PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	20/10/22	Prepared by	Minish	Serial no.	9693
Supplier name	SSHP			HO inward no.	
Firm/Company	GRH	Project	Innopolis	HO received date	
PO/WO date	28/9/22	PO/WO No.	92334	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26191	1/10/22	826/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	826/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112502 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	826/-
Amount E – PO / WO value:	1180/-
Amount F – Difference (A – E):	324/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 OCT 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	26191
GV Research center Pvt Ltd	Invoice Date.	01-10-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	92334
	PO Date.	28-09-2022
	Req ID	80053
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	24-09-2022
	Loc Req No	206291

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos	85469090	70	10.00	700.00	18	126.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	700.00		126.00
	63.00	63.00	Total Invoice Amount	826.00		

Rupees : Eight Hundred Twenty Six Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 99858 Date: 01/10/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 28-09-2022 13:23:20

Origin

92334

16.09.22 3:01:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	92334	206291
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-09-2022	
	Quote No	nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	100.00	10.00	0.00	18.00	1,180.00
					Total Order Value . . .	**1,180.00**

Rupees : One Thousand One Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Gloster brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.For site use work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.			
2.			
3.			
4.			
5.			

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26135	29/9/22	354/-
2.			
3.			
4.			
5.			

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

29/09/22

Name :

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : _/_/_

Bk => 826/-

Requisition Form						
Company Name:	GVRC	Date:	24.03.2022			
Site & Phase :	Innopolis	Time:	13:00			
Unit No./Block No.						
Supplier:		Req. No.	206291			
Material required before date:		ID No.	80053			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELCD4680-Electrical-Insulation tapes---20nos-Boxes 92334	100		100		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards site use purpose					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	Sridevi		APPROVED			
Approved By:	T.Madhu		27 SEP 2022			
Sign & Date:	24.09.2022	Madhu	MINISH PARIKH MANAGER PROCUREMENT			

DELIVERY CHALLAN (5)

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 01-10-2022

Customer Details	DC No.	22320
GV Research center Pvt Ltd	DC Date.	01-10-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	92334
	PO Date.	28-09-2022
	Req ID	80053
GSTIN : 36AAHCG4562D1ZP	Req Date	24-09-2022
	Loc Req No	206291

	Description of Goods	HSN/SAC	Qty
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	85469090	70
2			
3			
4			
5			
6			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 83622
Date: 19/10/22
Sign:
R.R. DIST.

INWARD

Inward No: 10156	Dt: 1.10.22
MRN No: 112502	Dt: 8/10/22
Received By: D. Rajkumar	Sign: D. Rajkumar

Genome Valley Research Center Pvt. Ltd.