

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

②

|  |          |                  |                  |  |                               |                  |   |  |
|--|----------|------------------|------------------|--|-------------------------------|------------------|---|--|
| Date:  |          | 22-10-22         | Prepared by      |  | venkateshwarlu                | Serial no.       |   |  |
| Supplier name  |          | SLLP             |                  |  | HO inward no.                 |                  |   |  |
| Firm/Company   |          | MMRLLP           | Project          |  | GHT                           | HO received date |   |  |
| PO/WO date   |          | 19-10-22         | PO/WO No.        |  | 93090                         | Scan ID.         |   |  |
| Sl no.   | Bill no. |                  | Bill date        |  | Bill amount                   |                  | Original attached   |  |
| 1.   | 26507    |                  | 19-10-22         |  | 9947                          |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |  |
| 2.   |          |                  |                  |  | /                             |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| 3.   |          |                  |                  |  |                               |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| 4.   |          |                  |                  |  |                               |                  | <del>9947</del>   |  |
| Amount A-Bills total (Excluding Transport & Hamali Charges): |          |                  |                  |  |                               | 9947             |   |  |
| MRN nos.:  |          | 112973           |                  |  | Proof of delivery matches MRN |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Amount B - Other Credits : Transportation charges            |          |                  |                  |  |                               | -                |   |  |
| Amount C - Other Debits :                                    |          |                  |                  |  |                               | -                |   |  |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:  |          |                  |                  |  |                               | 9947             |   |  |
| Amount E - PO / WO value:                                    |          |                  |                  |  |                               | 9947             |   |  |
| Amount F - Difference (A - E):                               |          |                  |                  |  |                               | -                |   |  |
| Quantity received as per PO / WO                             |          |                  |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Part received |                               |                  |   |  |
| Close PO / WO  |          |                  |                  | <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other                                  |                               |                  |   |  |
| Payment - due date   |          |                  |                  | 31-10-22   |                               |                  |   |  |
| Remarks:<br>Final bill                                       |          |                  |                  |  |                               |                  |   |  |
| Approved by  |          | Purchase Officer | Purchase Manager | MD   | Accountant                    | Accounts Manager |   |  |
| Name:  |          |                  |                  |  |                               |                  |   |  |
| Sign:  |          |                  |                  |  |                               |                  |   |  |
| Date   |          |                  |                  |  |                               |                  |   |  |
| Approval limit   |          | Upto 20k         | Above 20k        | Above 100k   | Upto 20k                      | Above 20k        |   |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**ORIGINAL INVOICE**

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1

|                                       |  |  |  |               |            |  |  |
|---------------------------------------|--|--|--|---------------|------------|--|--|
| <b>Customer Details</b>               |  |  |  | Invoice No.   | 26507      |  |  |
| Mehta & Modi Realty Kowkur LLP        |  |  |  | Invoice Date. | 19-10-2022 |  |  |
| Sy No. 196, Kowkur, Hyderabad, 500010 |  |  |  | PO No.        | 93090      |  |  |
| GSTIN : 36ABLFM7631F1Z3               |  |  |  | PO Date.      | 19-10-2022 |  |  |
| PAN ABLFM7631F                        |  |  |  | Req ID        | 80673      |  |  |
|                                       |  |  |  | Req Date      | 17-10-2022 |  |  |
|                                       |  |  |  | Loc Req No    | 142282     |  |  |

|    | Description of Goods                          | HSN/SAC  | Qty | Rate    | Gross    | Tax% | Tax Amt |
|----|---|----------|-----|---------|----------|------|---------|
| 1  | 802400 - ELSW-Electrical - Al service wire -4 | 76052990 | 2   | 1920.00 | 3,840.00 | 18   | 691.20  |
| 2  | 456000 - ELSW-Electrical - Al service wire -2 | 85446020 | 3   | 1530.00 | 4,590.00 | 18   | 826.20  |
| 3  |   |          |     |         |          |      |         |
| 4  |   |          |     |         |          |      |         |
| 5  |   |          |     |         |          |      |         |
| 6  |   |          |     |         |          |      |         |
| 7  |   |          |     |         |          |      |         |
| 8  |   |          |     |         |          |      |         |
| 9  |   |          |     |         |          |      |         |
| 10 |   |          |     |         |          |      |         |
| 11 |   |          |     |         |          |      |         |
| 12 |   |          |     |         |          |      |         |
| 13 |   |          |     |         |          |      |         |
| 14 |   |          |     |         |          |      |         |
| 15 |   |          |     |         |          |      |         |

|      |        |        |                      |          |          |
|------|--------|--------|----------------------|----------|----------|
| IGST | CGST   | SGST   | Total Taxable Amount | 8,430.00 | 1,517.40 |
|      | 758.70 | 758.70 | Total Invoice Amount | 9,947.40 |          |

Rupees : Nine Thousand Nine Hundred Fourty Seven and Paise Fourty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP  
*(Signature)*  
 Authorised signatory

# Purchase Order

Page(s) 1 Of 1

20-10-2022 10:52:08

From Company : **Mehta & Modi Realty Kowkur LLP**  
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabar  
G S T No. : 36ABLFM7631F1Z3

