

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:	21/10/22	Prepared by	prabhakar	Serial no.	9748
Supplier name	Shree Ram Enterprises			HO inward no.	
Firm/Company	SBLLP	Project	S+LLP	HO received date	
PO/WO date	10/10/22	PO/WO No.	92927	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	727	10/10/22	5,022/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.			/	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	112871	Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:					
Amount E – PO / WO value:					
Amount F – Difference (A – E):					
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		31/10/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

SHREE RAM ENTERPRISES H NO 3-4-845/5, NEAR BJP OFFICE BARKATPURA CHAMAN HYDERABAD TELANGANA-500027 Telangana - 500027, India GSTIN/UIN: 36BFJPM1279J1Z2 State Name : Telangana, Code : 36 Contact : 9246500629,9000800043	Invoice No. 727	Dated 10-Oct-22
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
	Buyer's Order No. 92927	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Terms of Delivery		
Consignee (Ship to) SUMIT SALES LLP 5-4-187/3&4,2ND FLOOR, MG ROAD, SECUNDERABAD Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Contact person : 9502211788 (Vasu Sir) Contact : 9985383210 (Bhaskar Sir), 9618244433		
Buyer (Bill to) SUMIT SALES LLP 5-4-187/3&4,2ND FLOOR, MG ROAD, SECUNDERABAD Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Contact person : 9502211788 (Vasu Sir) Contact : 9985383210 (Bhaskar Sir), 9618244433		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount										
1	Sudhakar Cpvc Brass Tee 20x15-(254010113)	3917	80 NOS	91.72	NOS	42 %	4,255.81										
	CGST						383.02										
	SGST						383.02										
	ROUND OFF						0.15										
	<table border="1"> <tr><td align="center" colspan="2">INWARD</td></tr> <tr><td>Inward No: 18836</td><td>Di: 12/10/22</td></tr> <tr><td>MRN No: 112871</td><td>Di:</td></tr> <tr><td>Received By:</td><td>Sign: <i>[Signature]</i></td></tr> <tr><td align="center" colspan="2">SUMMIT SALES LLP</td></tr> </table>	INWARD		Inward No: 18836	Di: 12/10/22	MRN No: 112871	Di:	Received By:	Sign: <i>[Signature]</i>	SUMMIT SALES LLP							
INWARD																	
Inward No: 18836	Di: 12/10/22																
MRN No: 112871	Di:																
Received By:	Sign: <i>[Signature]</i>																
SUMMIT SALES LLP																	
	Total		80 NOS				₹ 5,022.00										

Amount Chargeable (in words) **INR Five Thousand Twenty Two Only** E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
3917	4,255.81	9%	383.02	9%	383.02	766.04
Total	4,255.81		383.02		383.02	766.04

Tax Amount (in words) : **INR Seven Hundred Sixty Six and Four paise Only**

Declaration

[Signature]
 PROPRIETOR

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details


A/c Holder's Name : **SHREE RAM ENTERPRISES**
 Bank Name : **Punjab National Bank**
 A/c No. : **08521652000024**
 Branch & IFS Code : **Geeta Nagar & PUNB0085210**

for SHREE RAM ENTERPRISES

Authorized Signatory

For SHREE RAM ENTERPRISE This is a Computer Generated Invoice

[Signature]
 PROPRIETOR



Purchase Order

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17-10-2022 10:37:50



92927

11.10.22 11:08:40

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shree Ram Enterprises 3-4-845/5, near BJP office, Barkatpura, Hyderabad 500027 GSTIN 36BFJPM1279J1Z2 9000800043	Doc No	92927	170290
	Doc Date	10-10-2022	
	Quote No	Nil	
	Quote Date	10-10-2022	
	SupplyType	Supply	

Kind Attn : Ankit Malhotra

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 476200 - PLUM-Plumbing - CPVC-Reducer Tee-- - 20x15mm - Nos	80.00	91.72	42.00	18.00	5,021.85
Total Order Value . . .					5,021.85
Rupees : Five Thousand Twenty One and Paise Eighty Five Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of Sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	NA
Measurement	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO Office or Purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact - -

Accepted the above Terms And Conditions

For **Shree Ram Enterprises**

Name : _____

Date : _/ _/ _

