PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	02/11/22	Prepared by	Venkatesh	Serial no.	1006
Supplier name	Santhosh Tarpaulin			HO inward no.	
Firm/Company	MHPL	Project	SOV-III	HO received date	
PO/WO date	21/10/22	PO/WO No.	93143	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	261	26/10/22	5040200	□ Yes □ No
2.			—	□ Yes □ No
3.			—	□ Yes □ No
4.			—	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5040200
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113138	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5040200
Amount E – PO / WO value:	5040200
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/11/2022
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venky			
Sign:		APPROVED			
Date		02 NOV 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER-PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To MODI HOUSING PVT .LTD 5-4-187/3&4 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AADCM5906D2Z0**	Invoice No: **261** Invoice Date: 26/10/2022 P.O.No.93143/185319 P.O.Date: 21.10.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	AGRO SHADE NET SIZE 3mtr X 50mtrs	6005	300 Q MTRS	@ 16/-	**4,800.00**

INWARD
Inward No: 577 Dt: 26/10/22
MRN No: 13138 Dt: 26/10/22
Received By: Sign:
MHPL-SOV-III

Rupees in words FIVE THOUSAND FOURTY ONLY

Total ::	**4,800.00**
CGST @ 2.5 %	**120.00**
SGST @ 2.5%	**120.00**
IGST% ::	
Grand Total ::	**5,040.00**

SUMMIT SALES LLP
IN WARD
No: 100753
Date: 29/10/22
Sign:
R.R. DIST.

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

Purchase Order

 25-10-2022 11:12:20 Copy

93143
18.10.22 2:23:36

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Santosh Tarpaulin	**Doc No**	93143	185319
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	21-10-2022	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	21-10-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	571000 - MISC-Miscellaneous - Agro Shade Net-- - 3000X30000MM - Sqm *3Mtrx50Mtr Each Bndle*	300.00	16.00	0.00	5.00	5,040.00
	Total Order Value . . .					**5,040.00**

Rupees : Five Thousand Fourty Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 'SunPack" brand, 1st qlty, green colour, 50% shade. each bundle 150sqmtrs.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Extra. Estimated cost is Rs. 200/-
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual measurement at sit. Above order for totlot 2 side wall tieing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Venu 25/10/22

Name : ______________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	MHPL SOV					
Site & Phase :	SOV-III	Date:	19-10-2022			
Unit No./Block No.	For site use Purpose	Time:	12:00			
Supplier:						
Material required before date:	23-10-2022	Req. No.	185319			
		ID No.	80738			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	MISC5710-Miscellaneous-Agro Shade Net---3000X30000MM-Sqm 93143	2bundles	0	2bundles		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For site use Purpose					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

APPROVED
25 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE