

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20/10/22		Prepared by: Minish		Serial no. 9697	
Supplier name: Global color steels Pvt Ltd		HO inward no.			
Firm/Company: Gube		Project: Innopolis		HO received date	
PO/WO date: 20/9/22		PO/WO No. 92128		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	859	30/9/22	39,199/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			39,199/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			30,199/-
Amount E – PO / WO value:			30,444/-
Amount F – Difference (A – E):			245
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		24/10/22	
Remarks: final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Page(s) 1 Of 1

20-09-2022 17:38:15



92128

16.09.22 3:01:06

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Global Color Steels PVT LTD Sy.no. 74, Jayadarshini Enclave Road, Kompally Village, Dundigal Gandimaisamma Mandal, Medchal, Malkajgiri Dist - 500014 GSTIN 36AACCG1396G0ZM 8374448805	Doc No	92128	206278
	Doc Date	20-09-2022	
	Quote No	nil	
	Quote Date	16-09-2022	
	SupplyType	Supply	

Kind Attn : Mr. Chitti Babu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 361200 - STEL-Steel - Galvanized Roofing Sheet-Off White color- ~ 1000X3000mm - Sqm	60.00	430.00	0.00	18.00	30,444.00
Total Order Value . . .					30,444.00
Rupees : Thirty Thousand Four Hundred Fourty Four Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	30444/-
Other Terms	Payment will be made only after inspection of material.Above material for ETP/STP shed purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site. original invoices must be sent to HO ooffice or purchase site office. proof of delivery /Dc can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Global Color Steels PVT LTD**

Date : ____/____/____

Requisition Form		GVRC		Date	16.09.2022				
Company Name:		Innopolis		Time:	15:30				
Site & Phase :									
Unit No./Block No.				Req. No.	206278				
Supplier:				ID No.	79869				
Material required before date:		URGENT							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	STEL3612-Steel-Galvanized Roofing Sheet-Off White color--1000X3000MM-Sqm	60	0	60					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		Towards ETP/STP SHED purpose.							
Engineer		Project Manager		APPROVED		Purchase		MD	
Prepared By:		Mr Madhu		21 SEP 2022					
Approved By:		Mr Madhu							
Sign & Date:		16.09.2022							

MINISH PARIKH
MANAGER PROCUREMENT