

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		30/10/22	Prepared by	Sneha	Serial no.	9995
Supplier name		Summit sales up			HO inward no.	
Firm/Company		SOVUP	Project	SOV	HO received date	
PO/WO date		15/10/22	PO/WO No.	92988	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	26620	29/10/22	5,876.40/-	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					5,876.40/-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	113186			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					-	
Amount C – Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					5,876.40/-	
Amount E – PO / WO value:					14,018.40/-	
Amount F – Difference (A – E):					8,142/-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			7/10/22			
Remarks: ← final bill -						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:	Sneha					
Sign:						
Date	30/10/22					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:

Customer Details		Invoice No.	26620
Silver Oak Villas LLP		Invoice Date.	29-10-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	92988
GSTIN : 36ADBFS3288A2Z7		PO Date.	15-10-2022
PAN ADBFS3288A		Req ID	80631
		Req Date	14-10-2022
		Loc Req No	184706

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	802400 - ELSW-Electrical - AI service wire -4	76052990	1	1920.00	1,920.00	18	345.60
2	456000 - ELSW-Electrical - AI service wire -2	85446020	2	1530.00	3,060.00	18	550.80
3							
4							
5							
6							
7							
8							
9							
10							
11							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,980.00	896.40
	448.20	448.20	Total Invoice Amount	5,876.40	

Rupees : Five Thousand Eight Hundred Seventy Six and Paise Fourty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP
(Signature)
 Authorised signatory

Purchase Order

From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7



92988
 11.10.22 11:08:40

Supplier Details

Summit Sales LLP
 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
 040-66335551 9618244433

Doc No	92988	184706
Doc Date	15-10-2022	
Quote No	Nil	
Quote Date	14-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles	3.00	1,920.00	0.00	18.00	6,796.80
2 456000 - ELSW-Electrical - Al service wire -2 mm-South King - 90mtrs - Bundles	4.00	1,530.00	0.00	18.00	7,221.60
Total Order Value . . .					14,018.40

Rupees : Fourteen Thousand Eighteen and Paise Fourty Only.

Terms and Conditions :-

- Specification / Brand** All items shall be of sudhakar brand/company
- Payment Terms** After Delivery & Production of bill
- Tax** Inclusive of all taxes
- Delivery Date** Next Working Day.
- Delivery Location** Silver Oak Villas Part III
 Sy .No.11,12,14,15,16,17,18 , 294
 Phone. 0
- Penalty For Delay** Nil
- Transportation Cost** Transport cost shall be borne by us.
- Warranty** Nil
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site electrical use purpose.
- Completion Date** NA
- Measurement** Nil
- Security** Nil
- Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO Office or Purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS			
S.No.	Bill no.	Bill Dt.	Amount
1.	26570	25/10/22	8,122/-
2.	26620	29/10/22	5,876.40/-
3.			
4.			
5.			

For **Silver Oak Villas LLP**

Authorised Signatory

Handwritten signature and date: Venkatesh 19/10/22

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Requestion Form		Date:	14-10-2022		
Company Name: Silver Oak Villas		Time:	11:30		
Site & Phase: SOV-III		Req. No.	184706		
Unit No/Block No. For Site Use purpose		Material required before date:	17-10-2022	ID No. 80631	
Supplier:					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	ELSW8024-Electrical-AI service wire -4 mm-South King-90mtrs-Bundles	3	0	3	
2	ELSW4560-Electrical-AI service wire -2 mm-South King-90mtrs-Bundles	4	0	4	
3					
4					
5					
6					
7					
8					
9					
10					
Remarks: For Site Use purpose					
Engineer		Project Manager		Purchase	MD
Prepared By:	K. Tulasi Rami				
Approved By:					
Sign & Date:					

920188

APPROVED
 19 OCT 2022
 P. VENKATESHWARLU
 MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-10-2022

Customer Details Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7	DC No.	22650
	DC Date.	29-10-2022
	PO No.	92988
	PO Date.	15-10-2022
	Req ID	80631
	Req Date	14-10-2022
	Loc Req No	184706

	Description of Goods	HSN/SAC	Qty										
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(Silver Oak Villas-Part-III)													
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory