PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date:	27/10/22	Prepared by	Manoj	Serial no.	
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	25/10/22	PO/WO No.	93197	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26578	26/10/22	4,448/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,448/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113111	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,448/-
Amount E – PO / WO value:	4,448/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	27/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	26578
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	26-10-2022
	PO No.	93197
	PO Date.	25-10-2022
	Req ID	80828
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	25-10-2022
	Loc Req No	178796

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	105600 - CONS-Consumables - Mopping stick		5	126.00	630.00	18	113.40
2	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	5	84.00	420.00	18	75.60
3	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	24	21.00	504.00	18	90.72
4	722700 - CONS-Consumables - Air Freshner-- - - - Room Freshners	96161010	6	88.00	528.00	18	95.04
5	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	5	88.20	441.00	18	79.38
6	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	12	16.75	201.00	5	10.06
7	639400 - CONS-Consumables - Toilet	84807900	5	60.00	300.00	18	54.00
8	659600 - CONS-Consumables - Bombay Brooms Big	96032900	6	88.20	529.20	0	0.00
9	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	15	16.75	251.25	0	0.00
10	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	2	53.00	106.00	18	19.08
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,910.45		537.28
	268.64	268.64	Total Invoice Amount	4,447.72		

Rupees : Four Thousand Four Hundred Fourty Seven and Paise Seventy Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 100683 Date: 26/10/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 26-10-2022 10:54:13

93197
18.10.22 2:23:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	93197	178796
Doc Date	25-10-2022	
Quote No	Nil	
Quote Date	25-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 105600 - CONS-Consumables - Mopping stick holder-- - - - Nos	5.00	126.00	0.00	18.00	743.40
2 670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	5.00	84.00	0.00	18.00	495.60
3 471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	24.00	21.00	0.00	18.00	594.72
4 722700 - CONS-Consumables - Air Freshner-- - - - Nos *Room Freshners*	6.00	88.00	0.00	18.00	623.04
5 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	5.00	88.20	0.00	18.00	520.38
6 661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
7 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	5.00	60.00	0.00	18.00	354.00
8 659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
9 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	15.00	16.75	0.00	0.00	251.25
10 767300 - CONS-Consumables - Detergent --Vim - - - Nos	2.00	53.00	0.00	18.00	125.08

Total Order Value . . . **4,447.72**

Rupees : Four Thousand Four Hundred Fourty Seven and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone 7680971999
Penality For Delay	Nil
	Transport cost shall be borne by us

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Venu 25/10/22

Name : Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Purchase Order

Transportation	
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : __________________ Name : __________________ Date : __/__/____

Requisition Form

Company Name	Modi Properties pvt ldt	Date	17-10-2022
Site & Phase	May flower Platinum	Time	
Unit No /Block No			
Supplier	20-10-2022	Req No	[illegible]
Material required before date		ID No	80828

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS1056-Consumables-Mopping stick holder----Nos	5		5		
2	CONS6703-Consumables-Colin 500 ml----Nos	5		5		
3	CONS4717-Consumables-Acid---1Ltr-Nos	[illegible]		24		
4	CONS7227-Consumables-Air Freshner----Nos	6		[illegible]		
5	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	5		5		
6	CONS6615-Consumables-Cleaning Cloth----Nos	12		12		
7	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos	5		5		
8	CONS6596-Consumables-Bombay Brooms Big ----Nos	6		6		
9	CONS9057-Consumables-Coconut Brooms----Nos	15		15		
10	CONS7673-Consumables-Detergent --Vim --Nos	5		5		

93197

Remarks: Towards Site cleaning work purpose.

	Engineer	Project Manager	Purchase	MD
Prepared By:	N Divya			
Approved By:	K Narender Reddy			
Sign & Date:				

APPROVED
17 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details
Modi Properties Private Limited.,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No	22613
DC Date	26-10-2022
PO No.	93197
PO Date.	25-10-2022
Req ID	80828
Req Date	25-10-2022
Loc Req No	178796

	Description of Goods	HSN/SAC	Qty
1	105600 - CONS-Consumables - Mopping stick holder-- - - - Nos		5
2	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	5
3	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	24
4	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	6
5	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	5
6	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	12
7	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	5
8	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	6
9	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	15
10	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	2

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 20315	Dt: 26/10/22
MRN No: 113111	Dt: 28/10/22
Received By:	Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1	

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No: 83793
Date: 22/10/22
Sign:
R.R. DIST.