC- Door Bend 6in	12	"	379.	5366
5	PVC plain Bend - 6in	9	"	360.00	3823.2
6.					
7					
8.					
9				CGST 9%.	
10.				SGST 9%.	
	Total			-	18518/-

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ____________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☑Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ______________, Amount ______________ date ____________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. ________ & date ________ ________
☐ Other:	Details:	Details:

Remarks.

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:				
Received by other site on:	Inward No.	Admin sign:	Security sign.	
13/10/22	18850			
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AABCM4761E1ZM**	Invoice No. 1015 DC No. 1014 Purchase Order No. 92711, 92700	Date: 15/10/22 DC Date: 15/10/22 P.O. Date: 9/10/22

Recipient Name: Summit Sale llp. | Mobile No: 1015

Recipient Address: Cherlapally Behind King Stone PG College Hyd

GST: 36AABCM4761EZM | PAN: | Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Helmets labour Male			20	58	1160
2	Fire Extinguished			10	10	100
3	Main door Bedding - Salw			28	35	980
4	WPC Door Freame with thousold.			3	2310	6830
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
				Transportation Charges		—
				Hamali charges		—
				CGST 9%		825.3
				SGST 9%		825.3
				Total		10826

INWARD
Inward No: 18859 Dt: 15/10/22
MRN No: 112877 Dt: 18/10/22
Received By: Sign:
SUMMIT SALES LLP

Amount (in words) Ten thousand and Eight Hundered Twenty Six Ruppes Only

SUMMIT SALES LLP
IN WARD No: 100966
Date: 18/10/22
Sign:
R.R. DIST.

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

DELIVERY CHALLAN

M/s. MODI PROPERTIES PVT. LTD.

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.82/1, Mallapur, Main Road, Hyderabad - 500 076.

GST : 36AABCM4761E1ZM

M/s SSLLP

Site: Summit housing llp

DC No.	: 1014 1014
Date	:
Vehicle No.	: AP36X3984
P.O. / W.O. No.	: 92711, 92780
P.O. / W.O. Date	:

Sl. No.	PARTICULARS	Quantity
1	Helmets labour Male.	
2	Fire Extinguished.	20.
3	Main door Beading - Salwood.	10
4	WPC Door Frame with thresold.	28
5		3.
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

INWARD
Inward No: 18859 Dt: 15/10/22
MRN No: 112872 Dt:
Received By: Sign:
SUMMIT SALES LLP

Received the above materials in good condition.

Received by :	Ramu
Date :	15/10/22
Stamp:	

SUMMIT SALES LLP
IN WARD
No: 83386
Date: 15/10/22
Sign:
R.R. DIST.

For M/s. Modi Properties Pvt. Ltd.

15/10/22

Authorised Signatory

92711 , 92700

OUTWARD - GATE PASS No. 4073

Date:		15/10/2022	Time:		14:56	
Company:		Modi properties pvt Ltd.				
Project/site:		MPL (Mallapur)				
Destination:		SSLLP (as per PO = 92711, 92700				
Outward No.		Vehicle type	Vehicle No		Vehicle driver	
1623		Proctor	AP36 X 3984		Mahesh	
	Material Description		Quantity	Units	Approx. rate	Amount
1	Helmats labour Male		20	Nos	58	1160
2.	Fire extinguished		10	"	10	100
3	Main door Beading - Salwood		28	"	35	980
4	WPC door freame with thresold		3	"	2310.00	6930
5						
6.						
7						
8.						9170
9					with 18%	1656
10.						
	Total					10826.

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ____________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. __________ & date ________
☐Transfer to other site/ project	Cost of material to be collected: ☑Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ____________, Amount ____________ date ___________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge MAN 112877 112878	☐for repairs & service	☐Material received by inward no. _________ & date _________
☐ Other: matw - 112878	Details:	Details:

Remarks.

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:	[signature]	[signature]	[signature]	
Received by other site on:	Inward No.	Admin sign:	Security sign.	
15/10/22	18859			
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

Page(s) 1 Of 2   09-10-2022 12:31:39

92711
03.10.22 5:38:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Modi Properties Pvt Ltd	**Doc No**	92711 170273
5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003	**Doc Date**	09-10-2022
	Quote No	Nil
GSTIN 36AABCM4761EZM	**Quote Date**	09-10-2022
040-66335551	**SupplyType**	Supply

Kind Attn : Narendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis% .	GST	Amount
1	10190 - Plumbing - PVC - Tee - NA - Nos *6" x 4"*	6.00	420.00	0.00	18.00	2,973.60
2	7392 - Plumbing - PVC - Plain Y - Others - nos 6"	5.00	577.00	0.00	18.00	3,404.30
3	653900 - PLUM-Plumbing - PVC-SWR-Coupling- - 160MM - Nos	10.00	250.00	0.00	18.00	2,950.00
4	7365 - Plumbing - PVC - Door Bend - 6 In - nos	12.00	379.00	0.00	18.00	5,366.64
5	8506 - Stone - granite - Sadarali Grey - 19mm - sft	400.00	68.25	0.00	18.00	32,214.00
6	7364 - Plumbing - PVC - Plain Bend - 6 In - Nos	9.00	360.00	0.00	18.00	3,823.20
7	10175 - Plumbing - CPVC - CPVC Reducer - 2 In - nos	7.00	150.00	0.00	18.00	1,239.00
8	2418 - Carpentry - other - WPC Door Frame with thresold (2+2) - 5 ft X 2 ft - Nos	3.00	2,310.00	0.00	18.00	8,177.40
				Total Order Value . . .		**60,148.14**

Rupees : Sixty Thousand One Hundred Fourty Eight and Paise Fourteen Only.

Terms and Conditions :-

Specification /	All items shall be of "Prince' / 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MPL Excess Material Purpose

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

PART DELIVERY DETAILS

S.	Bill no.	Bill Dt.	Amount
1.	1013	13/10	18518
2.	1015	15/10	10826
3.			
4.			
5.			

APPROVED BY
12 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*   Accepted the above Terms And Conditions

Authorised Signatory   For *Modi Properties Pvt Ltd*

Name : ________   Name : ________   Date : __/__/____

Purchase Order

 09-10-2022 12:31:39 Original / Office Copy / Purchase Div.Copy

Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Modi Properties Pvt Ltd***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	09.10.22
Site & Phase :	SHLLP	Time:	14:10
Supplier:	MPL	Req. No.	170273
0Material required before date:		ID No.	80400

No	Description	Size	Quantity	Units	Inward No	Date
1	**WPC Door frame**	**2 x 5**	03	No's		
2	PVC Tee	6'' x 4''	06	No's		
3	PVC -Y	6''	05	No's		
4	PVC Inspection	6''	13	No's		
5	PVC Coupling	6''	10	No's		
6	PVC Plain Elbow 92711	6''	09	No's		
7	PVC Door elbow		12	No's		
8	Sadar Ali Granite		400	Sft		
9	PVC Plane elbow	3''	06	No's		
10	CPVC Bend	2''	07	No's		

Remarks: For MPL Excess material Purpose

Prepared By	Mounika	Approved by	
Sign.& Date	09.10.22	Sign. & Date	

APPROVED
1 OCT 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.