PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31.10.22	Prepared by	S. Jaydudha	Serial no.	10080
Supplier name	Ganesh Tube Traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	15-10-22	PO/WO No.	92987	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	432	27-10-22	42,480.00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.			42,480.00	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 113132	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	42,480.00
Amount E – PO / WO value:	42,480.00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7-11-22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	S. Jaydudha				
Sign:	Dudha				
Date	31.10.22	31 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

lair

Bill To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **432** Ref. No. : **92987 dt 15/10/2022** Invoice Date : **27-Oct-2022**
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Destination : Vehicle No. : E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30 Kg*	321490	18 %	**40 NO**	900.00	NO		**36,000.00**
	CGST							**3,240.00**
	SGST							**3,240.00**
				Total:				**42,480.00**

INWARD
Inward No. 18896 Dt: 27/10/22
MRN No: 113132 Dt: 28/10/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 100794
Date: 30/10/22
Sign:

Total Amount In Words: **INR Forty Two Thousand Four Hundred Eighty Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
321490	36,000.00	9%	3,240.00	9%	3,240.00	6,480.00
Total	**36,000.00**		**3,240.00**		**3,240.00**	**6,480.00**

Tax Amount (in words) : **INR Six Thousand Four Hundred Eighty Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SEC-BAD

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

Jaquar SUPREME SUDHAKAR ASTRAL VIKING Matrix Finolex

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

17-10-2022 10:37:50

92987

11.10.22 11:08:40

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From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	92987	170292
	Doc Date	15-10-2022	
	Quote No	nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	13-10-2022	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	330100 - PAWP-Paints - Wall Putty- Cement --Birla - 20 Kg - Bags	40.00	900.00	0.00	18.00	42,480.00
					Total Order Value . . .	**42,480.00**

Rupees : Fourty Two Thousand Four Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name :

Date : __/__/____

Requisition Form						
Company Name:	SSLLP					
Site & Phase :	SHLLP	Date:	13.10.2022			
Unit No./Block No.		Time:				
Supplier:						
Material required before date:		Req. No.	170292			
S No	Item	ID No.	80591			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAWP3301-Paints -Wall Putty- Cement --Birla-20 Kg-bags (30 kg) 92987.	40	29	40		
2	PAIE3267-Paints -Internal Emulsion-Day break- Asian Tractor Smooth Finish-20Ltrs-can	10	13	10		
3	PAOX3520-Paints -Red Oxide--Asian-1Kg-bags 92985	10	22	10		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer					
Prepared By:	Vanajakshi	Project Manager		Purchase		MD
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
13 OCT 2022
SOHAM MODI
MANAGING DIRECTOR