

Date	30/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION  
Advice for approval for credit to supplier

①

Date:		30/10/22	Prepared by	Sueha	Serial no.	
Supplier name		Summit Sales Up			HO inward no.	9998
Firm/Company		Sov Up	Project	Sov	HO received date	
PO/WO date		3/10/22	PO/WO No.	92526	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	26619	29/10/22	3,016.50/-	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					3,016.50/-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	113187			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges					-	
Amount C –Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					3,016.50/-	
Amount E – PO / WO value:					3,016.50/-	
Amount F – Difference (A – E):					-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			21/10/22			
Remarks: ← final bill -						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:	Sueha					
Sign:						
Date	30/10/22					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 :

<b>Customer Details</b>				Invoice No.	26619		
Silver Oak Villas LLP				Invoice Date.	29-10-2022		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	92526		
GSTIN : 36ADBFS3288A2Z7				PO Date.	03-10-2022		
PAN ADBFS3288A				Req ID	80230		
				Req Date	30-09-2022		
				Loc Req No	184675		

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	300000 - CONS-Consumables - Gunny bags-----	63051040	50	17.00	850.00	5	42.50
2	368900 - GENE-General Items - Sponges-- * 12pack -	39129020	200	9.00	1,800.00	18	324.00
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,650.00	366.50
	183.25	183.25	Total Invoice Amount	3,016.50	

Rupees : Three Thousand Sixteen and Paise Fifty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP  
*[Signature]*  
 Authorised signatory

# Purchase Order

Page(s) 1 Of 1

03-10-2022 12:10:17 PM



92526

03.10.22 5:34:55

.Copy

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

<b>Doc No</b>	92526	184675
<b>Doc Date</b>	03-10-2022	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	30-09-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 300000 - CONS-Consumables - Gunny bags-- - - - Bags	50.00	17.00	0.00	5.00	892.50
2 368900 - GENE-General Items - Sponges-- - 12pack - Nos	200.00	9.00	0.00	18.00	2,124.00
<b>Total Order Value . . .</b>					<b>3,016.50</b>

Rupees : Three Thousand Sixteen and Paise Fifty Only.

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Silver Oak Villas Part III  
Sy .No.11,12,14,15,16,17,18 , 294  
Phone. 0**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order site use Coloum 4 purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Collect from SLLP.For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

Requisition Form		Company Name:	Silver Oak Villas	Date:	30-09-2022
Site & Phase :			SOV-III	Time:	5:00
Unit No./Block No. For site use					
Supplier:		Req. No.	1846757		
Material required before date:		03-09-2022 ID No.	80230		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No. Inward Date
1	CONS3000-Consumables-Gunny bags----Bags	50nos	0	50nos	
2	GENE3689-General Items-Sponges---12pack-Nos	200nos	0	200nos	
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:		For site use purpose			
Prepared By:	Engineer	Project Manager	Purchase	MD	
	K. Tulasi Rani	<i>[Signature]</i>	<i>[Signature]</i>		
Approved By:					
Sign & Date					

**APPROVED**  
 07 OCT 2022  
 P. VENKATESHWARLU  
 MANAGER PURCHASE

80230

DELIVERY CHALLAN

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-10-2022

Customer Details		DC No.	22649
Silver Oak Villas LLP		DC Date.	29-10-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	92526
GSTIN : 36ADBFS3288A2Z7		PO Date.	03-10-2022
		Req ID	80230
		Req Date	30-09-2022
		Loc Req No	184675
Description of Goods		HSN/SAC	Qty
1	300000 - CONS-Consumables - Gunny bags--- - - Bags	63051040	50
2	368900 - GENE-General Items - Sponges--- - 12pack - Nos	39129020	200
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**INWARD**

Inward No: 2946 Dt: 29/10/22  
 MILES No: 113187 Dt: 29/10/22  
 Received By: Sign: [Signature]  
 (Silver Oak Villas-Part-III)



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction