PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 2/11/22 | Prepared by | Mukesh | Serial no. | |
| Supplier name | MODI PROPERTIES PVT LTD | | | HO inward no. | |
| Firm/Company | SUMMIT SERENE | Project | SUMMIT SERENE | HO received date | |
| PO/WO date | 8/10/22 | PO/WO No. | 92653 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22698 | 8/10/22 | 31,498 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | | | |
| MRN nos.: 113382 | | Proof of delivery matches MRN | ☐ Yes ☐ No |
| Amount B – Other Credits : Transportation charges | | | |
| Amount C – Other Debits : | | | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 31,498/– |
| Amount E – PO / WO value: | | | 31,498/– |
| Amount F – Difference (A – E): | | | |
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☐ Short received ☐ Part received | | |
| Close PO / WO | ☐ Yes ☐ No – wait for balance material ☐ Other | | |
| Payment – due date | 7/11/22 | | |
| Remarks: | | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Mukesh | | | | |
| Sign: | | | | | |
| Date | 2/11/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Purchase Order

 31-10-2022 17:06:42

92653
03.10.22 5:34:56

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 92653 | 167274 |
| | **Doc Date** | 08-10-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 08-10-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 493200 - Consumables - Containers Round-LockNstore-glass-signorware-1730 - 8pcs set - set | 4.00 | 940.00 | 0.00 | 0.00 | 3,760.00 |
| 2 | 825200 - Consumables - Containers square-LockNstoreGlass-signorware-173 - 8pcs set - set | 4.00 | 867.30 | 0.00 | 0.00 | 3,469.20 |
| 3 | 413500 - Consumables - Dinner set-signoraware-258 - 27pcs set - set | 4.00 | 1,456.00 | 0.00 | 0.00 | 5,824.00 |
| 4 | 1763 - Consumables - Double wall casserole-signoraware-270 - set of 3 - set | 5.00 | 1,085.00 | 0.00 | 0.00 | 5,425.00 |
| 5 | 464100 - Consumables - Steel lunch box wi bag-sig vacumme insulated-4502 - set - set | 6.00 | 2,170.00 | 0.00 | 0.00 | 13,020.00 |
| | **Total Order Value . . .** | | | | | **31,498.20** |

Rupees : Thirty One Thousand Four Hundred Ninty Eight and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | Brand will be Signoraware, as mentioned the code number |
| **Payment Terms** | 100% Advance payment. |
| **Tax** | GST included in the above prices |
| **Delivery Date** | Within 7-10 days |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Rs.31,498/- by cheque.... |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Stock replanish purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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**GSTIN/UNI: 36ACQFS2044C1Z7**



| ...er Details | DC No. | 22698 |
|---|---|---|
| ... Properties Private Limited,. | DC Date. | 01-11-2022 |
| ...o. 82/1, Mallapur, Nacharam, Hyderabad | PO No. | 92653 |
| | PO Date. | 08-10-2022 |
| | Req ID | 80354 |
| | Req Date | 08-10-2022 |
| GSTIN : 36AABCM4761E1ZM | Loc Req No | 167274 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 493200 - Consumables - Containers Round-LockNstore-glass-signorware-1730 - 8pcs set - set | | 4 |
| 2 | 825200 - Consumables - Containers square-LockNstoreGlass-signorware-173 - 8pcs set - set | | 4 |
| 3 | 413500 - Consumables - Dinner set-signoraware-258 - 27pcs set - set | | 4 |
| 4 | 176300 - Consumables - Double wall casserole-signoraware-270 - set of 3 - set | | 5 |
| 5 | 464100 - Consumables - Steel lunch box wi bag-sig vacumme insulated-4502 - set - set | | 6 |
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**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ner / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7** 

| Details | | |
|---|---|---|
| operties Private Limited,. | Invoice No. | 26675 |
| o. 82/1, Mallapur, Nacharam, Hyderabad | Invoice Date. | 01-11-2022 |
| | PO No. | 92653 |
| | PO Date. | 08-10-2022 |
| | Req ID | 80354 |
| GSTIN : 36AABCM4761E1ZM PAN AABCM4761E | Req Date | 08-10-2022 |
| | Loc Req No | 167274 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 493200 - Consumables - Containers | | 4 | 940.00 | 3,760.00 | 0 | 0.00 |
| 2 | 825200 - Consumables - Containers | | 4 | 867.30 | 3,469.20 | 0 | 0.00 |
| 3 | 413500 - Consumables - Dinner set-signoraware-258 | | 4 | 1456.00 | 5,824.00 | 0 | 0.00 |
| 4 | 176300 - Consumables - Double wall | | 5 | 1085.00 | 5,425.00 | 0 | 0.00 |
| 5 | 464100 - Consumables - Steel lunch box wi bag-sig | | 6 | 2170.00 | 13,020.00 | 0 | 0.00 |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
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| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 31,498.20 | 0.00 |
|---|---|---|---|---|---|
| | 0.00 | 0.00 | Total Invoice Amount | 31,498.20 | |

Thirty One Thousand Four Hundred Ninty Eight and Paise Twenty Only.

For Summit Sales LLP

Authorised Signatory