PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/10/22	Prepared by	AshaJyothi	Serial no.	9826
Supplier name	VidyaShankar.V			HO inward no.	
Firm/Company	MRM LLP	Project	GMR	HO received date	
PO/WO date	6/07/22	PO/WO No.	89716	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	104	24/9/22	34,280/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				

Amount A-Bills total (Excluding Transport & Hamali Charges):	34,280/-
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,4280/-
Amount E – PO / WO value:	42,852/-
Amount F – Difference (A – E):	~~39,424/-~~ 8,572/-
Quantity received as per PO /WO	□ Yes □ Excess received ☒ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	31/10/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	AshaJyothi	Bhaskar			
Sign:	Asha				
Date		APPROVED 26 OCT 2022 P. PRA... Sr. MANAGER - PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36AEKPV0495G1~~ZB~~ Z2

TAX INVOICE

Cell : 9246889529

VIDYA SHANKAR V.

INTERIORS

Plot No. 171, Shree Krishna Nagar Colony, Beside Venkata Sai Nagar,
Chengicherla, Boduppal, Hyderabad - 500 039, Telangana.
E-mail : vidyashankar3256@gmail.com

M/s. : Modi Reality Mallapur Pvt Ltd

Invoice No.: 104   Date 27/09/22

D.C. No. ________ Date ________

P.O. No. 89716 Date ________

Party GSTIN: 36AAEFM1459B1ZD

Despatch Through ________

S. No.	DESCRIPTION	HSN Code	Qty	Rate	Amount Rs.	Ps.
1)	F-Block flat. No :- 504. Design false ceiling work done		807 Sft	36	29,052	

SUMMIT SALES LLP
IN WARD
No: 99682
Date: 28/9/22
Sign: L
R.R. DIST.

INWARD
MODI REALTY MALLAPUR LLP
Ward No 94423 Dt. ...
MRN No ______ Dt. ______
Received By... Sign... 27/09/22

Rupees In Words : Thirty four thousand Two hundred and eighty one Rupees only /

TOTAL		29,052.	
SGST @	9 %	2,614	68
CGST @	9 %	2,614	50
IGST @	%		
GRAND TOTAL		34,281	

Declaration :

1. Goods once sold will not be taken back.
2. Any Dispute is Subject to Hyderabad Jurisdiction only

Receiver's Signature

For VIDYA SHANKAR V.

VidyaShankar

Authorised Signat

Purchase Order

 07-07-2022 11:16:55 AM Or 89716

29.06.22 2:18:56

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Mr. V. Vidya Shankar
Plot no. 171, Krishna Nagar Colony, Chengi Cherla, Ghatkesar Mandal,

GSTIN 36AEKPV0495G1Z2

9246889529

Doc No	89716	193407
Doc Date	06-07-2022	
Quote No	NIL	
Quote Date	30-06-2022	
SupplyType	Supply	

Kind Attn : Mr. V. Vidya Shankar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6022 - Miscellaneous - False Ceiling - NA - sft *Design False Ceiling- Gypsum*	807.00	45.00	0.00	18.00	42,851.70
		Total Order Value . . .			**42,851.70**

Rupees : Fourty Two Thousand Eight Hundred Fifty One and Paise Seventy Only.

Terms and Conditions :-

Specification /	Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	After Delivery & Production of bill
Tax	50% Advance
Delivery Date	Within 7days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Rs. 21426 /-to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for F block flat no-504 false ceiling offer in drawing and dining purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

PART DELIVERY DETAILS

S.no.	Bill No.	Bill Dt.	Amount
1.	104	24/9/22	34,280/-
2.			
3.			
4.			
5.			

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Mr. V. Vidya Shankar*

Name : ______________

Date : __/__/____

INSTALLATION REPORT

Company/ firm:	MRMLLP	Requisition nos.:	193407.
Project:	GMR.	PO no.:	89716.
Supplier:	V. Vidya Shankel	Material type:	False ceiling.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	22-09-22	Sft	Design false ceiling.	-	807 Sft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	807 Sft

Remarks: Towards F-Block.. flat. no: 504, Design false ceiling work done.

Approved by	Project manager	Security	Admin (Audit)
	26 OCT 2022	MODI REALTY MAILAPUR LLP 9473	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

Received By: Soman Sign: 27/9/22

Requisition Form						
Company Name:	MRMLLP					
Site & Phase :	Gulmphar Residency					
Supplier:	Vidya Shanker	Date:	30.06.22			
Material required before date:	urgent	Time:				
		Req. No.	193407			
		ID No.	77625			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL1535-Building Material-Design False Ceiling-Gypsum---sqm	75		75		
2						
3						
4						
5						
6	89716.					
7						
8						
9						
10						
Remarks:	For F-Block Flat.no 504 false ceiling offer in drawing and dinning.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Gosika Rajesh	Ram Prasad				
Approved By:						
Sign & Date:						

APPROVED BY
30 JUN 2022
M. RAM PRASAD. (G.M.R.)
Project Manager

APPROVED
07 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE