

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/11/22	Prepared by	Y. Hwz	Serial no.	
Supplier name	SOCIALONA			HO inward no.	
Firm/Company	MOOCONSULTANCY SERVICES PLS			HO received date	
PO/WO date	29/10/22	PO/WO No.	93388	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	235	30/9/22	19,470/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCz/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	113383		Proof of delivery matches MRN	☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				19470/-	
Amount E - PO / WO value:				19470/-	
Amount F - Difference (A - E):					
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO			☐ Yes ☐ No - wait for balance material ☐ Other		
Payment - due date			7/11/22		
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Y. Hwz				
Sign:					
Date	2/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Every bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SOCIAL DNA

BUILD | AMPLIFY | MULTIPLY

Mob : +91 9849561567

Email : info@socialdna.in

Registered Office: 6-3-1089/A-3-1, Gulmohar Avenue, Rajbhavan Road, Somajiguda, HYDERABAD – 500 082 (Andhra Pradesh) (INDIA)	Invoice No:235	Date: 30.09.2022
	Our Service and tax details	Type of service Advertisement
	Buyer's GST NO: 36AAXFM0733F1Z4	PAN No. : AJIPM8876F Service Tax No.:AJIPM8876FSD001 GSTN :36AJIPM8876F1ZN SAC : 998365
	Mode/Terms of Payment	100% against invoice
	Buyer's Order Contract	Date:

M/s Mody Consultancy Services,

Second Floor, Soham Enclaves,
Secundrabad – 500 003

S. No.	Particulars/ Descriptions	Unit Rate Rs.	Total Price Rs.
01	Website Maintenance Contract (AMC) (Rs.2750+GST for 6 Months) From 1 st Oct' 2022 to 31 st Mar' 2023	16,500/-	16,500.00
	SGST 9%		1,485.00
	CGST 9%		1,485.00
	R/off		
	Total -		19,470.00

Rupees Nineteen Thousand Four Hundred Seventy Only

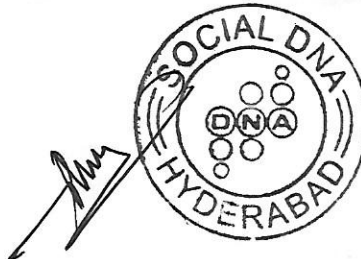
Terms & Conditions

1. All payments should be made on M/s. Social DNA

Account details M/s Social DNA

A/C No. 50200027063648, IFSC Code HDFC0000512

HDFC Bank, Somajiguda Branch, Rajbhavan Road,
Hyderabad-500 082.



For- Social DNA
Aditya Raj Mankani
Authorized Signatory

Release Order

1 OF 1

29-10-2022 16:26:17



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From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

93388
18.10.22 2:23:38

Supplier Details			
Social DNA	Doc No	93388	167310
6-3-1089/A-3-1, Gulmohar Avenue, Somajiguda, Hyderabad	Doc Date	29-10-2022	
	Quote No		
GSTIN 36ABCFM67742ZZ	Quote Date	29-10-2022	
9849561567	SupplyType	Supply	

Kind Attn : Aditya

Release Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2502 - Ads and Printing - Display - Others - nos Website Maintenance contract for 6 months from 1st oct 2022 to 31st march 2023	1.00	16,500.00	0.00	18.00	19,470.00
Total Order Value . . .					19,470.00
Rupees : Nineteen Thousand Four Hundred Seventy Only.					

Terms and Conditions :-

Specification / Brand	Website Maintenance contract for 6 months from 1st oct 2022 to 31st march 2023
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	01-10-2022 to 31-03-2023
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	31-03-2023
Measurment	NA
Security	.
Remarks	Nil