

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		26/10/22		Prepared by		Asha Tyothi		Serial no.		9827	
Supplier name		Vidyashankar V						HO inward no.			
Firm/Company		MRMLLP		Project		GMR		HO received date			
PO/WO date		6/07/22		PO/WO No.		89718		Scan ID.			
Sl no.		Bill no.		Bill date		Bill amount		Original attached			
1.		105		24/9/22		40,388/-		☒ Yes ☐ No			
2.								☐ Yes ☐ No			
3.								☐ Yes ☐ No			
4.											
Amount A-Bills total (Excluding Transport & Hamali Charges):								40,388/-			
MRN nos.:						Proof of delivery matches MRN		☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges								-			
Amount C –Other Debits :								-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:								40,388/-			
Amount E – PO / WO value:								40,389/-			
Amount F – Difference (A – E):								-			
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				31/10/22							
Remarks: Final bill											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Asha Tyothi		[Signature]							
Sign:		[Signature]		[Signature]							
Date		26/10/22		6 OCT 2022							
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INSTALLATION REPORT

Company/ firm:	MRMLLP	Requisition nos.:	1933 98
Project:	GMR	PO no.:	89718
Supplier:	V. Vidya Shankar	Material type:	false ceiling

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	20.09.22	811	Plain false ceiling	-	1657 Sft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					1657 Sft

Remarks: Toward F-Block flat no: 601, 602, plain false ceiling work done.

Approved by	Project manager	Security	Admin (Audit)
	<i>[Signature]</i> 26 OCT 2022	<i>[Signature]</i> 9424	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality/missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

Received By: *[Signature]*

GSTIN:36AEKPV0495G100

TAX INVOICE

Cell : 9246889529

**VIDYA SHANKAR V.****INTERIORS**Plot No. 171, Shree Krishna Nagar Colony, Beside Venkata Sai Nagar,
Chengicherla, Boduppal, Hyderabad - 500 039, Telangana.

E-mail : vidyashankar3256@gmail.com

M/s. : Modi Realty Mallapur Pvt Ltd.Invoice No.: **105**Date: 27/09/22

D.C. No. _____ Date _____

P.O. No. 89718 Date _____Party GSTIN: 36AAEFM1459K1ZP

Despatch Through _____

S. No.	DESCRIPTION	HSN Code	Qty	Rate	Amount Rs.	Ps.
	F-Block flat, no: 601, 602, Plain false ceiling work done.		1657 sq ft	36/-	59,652	



INWARD	
MODI REALTY MALLAPUR LLP	
Ward No	<u>9654</u> DL <u>27/09/22</u>
MRN No	_____ DL _____
Received By	<u>Gen. Sign</u> <u>27/09/22</u>

Rupees In Words : Seventy thousand Three hundred
eighty eight Rupees only.

TOTAL	59,652
SGST @ 9 %	5,368
CGST @ 9 %	5,368
IGST @ %	-
GRAND TOTAL	70,388

Declaration :

1. Goods once sold will not be taken back.
2. Any Dispute is Subject to Hyderabad Jurisdiction only

Receiver's Signature

For VIDYA SHANKAR V.

Vidya Shankar V.
Authorised Signature

Purchase Order

From Company : Modl Reality Mallapur LLP
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
GST No. : 36AEFFM1459R1ZP

Supplier Details

Mr. V. Vidya Shankar
Plot no. 171, Krishna Nagar Colony, Chengi Cherla, Ghatkesar Mandal,

GSTIN 36AEKPV0495G1Z2

9246889529

Doc No	Doc Date	Quote No	Quote Date	SupplyType
89718	06-07-2022	NIL	29-06-2022	Supply
193398				

Kind Attn : Mr. V. Vidya Shankar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6022 - Miscellaneous - False Ceiling - NA - sft	1,657.00	36.00	0.00	18.00	70,389.36
Plain False ceiling-Gypsum					
Total Order Value . . .					70,389.36
Rupees : Seventy Thousand Three Hundred Eighty Nine and Paise Thirty Six Only.					

Terms and Conditions :-

Specification / Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms After Delivery & Production of bill
Tax 50% Advance
Delivery Date Within 7days.
Delivery Location Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NEXT to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Included in the above price.
Warranty One year on workmanship
Advance Paid Rs. 35194/-to be pay vide cheque no. , dt.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for F block flat no-504 false ceiling offer in drawing and dining purpose.
Completion Date Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurement Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

For Modl Reality Mallapur LLP

Authorised Signatory

Name : _____

Name : _____

Date : __/__/

For Mr. V. Vidya Shankar

Accepted the above Terms And Conditions

Requisition Form			
Company Name:		MRMILLP	
Site & Phase:		Gulmphar Residency	
Supplier:		Vidya Shanker	
Material required before date:		urgent	
S No	Item	ID No	
1	BULL 1521-Building Material-Plain False Ceiling-Gypsum---Sqm	77611	
2			
3			
4			
5			
6			
7			
8			
9			
10			
Remarks		Towards F-Block Flat no 601,602, plain false ceiling work at Gmr site	
Engineer			
Prepared By:		K Srikanth	
Approved By			
Sign & Date:		29.06.22	

89718

APPROVED BY
 29 JUN 2022
 M RAM PRASAD (G.M.R.)
 Project Manager

APPROVED
 01 JUL 2022
 P. PRABHAKAR
 Sr. Manager Purchase

Project Manager
 Ram prasad
 Purchase
 MID

Date: 29.06.22
 Time: 15.30
 Req No: 193398
 Qty required: 154
 Qty available at site: 0
 Order Qty: 154
 Inward No: Inward Date: