PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 26/10/22 | Prepared by | Manoj | Serial no. | 9782 |
| Supplier name | Maa Sai Seatings. | | | HO inward no. | |
| Firm/Company | MPPL | Project | MPL | HO received date | |
| PO/WO date | 18/10/22 | PO/WO No. | 93074 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 155 | 21/10/22 | 10,620/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 10,620/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 113031 | Proof of delivery matches MRN: ☑ Yes □ No |
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 10,620/- |
| Amount E – PO / WO value: | 10,620/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 31/10/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Manoj | | | | |
| Sign: | Manoj | | | | |
| Date | 26/10/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## Tax Invoice

*(ORIGINAL FOR RECIPIENT)*

**MAA SAI SEATINGS**
5th FLOOR,5-5-33,PLOT NO.105 TO 113/1
RK'S ELITE,MYTHRINAGAR ALLWYN COLONY
KUKATPALLY,HYDERABAD
GSTIN/UIN: 36AJZPK4074G1ZO
State Name : Telangana, Code : 36
E-Mail : maasaiseatings@gmail.com

| | |
|---|---|
| Invoice No. **155** | Dated **21-Oct-22** |
| Delivery Note | Mode/Terms of Payment |
| Reference No. & Date. | Other References **K.V.CHANDRASEKHAR** |
| Buyer's Order No. **93074/178792** | Dated **18-Oct-22** |
| Dispatch Doc No. | Delivery Note Date |
| Dispatched through | Destination |
| Terms of Delivery | |

Buyer (Bill to)
**MODI PROPERTIES PVT LTD**
5-4-187/3&4,II ND FLOOR,
M.G.ROAD,SECUNDERABAD.
DELIVERY AT :
MAY FLOWER PLATINUM
SY 82/1,MALLAPUR,
NACHARAM.
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | **KABIL CHAIR** | 9403 | **2 nos** | 4,500.00 | nos | **9,000.00** |
| | ***CGST 9%*** | | | | | **810.00** |
| | ***SGST 9%*** | | | | | **810.00** |
| | Total | | **2 nos** | | | **₹ 10,620.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 3413 Date 22/10/24 Sign

Received By
M.Shekar
9000978917

SUMMIT SALES LLP R.R. DIST. IN WARD No: 100640 Date: 25/10/24 Sign:

Amount Chargeable (in words)
**INR Ten Thousand Six Hundred Twenty Only**

*E. & O.E*

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 9403 | 9,000.00 | 9% | 810.00 | 9% | 810.00 | 1,620.00 |
| **Total** | **9,000.00** | | **810.00** | | **810.00** | **1,620.00** |

Tax Amount (in words) : **INR One Thousand Six Hundred Twenty Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

# Purchase Order

 18-10-2022 14:32:50

93074
18.10.22 2:23:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Maa Sai Seatings
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.

**GSTIN** 36AJZPK4074G1ZO

9246243243

| | | |
|---|---|---|
| **Doc No** | 93074 | 178792 |
| **Doc Date** | 18-10-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 14-10-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : K.V. Chandra Sekhar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 856800 - FUNF-Furniture & fixtures - Chair with Caster-Black colour-Maa Sai Seating - - - Nos | 2.00 | 4,500.00 | 0.00 | 18.00 | 10,620.00 |
| | | | | | **Total Order Value . . .** | **10,620.00** |

Rupees : Ten Thousand Six Hundred Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / | Desk colour will be grey with one desk, chaits fabric colour will be black with and without casters |
| Payment Terms | After delivery and production of bill |
| Tax | GST included in the above prices |
| Delivery Date | With in 4 days |
| Delivery Location | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| Penality For Delay | Nil |
| Transportation | Nil |
| Warranty | One year |
| Advance Paid | Nil |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for Library use purpose. |
| Completion Date | Nil |
| Measurment | Nil |
| Security | Nil |
| Remarks | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Venu 20/10/22

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Maa Sai Seatings*

Date : __/__/____

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Requisition Form | | | | | | | |
| Company Name: | MPPL | Date: | 14.10.22 | | | | |
| Site & Phase : | Mayflower platinum | Time: | | | | | |
| Unit No./Block No. | | | | | | | |
| Supplier: | | Req. No. | 178792 | | | | |
| Material required before date: | 18.10.22 | ID No. | 80607 | | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date | |
| 1 | FUNF8568-Furniture & fixtures-Chair with Caster-Black colour-Maa Sai Seating--Nos | 2 | 0 | 2 | | | |
| 2 | | | | | | | |
| 3 | 93074 | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| Remarks: | Towards library use purpose. | | | | | | |
| | | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD | |
| Prepared By: | N.Subhash | 14/10/2022 | | APPROVED 20 OCT 2022 P. VENKATESHWARLU MANAGER PURCHASE | | | |
| Approved By: | K.Narender reddy | | | | | | |
| Sign & Date: | | | | | | | |

MAA SAI SEATINGS
1st FLOOR 5-5-33 PLOT NO 105 TO 113/1
RKS ELITE MYTHRINAGAR ALLWYN COLONY
KUKATPALLY HYDERABAD
GSTIN/UIN 36AJZPK4074G1ZO
State Name Telangana Code 36
E-Mail maasaiseatings@gmail.com

# Tax Invoice

(DUPLICATE FOR TRANSPORTER)

| | |
|---|---|
| Invoice No. 155 | Dated 21-Oct-22 |
| Delivery Note | Mode/Terms of Payment |
| Reference No. & Date | Other References K.V.CHANDRASEKHAR |
| Buyer's Order No. 93074/178792 | Dated 18-Oct-22 |
| Dispatch Doc No. | Delivery Note Date |
| Dispatched through | Destination |
| Terms of Delivery | |

Buyer (Bill to)
MODI PROPERTIES PVT LTD
1-4-187/3&4 II ND FLOOR
M.G ROAD SECUNDERABAD
DELIVERY AT
MAY FLOWER PLATINUM
SY 82/1 MALLAPUR
NACHARAM
GSTIN/UIN 36AABCM4761E1ZM
State Name Telangana, Code 36

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | KABIL CHAIR | 9403 | 2 nos | 4,500.00 | nos | 9,000.00 |
| | *CGST 9%* | | | | | 810.00 |
| | *SGST 9%* | | | | | 810.00 |
| | Total | | 2 nos | | | ₹ 10,620.00 |

INWARD
Inward No. 20301 Date 21/10/24
MRN No. 11303 Date 21/10/24
Sign

Amount Chargeable (in words)
INR Ten Thousand Six Hundred Twenty Only

E & O E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 9403 | 9,000.00 | 9% | 810.00 | 9% | 810.00 | 1,620.00 |
| Total | 9,000.00 | | 810.00 | | 810.00 | 1,620.00 |

Tax Amount (in words) : INR One Thousand Six Hundred Twenty Only

Company's PAN : AJZPK4074G

Company's Bank Details
Bank Name : ICICI BANK
A/c No. : 631205501075
Branch & IFS Code : KUKATPALLY & ICIC0006312

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

for MAA SAI SEATINGS

Authorised Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83727
Date: 22/10/24
Sign:

This is a Computer Generated Invoice