PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/10/22	Prepared by	Prabhakar	Serial no.	9798
Supplier name	SS veerabhadra Enterprises			HO inward no.	
Firm/Company	SSHHP	Project	SSHHP	HO received date	
PO/WO date	14/10/22	PO/WO No.	92922	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	464	15/10/22	11,540/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,540/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112870	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,540/-
Amount E – PO / WO value:	11,540/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/10/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		APPROVED 03 OCT 2022 P. PRABHAKAR MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. road.
92922/170276.
GSTIN No : 36ACWFS2044C1Z7
State : T.S. State Code : 36

Invoice No. : 464
Invoice Date : 15/10/22
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1	Vim bars.		24c	25/-		600-00	
2	1L Floorcleaner lizol		48C	160/-		7680-00	
3	Waterbottles		36c	25/-		900-00	
4	d/s brush.		10c	60/-		600-00	

INWARD
Inward No: 18863 Dt: 17/10/22
MRN No: 112870 Dt: 18/10/22
Received By: Sign:
SUMMIT SALES LLP

Amount in words :

Total Amount before Tax		9780-00
Add SGST		880-20
Add CGST		880-20.
Add IGST		-.40.
Round Off		
Total Amount after Tax		11540-00
Total Tax Amount		GRAND TOTAL 11540/-

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 106606
Date: 21/10/24
Sign:

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 15-10-2022 12:22:14 0

92922
11.10.22 11:08:40

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc No**	92922	170276
	Doc Date	14-10-2022	
	Quote No	Nill	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	11-10-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	767300 - CONS-Consumables - Detergent --Vim - - - Nos	24.00	25.00	0.00	18.00	708.00
2	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	48.00	160.00	0.00	18.00	9,062.40
3	371300 - CONS-Consumables - Water Bottles-- - 1 Ltr - Nos	36.00	25.00	0.00	18.00	1,062.00
4	462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	10.00	60.00	0.00	18.00	708.00
					Total Order Value . . .	**11,540.40**

Rupees : Eleven Thousand Five Hundred Fourty and Paise Fourty Only.

Terms and Conditions :-

Specification /	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Repleneshing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

Name :
Contact - -

Accepted the above Terms And Conditions
For ***Veerabhadra Enterprises***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	11.10.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	170276			
Material required before date:		ID No.	80571			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7673-Consumables-Detergent --Vim --Nos 25+18%	24	9	60		
2	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos 160 + 18%	48	24	50		
3	CONS3713-Consumables-Water Bottles---1 Ltr-Nos 25+18%	36	15	100		
4	CONS4629-Consumables-Cleaning Brush----Nos 60 + 18%	10	0	48		
5	CONS1509-Consumables-Torch Light- Big----Nos → Dont Lizol, [illegible]	8	2	8		
6	615 +18%					
7						
8						
9						
10						
Remarks:	For Stock repleneshing purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	P.sneha					
Approved By:	Prabhakar					APPROVED BY
Sign & Date:						12 OCT 2022

APPROVED BY
12 OCT 2022
SOHAM MODI
MANAGING DIRECTOR