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 93090      | 142282 |
| <b>Doc Date</b>   | 19-10-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 19-10-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

|                                | Item Name  | Qty  | Rate     | Dis% | GST   | Amount          |
|--------------------------------|--|------|----------|------|-------|-----------------|
| 1                              | 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles | 2.00 | 1,920.00 | 0.00 | 18.00 | 4,531.20        |
| 2                              | 456000 - ELSW-Electrical - Al service wire -2 mm-South King - 90mtrs - Bundles | 3.00 | 1,530.00 | 0.00 | 18.00 | 5,416.20        |
| <b>Total Order Value . . .</b> |  |      |          |      |       | <b>9,947.40</b> |

Rupees : Nine Thousand Nine Hundred Fourty Seven and Paise Fourty Only.

**Terms and Conditions :-****Specification / Brand** All items shall be of sudhakar brand/company**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Working Day.**Delivery Location** Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Site Cellar Electrical work purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

|                                |   |  |  |                 |                       |           |           |             |
|--------------------------------|---|--|--|-----------------|-----------------------|-----------|-----------|-------------|
| Requisition Form               | Mehta & Modi Realty Kowkur LLP                                      |  |  | Date:           | 17-10-2022            |           |           |             |
| Company Name:                  | GHT   |  |  | Time:           | 12:55                 |           |           |             |
| Site & Phase :                 | SSLRP   |  |  | Req. No.        | 142282                |           |           |             |
| Unit No./Block No.             | 18-10-2022  |  |  | ID No.          | 80673                 |           |           |             |
| Supplier:                      | Item  |  |  | Qty required    | Qty available at site | Order Qty | Inward No | Inward Date |
| Material required before date: | ELSW8024-Electrical-AI service wire -4 mm-South King-90mtrs-Bundles |  |  | 2               | 2                     | 2         |           |             |
| S No                           | ELSW4560-Electrical-AI service wire -2 mm-South King-90mtrs-Bundles |  |  | 3               | 3                     | 3         |           |             |
| 1                              |   |  |  |                 |                       |           |           |             |
| 2                              |   |  |  |                 |                       |           |           |             |
| 3                              |   |  |  |                 |                       |           |           |             |
| 4                              |   |  |  |                 |                       |           |           |             |
| 5                              |   |  |  |                 |                       |           |           |             |
| 6                              |   |  |  |                 |                       |           |           |             |
| 7                              |   |  |  |                 |                       |           |           |             |
| 8                              |   |  |  |                 |                       |           |           |             |
| 9                              |   |  |  |                 |                       |           |           |             |
| 10                             |   |  |  |                 |                       |           |           |             |
| Remarks:                       | GHT Site cellar electrical work purpose                             |  |  |                 |                       |           |           |             |
| Prepared By:                   | Engineer  |  |  | Project Manager |                       | Purchase  |           | MD          |
| Approved By:                   | Asma  |  |  |                 |                       |           |           |             |
| Sign & Date:                   | A SURESH  |  |  |                 |                       |           |           |             |
|                                | 17-10-2022  |  |  |                 |                       |           |           |             |

DELIVERY CHALLAN

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-10-2022

| Customer Details                      |  | DC No.     | 22564      |
|---------------------------------------|--|------------|------------|
| Mehta & Modi Realty Kowkur LLP        |  | DC Date.   | 19-10-2022 |
| Sy No. 196, Kowkur, Hyderabad, 500010 |  | PO No.     | 93090      |
| GSTIN : 36ABLFM7631F1Z3               |  | PO Date.   | 19-10-2022 |
|                                       |  | Req ID     | 80673      |
|                                       |  | Req Date   | 17-10-2022 |
|                                       |  | Loc Req No | 142282     |
|                                       | Description of Goods   | HSN/SAC    | Qty        |
| 1                                     | 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles | 76052990   | 2          |
| 2                                     | 456000 - ELSW-Electrical - Al service wire -2 mm-South King - 90mtrs - Bundles | 85446020   | 3          |
| 3                                     |  |            |            |
| 4                                     |  |            |            |
| 5                                     |  |            |            |
| 6                                     |  |            |            |
| 7                                     |  |            |            |
| 8                                     |  |            |            |
| 9                                     |  |            |            |
| 10                                    |  |            |            |
| 11                                    |  |            |            |
| 12                                    |  |            |            |
| 13                                    |  |            |            |
| 14                                    |  |            |            |
| 15                                    |  |            |            |
| 16                                    |  |            |            |
| 17                                    |  |            |            |
| 18                                    |  |            |            |
| 19                                    |  |            |            |
| 20                                    |  |            |            |
| 21                                    |  |            |            |
| 22                                    |  |            |            |
| 23                                    |  |            |            |
| 24                                    |  |            |            |
| 25                                    |  |            |            |
| 26                                    |  |            |            |
| 27                                    |  |            |            |
| 28                                    |  |            |            |
| 29                                    |  |            |            |
| 30                                    |  |            |            |

Invoice No: 13231  
 Invoice No: 112973  
 Received By: [Signature]  
 19/10/22  
 20/10/22  
 14:04

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

[Signature]  
 Authorised signatory