PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	19/10/22	Prepared by	Deepa	Serial no.	9612
Supplier name	SSHP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	14/10/22	PO/WO No.	92950	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26453	17/10/22	1,298/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,298/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,298/-
Amount E – PO / WO value:	1,298/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/10/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	19/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
20 OCT 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	26453
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	17-10-2022
	PO No.	92950
	PO Date.	14-10-2022
	Req ID	80584
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	14-10-2022
	Loc Req No	206347

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	301600 - STAT-Stationary - Project Folder-- -	48203000	200	5.50	1,100.00	18	198.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,100.00		198.00
	99.00	99.00	Total Invoice Amount	1,298.00		

Rupees : One Thousand Two Hundred Ninty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 100407 Date: 17/10/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 14-10-2022 16:08:43 Orig

92950
11.10.22 11:08:40

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000C
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	92950	206347
	Doc Date	14-10-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos	200.00	5.50	0.00	18.00	1,298.00
					Total Order Value . . .	**1,298.00**

Rupees : One Thousand Two Hundred Ninty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for AM covers for drawings purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

14/10/22

Name :

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form						
Company Name:	GVRC	Date:	14.10.2022			
Site & Phase:	Innopolis	Time:	13.00			
Unit No./Block No.	5600C					
Supplier:		Req. No.	206347			
Material required before date:	16.10.2022	ID No.	80584			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT3016-Stationary-Project Folder---A3&A4-Nos	200		200		
2	(A3 covers for Drawings Purpose .)					
3	PO 892950					
4						
5						
6						
7						
8						
9						
10						
Remarks						
	Engineer	Project Manager	Purchase		MD	
Prepared By	P.Sridevi					
Approved By	T.Madhu					
Sign & Date	14.10.2022					

APPROVED
Purchase
14 OCT 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research center Pvt Ltd

Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No.	22510
DC Date	17-10-2022
PO No.	92950
PO Date	14-10-2022
Req ID	80584
Req Date	14-10-2022
Loc Req No	206347

	Description of Goods	HSN/SAC	Qty
1	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos	48203000	200
2			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 83625
Date: 19/10/22
Sign:
R.R. DIST.

INWARD

Inward No: 10264 Dt: 18/10/22

MRN No: 112883 Dt: 19/10/22

Received By: D. Rajkumar Sign: D. Rajkumar

Genome Valley Research Center Pvt. Ltd.