PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31-10-22	Prepared by	S. Jaysudha	Serial no.	
Supplier name	SVR Telecom Services			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date		PO/WO No.	93059	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SI- 3710	26-10-22	99,750.00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.			99,750.00	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN: □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	99,750.00
Amount E – PO / WO value:	99,750.00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	100% paid
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	S. JaySudha				
Sign:	Sudha	31 OCT 2022			
Date	31.10.22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PO-93059

SSLLP

TAX-INVOICE

SVR TELECOM SERVICES

2-1-392/1/3/8, Tilaknagar, Nallakunta, Hyderabad – 500044
Phone No. 9848294384
GSTN:36ADIPV3204E1ZP

Customer	**Summit Sales LLP**	SALES PERSON	- -
Address	5-4-187/3&4, 2nd Floor, M G Road, Secunderabad	Invoice No	SI-3710
GST NO	**36ACQFS2044C1Z7**	Invoice Date	26/10/2022

Sl. No	DESCRIPTION OF GOODS	HSN CODE	Rate	Qty. Units	Gross Amount	Amount
01	**MI CC CAMERA 360**	85258900	3,325.00	30	2,817.80	84,534.00
				Total		84,534.00
				CGST 9%		7,608.00
				SGST 9%		7,608.00
				Amount		**99,750.00**

Received the goods in good condition.

SUMMIT SALES LLP IN WARD No: 100825 Date: 20/10/22 Sign: R.R. DIST.

Signature :

Designation :

Terms & Conditions :

1. All Disputes are subject to Hyderabad Jurisdiction.
2. Warranty in respected any product shall be of the manufacturer in In accordance with their terms and conditions
3. Goods once sold will not be taken back or exchanged.

For : SVR TELECOM SERVICE

SVR TELECOM SERVICES Shop No.2-1-392/1/3/8, Tilaknagar Road, Nallakunta, Hyderabad - 500 044.

Authorized Signatory

INWARD	
Inward No. 18988	Dt: 29/10/22
MRN No: 113202	Dt: 30/10/22
Received By:	Sign:
SUMMIT SALES LLP	

Purchase Order

 19-10-2022 13:34:20

93059
18.10.22 2:23:35

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
SVR Telecom Services shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.	**Doc No**	93059	170286
	Doc Date	18-10-2022	
	Quote No	Nill	
GSTIN 36AD1PV3204E1ZP	**Quote Date**	12-10-2022	
8801121212 8801121212	**SupplyType**	Supply	

Kind Attn : V. Raghavendar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	699100 - ELEC-Electrical - CCTV Cameras-Wi-Fi-MI - - - Nos	30.00	2,817.79	0.00	18.00	99,749.77
					Total Order Value . . .	**99,749.77**

Rupees : Ninty Nine Thousand Seven Hundred Fourty Nine and Paise Seventy Seven Only.

Terms and Conditions :-

Specification /	MI cc camera 360 degree
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in a wek
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	One year
Advance Paid	Rs. 99,750-00, by cheque.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
20 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
20/10/22
Name :

Name :

Accepted the above Terms And Conditions
For *SVR Telecom Services*

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	12.10.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170286			
Material required before date:		ID No.	80678			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC6991-Electrical-CCTV Cameras-Wi-Fi-MI--Nos SVR telecommunications	30		30		
2	ELEC1684-Electrical-Timer--L&T-32amps-3pole-Nos 2,400+18%	5		5		
3	ELEC2564-Electrical-Contactor-3phase-L&T--Nos 3,225/- L25%+18% GST	5		5		
4						
5						
6						
7	92059					
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					APPROVED BY
Approved By:	Prabhakar					15 OCT 2022
Sign & Date:						SOHAM MODI MANAGING DIRECTOR