PURCHASE DIVISION

Advice for approval for credit to supplier

6

Date:	20/10/22	Prepared by	Vanajakshi	Serial no.	9664
Supplier name	SCLLP			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	17/10/22	PO/WO No.	93010	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26481	18/10/22	1,593/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,593/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	112923	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,593/-
Amount E – PO / WO value:			1,593/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	24/10/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	20/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	26481
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	18-10-2022
	PO No.	93010
	PO Date.	17-10-2022
	Req ID	80646
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	15-10-2022
	Loc Req No	175540

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	742100 - SACP-Sanitary-CP - Rack Bolts -Wash	73181900	2	317.00	634.00	18	114.12
2	850800 - SACP-Sanitary-CP - Wall Hung WC Rack	73181900	2	168.00	336.00	18	60.48
3	388600 - GENE-General Items - Teflon tapes-- - - -	39209999	20	19.00	380.00	18	68.40
4							
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IGST	CGST	SGST	Total Taxable Amount	1,350.00	243.00
	121.50	121.50	Total Invoice Amount	1,593.00	

Rupees : One Thousand Five Hundred Ninty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 106452
Date: 18/10/22
Sign:
R.R. DIST.

Purchase Order

 17-10-2022 12:31:21

93010
18.10.22 2:23:34

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	93010	175540
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-10-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	742100 - SACP-Sanitary-CP - Rack Bolts -Wash Basin-Fisher - - - Pair	2.00	317.00	0.00	18.00	748.12
2	850800 - SACP-Sanitary-CP - Wall Hung WC Rack Bolts--Fisher - - - Pair	2.00	168.00	0.00	18.00	396.48
3	388600 - GENE-General Items - Teflon tapes-- - - - Nos	20.00	19.00	0.00	18.00	448.40
				Total Order Value . . .		**1,593.00**

Rupees : One Thousand Five Hundred Ninty Three Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	Within 01 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order fornew site office purpose villa 132
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Nilgiri Estates***
Authorised Signatory

Name : 20/10/22

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	NE	Date:	15.10.2022			
Site & Phase :	NE	Time:	05:16			
Supplier:		Req. No.	175540			
Material required before	Urgent	ID No.	80646			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	SABF7421-Sanitary-Rack Bolts -Wash Basin-Fisher--Pair	2	0	2		
	SABF8508-Sanitary-Wall Hung WC Rack Bolts--Fisher--Pair	2	0	2		
	GENE3886-General Items-Teflon tapes----Nos	20	0	20		
Remarks:	For new site office purpose villa 132					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Sravani	G.VIjay raj				
Approved By:						
Sign & Date:						

PO8 93010

APPROVED

20 OCT 2022

MINISH PARIKH

MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	22538
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	18-10-2022
	PO No.	93010
	PO Date.	17-10-2022
	Req ID	80646
	Req Date	15-10-2022
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175540

	Description of Goods	HSN/SAC	Qty
1	742100 - SACP-Sanitary-CP - Rack Bolts -Wash Basin-Fisher - - - Pair	73181900	2
2	850800 - SACP-Sanitary-CP - Wall Hung WC Rack Bolts--Fisher - - - Pair	73181900	2
3	388600 - GENE-General Items - Teflon tapes-- - - - Nos	39209999	20
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
No. 22940
B/: 112923 Dt. 18/10/22
Nilgiri Estates

SUMMIT SALES LLP
INWARD
No: 83677
Date: 20/10/22
Sign:
R.R. DIST.