PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/10/22	Prepared by	Minish	Serial no.	9981
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	MPPL	Project	HO	HO received date	
PO/WO date	28/4/22	PO/WO No.	92254	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2223 – 0255	30/9/22	2,242/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,242/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,242/-
Amount E – PO / WO value:	2,242/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		02 NOV 2022			
Approval limit	Upto 20k	Above 20k MINISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☑ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003
Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge	Nil	Transportation Mode :	Not Applicable
Invoice Number	EE2223-0255	Vehicle/LR Number :	Not Applicable
Invoice Date :	30 September 2022	Date of Supply :	30 September 2022
State :	Telangana State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Modi Properties Private Limited
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003
GSTIN : 36AABCM4761E1ZM
State : Telangana State Code : 36

Delivery Challan No. : Not Applicable Date : - x -
Purchase Order No. : 92354 Date : 28.09.2022
Delivery Location : Site: Head Office
Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Crompton 400mm KD White Wall Mounting Fan Model High Flo Wave Plus.	84145150	1.00	No's	9.00	9.00	0.00	1900.00	1900.00

Material Receipt

INWARD
Inward No: 557 Dt: 30/9/22
MRN No: Dt:
Received by: Sign:
Jamarsike
MODI PROPERTIES

Total Invoice Amount in Words:
Rupees: Two Thousand Two Hundred Forty Two Only.

Elegant Enterprises Secunderabad
30/11/2022

Total Amount Before Tax:		1,900.00
Add : C G S T	:	171.00
Add : S G S T	:	171.00
Add : I G S T	:	0.00
R/o + Transportation	:	0.00
Total Amount	:	Rs. 2,242.00

Our Bank Details:
Name of the Bank : HDFC Bank | Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3 | IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number
J. Kardik
9908505514

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises
Authorised Signatory
E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.
Material Duly Checked By and Delivered to: Mr.
Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A / 413 , Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 99881 Date: 01/10/22 Sign:

Purchase Order

 30-09-2022 11:14:32 AM ase Div.Copy

92354
16.09.22 3:01:08

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	92354	198047
	Doc Date	28-04-2022	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	26-09-2022	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	284400 - ELEC-Electrical - Wall mounted Fan-- - NA - Nos *Crompton 400mm - White*	1.00	1,900.00	0.00	18.00	2,242.00
				Total Order Value . . .		**2,242.00**

Rupees : Two Thousand Two Hundred Fourty Two Only.

Terms and Conditions :-

Specification / All item shall be of 'CG' brand,

Payment Terms After Delivery & Production of bill.

Tax All taxes included in above price.

Delivery Date Next day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 2 years comprehensive warranty.

Advance Paid Nil

Other Terms We reserve the right items not confirming to qlty & specs. Above order for Accounts division purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form

Company Name	MPPL	Date	26-09-2022		
Site & Phase :	HO	Time			
Unit No /Block No					
Supplier:		Req No	198047		
Material required before date		ID No	80120		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	ELEC2844-Electrical-Wall mounted Fan----Nos 400mm	1		1	
2					
3					
4	92354				
5					
6					
7					
8					
9					
10					
Remarks:	above order for accounts div purpose				
	Engineer	Project Manager		Purchase	
Prepared By:	meenaskhi. N				
Approved By:					
Sign & Date:					

APPROVED BY
26 SEP 2022
SOHAM MODI
MANAGING DIRECTOR