

Amount B –Other Credits : Transportation charges		
Amount C –Other Debits :		
Amount D ($D=A+B-C$) – Amount to be credited to the supplier:		795200
Amount E – PO / WO value:		795200
Amount F – Difference ($A - E$):		
Quantity received as per PO /WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date	07/11/2022	
Remarks: Find Bk		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venubhai			
Sign:		W			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 29/10/22		Prepared by: Venkatesh		Serial no. 9942	
Supplier name: S S L P				HO inward no.	
Firm/Company: MRM LLP		Project: GMR		HO received date	
PO/WO date: 09/10/22		PO/WO No. 92719		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26515	20/10/22	795200	☒ Yes ☐ No
2.			—	☐ Yes ☐ No
3.			—	☐ Yes ☐ No
4.			—	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 795

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 113053	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 795200

Amount E – PO / WO value: 795200

Amount F – Difference (A – E): —

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 07/11/2022

Remarks: Find Bk

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkatesh			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
 PURCHASE MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
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TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	26515		
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R				Invoice Date.	20-10-2022		
				PO No.	92719		
				PO Date.	09-10-2022		
				Req ID	80405		
				Req Date	08-10-2022		
				Loc Req No	208011		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - Nos	42022150	2	337.00	674.00	18	121.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	
				60.66	60.66	Total Invoice Amount	
					674.00		121.32
						795.32	

Rupees : Seven Hundred Ninty Five and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



03.10.22 5:38:39

PY

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09-10-2022 14:12:31

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	92719	208011
	Doc Date	09-10-2022	
	Quote No	Nil	
	Quote Date	09-10-2022	
	SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 189600 - COMP-Peripherals - Bag Pack-- - - - Nos	2.00	337.00	0.00	18.00	795.32
Total Order Value . . .					795.32

Rupees : Seven Hundred Ninty Five and Paise Thirty Two Only.

Terms and Conditions :-

- Specification / Brand** Brand will be HP 15inches back pack for laptop purpose
- Payment Terms** After delivery and production of bill
- Tax** GST included in the above prices
- Delivery Date** With in a day
- Delivery Location** Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133
- Penalty For Delay** Nil
- Transportation Cost** Nil
- Warranty** Nil
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order for office work purpose.
- Completion Date** Nil
- Measurment** Nil
- Security** Nil
- Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form			
Company Name		MRMLLP	
Site & Phase		GMR	
Unit No./Block No.		site office	
Supplier			
Material required before date		10.10.22	
S No	Item	Req No.	208011
1	COMPI 896-Peripherals-Laptop bag---Nos	ID No	80405
2		Qty required	2
3		Qty available at site	0
4		Order Qty	2
5		Inward No	
6		Inward Date	
7			
8			
9			
10			
Remarks:		For office work purpose at GMR site.	
Engineer		Project Manager	
Prepared By: G Rajesh		Purchase Manager	
Approved By:		APPROVED	
Sign & Date		08 OCT 2022	

APPROVED
 08 OCT 2022
 PURCHASE
 SI. MANAGER PURCHASE