PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/10/22	Prepared by	Deepa	Serial no.	9964
Supplier name	Reflections Electricals Pvt Ltd			HO inward no.	
Firm/Company	Vista Homes	Project	Vista Homes	HO received date	
PO/WO date	7/10/22	PO/WO No.	92585	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2535	8/10/22	17,700/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,700/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102878	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,700/-
Amount E – PO / WO value:	17,700/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/10/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	30/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2535**	Dated **8-Oct-2022**
	Delivery Note **568**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **2535 dt. 8-Oct-2022**	Other References
Consignee (Ship to) **Vista Homes** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36AAGFV2068P1ZJ State Name : Telangana, Code : 36	Buyer's Order No. **92585/180953**	Dated **7-Oct-2022**
	Dispatch Doc No.	Delivery Note Date **8-Oct-2022**
	Dispatched through **Your Self**	Destination **Kapra**
Buyer (Bill to) **Vista Homes** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36AAGFV2068P1ZJ State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED D/L 8W Garnet 2700k D540827**	940511	18 %	**30.0000 nos**	500.00	nos	**15,000.00**
	OUTPUT CGST						**1,350.00**
	OUTPUT SGST						**1,350.00**
	Total			**30.0000 nos**			**₹ 17,700.00**

INWARD
Inward No: 26176 Dt: 13/10/2022
No: 103678 Dt: 13/10/2022
Received By: Sign
Vista Homes

SUMMIT SALES LLP R.R. DIST
IN WARD No: 10047 Date: 19/10/22 Sign:

Amount Chargeable (in words) *E. & O.E*

INR Seventeen Thousand Seven Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
940511	15,000.00	9%	1,350.00	9%	1,350.00	2,700.00
Total	**15,000.00**		**1,350.00**		**1,350.00**	**2,700.00**

Tax Amount (in words) : **INR Two Thousand Seven Hundred Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS SECUNDERABAD PVT. LTD.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 07-10-2022 2:10:26 PM

92585
03.10.22 5:34:55

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	92585	180953
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	07-10-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	04-10-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	263800 - ELLE-Electrical - False Ceiling Down Lighter-2700K-Wipro-D540827 - 8W - Nos	30.00	500.00	0.00	18.00	17,700.00
					Total Order Value . . .	**17,700.00**

Rupees : Seventeen Thousand Seven Hundred Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: Mr. Khader - 7893844733

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. for C-108, C-308 And C-408 Flts purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email.

For *Vista Homes*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Requisition Form						
Company Name:	vista homes					
Site & Phase :	vista homes	Date:	04-10-2022			
Unit No./Block No.		Time:	16:00			
Supplier:						
Material required before date:	07-10-2022	Req. No.	180953			
		ID No.	80340			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELLE2638-Electrical-False Ceiling Down Lighter-2700K-Wipro-D540827-8W-Nos 92585	30	0	30		
2	ELCW1811-Electrical-Copper Wire-Yellow color-Gloster-1SqMMX90mtrs-Bundles	1	0	1		
3	ELCW6880-Electrical-Copper Wire-Black Color-Gloster-1SqMMX90mtrs-Bundles 92584	1	0	1		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For C-108, C-308 & C-408 flats purpose.					
	Engineer					
Prepared By:	V.Sanketh	Project		Purchase		MD
Approved By:		purshotham				
Sign & Date:						

APPROVED
06 OCT 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE