PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31.10.22	Prepared by	S. JaySudha	Serial no.	10086
Supplier name	Niki Doors			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	12-10-22	PO/WO No.	92824	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	336	22-10.22	237,657	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.			237,657	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112943	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	237,657
Amount E – PO / WO value:	2,43,734.90
Amount F – Difference (A – E):	6077
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7-11-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	S. JaySudha				
Sign:	Sudha	31 OCT 2022			
Date	31.10.22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules **Original**

Customer Name: SUMMIT SALES LLP 5-4-187/3&4,II ND FLOOR , MG ROAD ,SECUNDERBAD-500003	**Invoice No.** 336 **Date** 22-10-2022 P.O. NO. 92451 Date 92824 Time of Removal:
GST No. 36ACQFS2044C1Z7	**GST No. 36AAMPJ0229L1ZL**

Sl. No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	32MM 2P SKIN DOORS 82 X 32	4418	40		2,223.00	88,920
2	32MM 2P SKIN DOORS 80 X 32		15		2168	32,520
3	32MM 2P SKIN DOORS 80 X 38		3		2575	7,725
4	32MM 2P SKIN DOORS 82 X 26		40		1806	72,240

INWARD
Inward No. 18867 Dt: 19/10/22
MRN No: 112943 Dt: 20/10/22
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No. 18879 Dt: 21/10/22
MRN No: 11306 Dt: 22/10/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 100740 Date: 28/10/22 Sign:

E & O.E	**Total**	98	-	201,405
Total GST Rs. 36,252		Discount	%	-
Rupees:		CGST	9 %	18,126
		SGST	9 %	18,126
Grand Total TWO LAKH THIRTY SEVEN Thousand SIX HUNDRED And FIFTY SEVEN		IGST	%	-
		Grand Total		237,657

Vehicle No : TS09UD3888 **LR No :** **Date :** 22-10-2022 **Transport:**

Bank Details : IDBI BANK, Branch : Habsiguda
C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446

For **Niki Doors**

NIKI DOORS HYD

Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.

Subject to Hyderabad Jurisdiction

Authorised Signature

Purchase Order

 14-10-2022 14:32:57

92824
03.10.22 5:48:41

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
NIKI DOORS	**Doc No**	92824	170281
Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.	**Doc Date**	12-10-2022	
	Quote No	NIL	
GSTIN 36AAMPJ0229L1ZL	**Quote Date**	10-09-2022	
9866009933 9866009933	**SupplyType**	Supply	

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmmx32mm - Nos *32" x 82"*	40.00	2,223.00	0.00	18.00	104,925.60
2	632400 - DOOR-Doors - Flush door-- - 675Wx2075Hmmx32mm - Nos *26" x 82"*	40.00	1,806.00	0.00	18.00	85,243.20
3	344200 - DOOR-Doors - Flush door-- - 825Wx2025Hmmx32mm - Nos *32" x 80"*	15.00	2,168.00	0.00	18.00	38,373.60
4	334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmmx32mm - Nos *38" x 80"*	5.00	2,575.00	0.00	18.00	15,192.50
				Total Order Value . . .		**243,734.90**

Rupees : Two Lakh(s) Fourty Three Thousand Seven Hundred Thirty Four and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.144/- including GST
Payment Terms	50% Advance balance after delivery
Tax	Inclusive of all taxes
Delivery Date	With in 8 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	1 yr
Advance Paid	Rs. 1,21,867/-00, by cheque/RTGS....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name : ______ Name : ______

APPROVED BY
15 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For *NIKI DOORS*

Date : __/__/____

Requisition Form					
Company Name:	SSLLP	Date:	10.10.2022		
Site & Phase :	SHLLP	Time:			
Unit No./Block No.					
Supplier:		Req. No.	~~170270~~ 170281		
Material required before date:		ID No.	8048~~1~~4		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	DOOR1041-Doors-Panel door-2Panel --825Wx2075HMMx32MM-Nos 32X82	40	30	40	
2	DOOR1639-Doors-Panel door-2Panel --675Wx2075HMMx32MM-Nos 26X82	40	38	40	
3	DOOR8194-Doors-Panel door-2Panel --825Wx2025HMMx32MM-Nos 32X80.	15	8	15	
4	DOOR3345-Doors-Panel door-2Panel --975Wx2025HMMx32MM-Nos 38X80.	5	26	5	
5					
6	92824				
7					
8					
9					
10					
Remarks:	For Stock Repleneshing Purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	Vanajakshi				
Approved By:	Prabhakar APPROVED BY 10 OCT 2022 SOHAM MODI MANAGING DIRECTOR				
Sign & Date:					