

Prepared by:	vanajakshi			
Report Date	25.08.2022			
Site	Greenwood Heights			
List of requisitions Where PO/WO not prepared 3 working days after requisition:				
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered? If material is not delivered - is delay justified?
142102	26.07.2022	Armored cable	Duplicate sent to MD'S Approval	
142117	02.08.2022	MS & GI material	Po to be issue	
142142	16.08.2022	Electrical wires	PO No:91069	
142148	17.08.2022	GI nut with washer	Po to be issue	
List of requisitions Where PO/WO is prepared and items not received at site				
141357	6.04.2022	MS Z angles	Pickup from SOV	
141889	24.05.2022	Sofa set 2+1	Next week delivery	
141922	30.05.2022	Cafeteria +bar+Library cabinets	Next week delivery	
141964	11.06.2022	Floor tiles country almond	Pickup from GMR	
142051	07.07.2022	Large tiles (Tagus & marbo opera)tiles	Pickup from GMR	
142052	07.07.2022	Large tiles (regal beige)	Pickup from GMR	
142061	11.07.2022	False ceiling material	supplier arranging material	
142075	15.07.2022	Creche toys & books	Next week delivery	
142087	20.07.2022	Taug's & Marbo-opera tiles	Pickup from GMR	
142107	30.07.2022	CP sink cock	Next week delivery	
142110	01.08.2022	CC Hume pipe	supplier arranging material	
142111	01.08.2022	Cutting blade	Delivered	
142115	02.08.2022	Guard alert siren	supplier arranging material	
142118	02.08.2022	Paints	supplier arranging material	
142121	03.08.2022	Regal Beige & Urbanwood dark tiles	Pickup from GMR	
142112	1.08.2022	MS Grills	Pickup from SOV	