PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31.10.22	Prepared by	S. JaySudha	Serial no.	10076
Supplier name	Vivid world			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	29.10.22	PO/WO No.	93344	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2463	18.10.22	271.40	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.			271.40	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	271.40
Amount E – PO / WO value:	271.40
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7-11-22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	S. JaySudha				
Sign:	Sudha				
Date	31.10.22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

R1ZPA Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2463				Transport Mode :
Invoice Date :18/10/2022				Vehicle Number :
Reverse Charge (Y/N) :				Date of Supply :
State : TELANGANA	Code	36		
Bill to Party				Ship to Party
Address: M/s .MODI PROPERTIES PVT LTD, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MGRD, SECBAD				GATE PASS NO:6709
GST: 36AABCM4761E1ZM				GSTIN :
State : TELANGANA	Code			State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40

INWARD
Inward No: 596 Dt:18/10/22
MRN No: Dt:
Received By: Sign:
Jamam
MODI PROPERTIES

RS. TWO HUNDRED SEVENTY ONE AND FORTY ONLY

(RS.271.40)

SUMMIT SALES LLP
IN WARD
No: 09802
Date: 20/10/22
Sign:
R.R. DIST.

	230.00
ADD:CGST 9%	20.70
ADD: SGST 9%	20.70
Total Amount After Tax	271.40

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad

Authorized Signatory

Purchase Order

 29-10-2022 11:07:25 AM

93344
18.10.22 2:23:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Vivid World	**Doc No**	93344	203130
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	29-10-2022	
	Quote No	NIL	
6682-3161/ 6682-3171	**Quote Date**	29-10-2022	
92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40
					Total Order Value . . .	**271.40**

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Mayflower Heights Phase II Opp Noma Function Hall, Mallapur Main Road, Hyderabad-72. Phone. Contact: Security 27150763or Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Summit Sales LLP*
Authorised Signatory

Name : 29/10/22

Contact : ..

Accepted the above Terms And Conditions
For *Vivid World*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Modi Properties Pvt Ltd					
Site & Phase :	HO	Date:	2022-10-18			
Unit No./Block No.		Time:				
Supplier:						
Material required before date:		Req. No.	203130			
S No	Item	ID No.	80895			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for HO					
	Engineer					
Prepared By:	Suneel	Project Manager		Purchase		MD
Approved By:			29 OCT 2022			
Sign & Date:						

RO 93344

APPROVED

MANAGER PROCUREMENT