

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:	01/11/22	Prepared by	Minish	Serial no.	10031
Supplier name	vivid world			HO inward no.	
Firm/Company	SLLP	Project	HO	HO received date	
O/WO date	01/11/22	PO/WO No.	93462	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	2470	26/10/22	543/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.					

Amount A-Bills total (Excluding Transport & Hamali Charges):	543/-
IRN nos.: 113263	Proof of delivery matches MRN <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Amount B - Other Credits : Transportation charges	-
Amount C - Other Debits :	
Amount D (D=A+B-C) - Amount to be credited to the supplier:	543/-
Amount E - PO / WO value:	543/-
Amount F - Difference (A - E):	-

Quantity received as per PO / WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received
Loss PO / WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other
Payment - due date	7/11/22

Remarks: Final bill

Approved by	Purchase Officer	<b>APPROVED</b> Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:		02 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# M/s. VIVID WORLD

R1ZPA Complete Solution for all your cartridge needs  
 Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,  
 Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

## TAX INVOICE

80-93462

Invoice No. : 2470	Transport Mode :
Invoice Date : 26/10/2022	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code : 36
Bill to Party	Ship to Party
Address: M/s . MODI PROPERTIES PVT LTD 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD	GATE PASS NP:6711
GST: 36AABCM4761E1ZM	GSTIN :
State : TELANGANA	Code :

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		02	230.00	460.00	82.80	9%	41.40	9%	41.40	542.80
					460.00	82.80					542.80

**INWARD**  
 Inward No: 607 Dt: 26/10/22  
 MRN No: 113262 Dt:  
 Received By: *Jamaraiah* Sign: *[Signature]*  
**MODI PROPERTIES**

RS. FIVE HUNDRED FORTY TWO AND EIGHTY PAISE ONLY...  
 (RS.542.80)

ADD:CGST 9%	41.40
ADD: SGST 9%	41.40
Total Amount After Tax	542.80

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

*SV*

Common Seal

Certified that the particulars given above are true and correct

For **VIVID WORLD**  
*[Signature]*  
 Authorized Signatory

**SUMMIT SALES LLP**  
 INWARD  
 No: 100598  
 Date: 27/10/22  
 Sign: *[Signature]*  
 R.R. DIST.



# Purchase Order

Page(s) 1 Of 1

01-11-2022 1:54:12 PM



93462

18.10.22 2:23:38

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Vivid World  
204, Kubera Towers, Narayanaguda, Hyderabad.  
  
6682-3161/ 6682-3171  
92462-15868

<b>Doc No</b>	93462	203133
<b>Doc Date</b>	01-11-2022	
<b>Quote No</b>	NIL	
<b>Quote Date</b>	01-11-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : Mr. Vishal**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 749000 - COMP-Peripherals - Laser Toner-Refilling-HP - 88A - Nos	2.00	230.00	0.00	18.00	542.80
<b>Total Order Value . . .</b>					<b>542.80</b>

Rupees : Five Hundred Fourty Two and Paise Eighty Only.

**Terms and Conditions :-**

**Specification / Brand** All items shall be of \_\_\_ brand/company

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Same Day

**Delivery Location** Head Office  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003  
Phone. 040-66335551

**Penalty For Delay** Nil

**Transportation Cost** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** NIL

**Other Terms** Payment will be made only after inspection of material.Above material for HO.

**Completion Date** NA

**Measurment** Nil

**Security** Nil

**Remarks**

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

Contact : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Vivid World**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form									
Company Name:	Summit Sales LLP	Date:	2022-10-18						
Site & Phase :	HO	Time:							
Unit No./Block No.									
Supplier:		Req. No.	203133						
Material required before date:		ID No.	80894						
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	COMP7490-Peripherals-Laser Toner-Refilling-HP-88A-Nos	2	0	2					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:	This is for HO								
	Engineer	Project Manager							
Prepared By:	Suneel								
Approved By:									
Sign & Date:									

PO  
93/10/2

**APPROVED**  
Purchase  
01 NOV 2022  
MINISH PARIKH  
MANAGER PROCUREMENT

MD