PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/11/22.	Prepared by	Minish	Serial no.	**10002**
Supplier name	GVRC			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	12/09/22	PO/WO No.	91827	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1015	20/10/22	1,06,823/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,06,823/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	112996	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,06,823/-
Amount E – PO / WO value:			1,06,823/-
Amount F – Difference (A – E):			-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		01 NOV 2022			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. GV Research Centers Pvt. Ltd. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AAHCG4562D1ZP**	Invoice No. 1015	Date: 20/10/22.
	DC No.	DC Date:
	Purchase Order No.	P.O. Date: 91827
Recipient Name: Summit sales LLp		Mobile No:
Recipient Address: 5-4-187/3&4, IInd floor, MG Road.		
GST:	PAN:	Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	plumbing - pvc - cutter - typepump		18%.	2.00	14,851.00	35,048.36
2	plumbing - pumps - submersible pump		18%.	3.00	5,928.00	20,985.12
3	plumbing - pumps - monoblock		18%.	1.00	7,380.00	8,708.40
4	plumbing - pumps - monoblock		18%.	1.00	1,448	1,708.64
5	plumbing - pumps - Diesel pump		18%.	1.00	28,500	33,630.00
6	plumbing - pumps - submersible pump		18%.	1.00	5,714.00	6,742.
7						
8						
9						
10						
11						
12						
13						
14						
			Transportation Charges			
			Hamali charges			
			CGST			
			SGST			
			Total			106,823.04

INWARD
Inward No. 18668 Dt: 10/9/22
MRN No: 112996 Dt: 20/10/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP IN WARD No. 106564 Date: 20/10/22 Sign: R.R. DIST.

Amount (in words) one lakh six thousand & eight hundred and twenty three only.

For M/s. GV Research Centers Pvt. Ltd.

Nagamani 20/10/22

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

Purchase Order

 13-09-2022 11:11:23 C

91827
01.09.22 11:03:47

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
G V Reaserch Centers Pvt Ltd	**Doc No**	91827	170181
5-4-187/3&4, II nd Floor, MG Road, Soham Mansion, Secunderabad-500003	**Doc Date**	12-09-2022	
	Quote No	Nil	
GSTIN 36AAHCG45622D1ZP	**Quote Date**	12-09-2022	
040-66335551 5-4-187/3&4, II nd Floor, MG Road,	**SupplyType**	Supply	

Kind Attn : Madhu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10269 - Plumbing - PVC - Cutter tyupe pump - NA - Nos *1.5HP*	2.00	14,851.00	0.00	18.00	35,048.36
2	7183 - Plumbing - pumps - Submersible pump - other - nos *3HP*	3.00	5,928.00	0.00	18.00	20,985.12
3	7179 - Plumbing - pumps - Monoblock Pump - other - nos *5HP*	1.00	7,380.00	0.00	18.00	8,708.40
4	7179 - Plumbing - pumps - Monoblock Pump - other - nos *0.5HP*	1.00	1,448.00	0.00	18.00	1,708.64
5	10243 - Plumbing - other - Diesel Pump - NA - Nos *5 HP*	1.00	28,500.00	0.00	18.00	33,630.00
6	7183 - Plumbing - pumps - Submersible pump - other - nos *2HP*	1.00	5,714.00	0.00	18.00	6,742.52
					Total Order Value . . .	**106,823.04**

Rupees : One Lakh(s) Six Thousand Eight Hundred Twenty Three and Paise Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above all Old Pumps to be repared purpose.
Completion Date	NA

For ***Summit Sales LLP***

Authorised Signatory

Name : Vamsi 13/9/22

Accepted the above Terms And Conditions

For ***G V Reaserch Centers Pvt Ltd***

Name : ____________

Date : __/__/____

Purchase Order

 13-09-2022 11:11:23 Original / Office Copy / Purchase Div.Copy

Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***G V Reaserch Centers Pvt Ltd***

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	12.09.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier	GVRC(Gate pass number:10378)	Req.No.	170181
Material required before date:		ID No.	79612

No	Description	Size	Quantity	Units	Inward No	Date
1.	Cutter pump-old	1.5HP	2	No's	30'/.	
2.	Submersible pump-Open well(old)	3 HP	3	No's	30'/.	
3.	Mono block pump(old)	5HP	1	No's	30'/.	
4.	Mono block pump(old)	0.5HP	1	No's	30'/.	
5.	Diesel pump(old)	5HP	1	No's	30'/.	
6.	Bore pump(old)	2HP	1	No's	30'/.	

91827

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	12..09.2022	Sign. & Date	[signature]

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
12 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

M/s. GV RESEARCH CENTERS PVT. LTD.

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No. 542, Plot no. 3, Synergy Square II, MN Park
Genome Valley, Shameerpet, Hyderabad, India

GST : 36AAHCG4562D1ZP

M/s Summit sales LLP
5-4-187/3&4, IInd floor, MG Road.
Site:

DC No. :	1013
Date :	20/10/22
Vehicle No. :	TS10UA0143
P.O. / W.O. No. :	91827
P.O. / W.O. Date :	12/10/22

Sl. No.	PARTICULARS	Quantity
1	plumbing - pvc - cutter type pump	2 ✓
2	plumbing - ~~p~~ submersible pump	3 ✓
3	plumbing - pumps - monoblock pump	1 ✓
4	plumbing - pumps - monoblock pump	1 ✓
5	plumbing - pumps - Dieselpump	1 ✓
6	plumbing - pumps - submersible pump	1 ✓
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		9

INWARD
Inward No. 18668 Dt: 10/9/22
MRN No: 112996 Dt: 20/10/22
Received By: Sign:
SUMMIT SALES LLP

Received the above materials in good condition.

Received by :	Vasudev
Date :	20/10/22
Stamp:	

SUMMIT SALES LLP R.R. DIST.
INWARD No: 8368 Date: 20/10/22 Sign:

For M/s. GV Research Centers Pvt. Ltd.

Nagamani 20/10/22
Authorised Signatory