PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22-10-22	Prepared by	Venkateshwarlu	Serial no.	
Supplier name	SRI ABDUL QADEER			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	01-04-22	PO/WO No.	87005	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	17	10/10/22	57834	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				

Amount A-Bills total (Excluding Transport & Hamali Charges):			57834
MRN nos.:	Enclosed insulator report.	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			57834
Amount E – PO / WO value:			61636
Amount F – Difference (A – E):			3802
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☑ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	31-10-22		
Remarks:	Part bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veenu			
Sign:		APPROVED			
Date		25 OCT 2022			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

 18-10-2022 16:58:34 NOC Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Abdul Qadeer	**Doc No**	87005	141338
14-1-96/3/A,Allapur, Borabanda, Hyderabad, Ranga Reddy, Telangana-500018	**Doc Date**	01-04-2022	
	Quote No	Nil	
GSTIN 36AAUPQ5292N1ZL	**Quote Date**	19-07-2021	
9908194281 9908194281	**SupplyType**	Supply And Installation	

Kind Attn : Abdul Qadeer

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6022 - Miscellaneous - False Ceiling - NA - sft *Gypsum False Ceiling - Plain*	943.00	36.00	0.00	18.00	40,058.64
2	6022 - Miscellaneous - False Ceiling - NA - sft *Gypsum False Ceiling - Design*	446.00	41.00	0.00	18.00	21,577.48
					Total Order Value . . .	**61,636.12**

Rupees : Sixty One Thousand Six Hundred Thirty Six and Paise Twelve Only.

Terms and Conditions :-

Specification /	Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	50% advance at the time of PO, balance on completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Rs. 30,818/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for flat no. 712.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: S. [illegible]
Sign:
Date: 19/10/2022

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Abdul Qadeer***

Name : ______________ Name : ______________ Date : __/__/____

Requisition Form

Company Name:	MMRK LLP	Date:	01-04-2022
Site & Phase :	GHT	Time:	10.58
Supplier	SSLLP	Req. No.	141338
Material required before date:	04-04-2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety net	15 m X 3m	17	Nos		
2	Safety net	10 m x 3m	7	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For A Block ducts out side area Fixing purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	01-04-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

ABDUL QADEER

TAX INVOICE CASH / CREDIT

Cell : 9182242690
9704902880

ABDUL QADEER

Supplier & Contractors

Spl. in : Plaster of Paris, False Ceiling, Gypsum Board, Partition Works, Thermacol Ceiling, Armstrong, Border, Flower & All Types of Ceiling Works.

14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500 018. Email : rkenterprises4281@gmail.com

Seller GST No.: **36AAUPQ5292N1ZL**
Mode of Transport :
Product Reference No.
State : Telangana, State Code : 36

Invoice No. : 017
Invoice Date :
Date of Supply : 10/10/2022
PO No. & Date : 87005

Details of Receiver / Billed to :
Name : Mehta & modi Realty Kawkur LLP
Address :
Buyer GSTIN 36ABLFM7631F1Z3
State Telangana Code 36

Details of Delivery Address :
Name :
Address :
Buyer GSTIN
State Code

S.No.	NAME OF THE PRODUCT	HSN Code	Qty.	Unit Price	Taxable Value
1	false ceiling flat No:- 712	998391	1233	39	48,087
	" " light cutting	998391	37	25	925

SUMMIT SALES LLP
IN WARD
No: 100118
Date: 10/10/24
Sign:
R.R. DIST.

Total Invoice Amount : (Inwords) fifty Seven thousand Eight hundred thirty four only

Total Amount Before Tax	49,012
Add CGST @ 9 %	4411.08
Add SGST @ 9 %	4411.08
Add IGST @ %	
Total Amount GST	8822.16
Total Amount After Tax	57,834.16
GST Payable on Reverse Charge	

Goods once sold will not be taken back.
Our responsibility ceases once delivery made.

For ABDUL QADEER

TQ: 72045

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	10491	Date - site bills Register	20/09/2022
Company Name:	MARK-UP	Site:	GHT
Name of Contractor	Abudd Qadeer		
Nature of work	Flas Ceiling work		
Work done	From Date 10/8/2022	To Date	16/09/2022

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	FALSECeiling	1233	39	Sft	48,087	
2.	work					
3.	FlATNO 712	37	25	NO	925	
4.	Cisut cutting					
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				49,012	

Bill required	☑ ~~YES~~ ☐ NO.	GST bill required	☑ ~~YES~~ ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ ~~Enclosed~~ ☐ Not enclosed
PO/WO no.	87005	PO/WO date:	19/7/2022

Remarks :

W

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 20/09/2022	Date: 20/09/22	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
21 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for [illegible] labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. [illegible] sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
20 SEP 2022
A. SURESH
PROJECT MANAGER

Measurement Sheet										
Company Name:		MMR Kowkur LLP								
Project:		GHT								
Description :		False ceiling work done flat details								
Prepared By:		A Suresh								
Date :		20 September 2022								
Name of the Contractor :		Abdul Qadeer								
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Hea	Remarks
1	Flat no712	Desgin False ceiling								
		Hall	33	11	1	1	363	Sft		
		vertical	14	4	1	1	56	Sft		
			6	7	1	1	42	Sft		
			5	4	1	1	20	Sft		
			2	4	1	1	8	Sft		
		Master bedroom	13	11	1	1	143	Sft		
			5	6	1	1	30	Sft		
		vertical	9	2	1	1	18	Sft		
			7	4	1	1	28	Sft		
			5	2	1	1	10	Sft		
		Childred bedroom	11	12	1	1	132	Sft		
			8	2	1	1	16	Sft		
			7	2	1	1	14	Sft		
			6	4	1	1	24	Sft		20 SEP 2022
		lobby	11	3	1	1	33	Sft		A SURESH PROJECT MANAGER
			6	5	1	1	30	Sft		
		guest bedroom	11	12	1	1	132	Sft		
			8	2	1	1	16	Sft		
			7	2	1	1	14	Sft		
			6	4	1	1	24	Sft		
		toilet	8	5	1	2	80	Sft		
								Sft	1,233	

Estimate Sheet							
Company Name:		MMR KOWKUR LLP				Approved by:	
Project:		GHT				Sign:	
work description:		False ceiling work done flat details					
Prepared By :		A Suresh					
Contractor Name :		Abdul Quadeer				Work done to date :10-8-2021	
Date:		20-Sep-2022				work done from date :16-09-2022	
		A			D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	**Plane False Ceiling**	1,233	Sft	39	48,087		
2							
3	LED Bulbs Holes Cutting	37	Nos	25	925		
4						49,012	
5							

…D BY
20 SEP 2022
…SURESH
PROJECT MANAGER