PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	31/10/22	Prepared by	K.Mounika	Serial no.	9988
Supplier name	Modi properties pvt Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	09/10/22	PO/WO No.	92711	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1017	20/10/22	32,214	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	32,214
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 113206	Proof of delivery matches MRN □ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32,214
Amount E – PO / WO value:	60,148
Amount F – Difference (A – E):	27,934
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/11/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K.Mounika	Venu			
Sign:	Mouni				
Date	31/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 31 OCT 2022 P. VENKATESHWARLU MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AABCM4761E1ZM**	Invoice No. 1017 DC No. 20/10/22 Purchase Order No. 92711	Date: 20/10/22 DC Date: 1017 P.O. Date: 9/10/22
Recipient Name: SSLLP		Mobile No: 1017

Recipient Address: Chelcapally Behind King Stone PG College. Hyd.

GST: 36AABCM4761E2M | PAN: | Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	(1) Granite Sadarali -			400	68.25	27300
2	Grey - 19MM - SFT					
3						
4						
5						
6						
7						
8						
9						
10						
11						
12	WARD					
13	Inward No: 10723 Dt: 20/10/22 MRN No: 113206 Dt:					
14	Received By: Sign:					
	SSLLP-SOV			Transportation Charges		
				Hamali charges		
					CGST 9%	2457
					SGST 9%	2457
					Total	32.214

Amount (in words) Threety two thousand and Two Hundred and fourteen rupees only.

SUMMIT SALES LLP IN WARD No: 106596 Date: 21/10/22 Sign: R.O. DIST

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

Subject to Hyderabad Jurisdiction.

DELIVERY CHALLAN

M/s. MODI PROPERTIES PVT. LTD.

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.82/1, Mallapur, Main Road, Hyderabad - 500 076.

GST : 36AABCM4761E1ZM

M/s ~~Sllp~~ SSLLP	DC No. : 1017
	Date : 20/10/22
Site: Chelirapally Behind King	Vehicle No. : AP36X8984
Stone P.G College, hyd.	P.O. / W.O. No. : 92711
	P.O. / W.O. Date : 9/10/22

Sl. No.	PARTICULARS	Quantity
1	Granite - Sadarali Grey - 19mm sft	400-
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12	IN WARD Inward No: 10723 Dt: 20/10/22	
13	MRN No: 113206. Dt: Sign:	
14	Received By:	
15	SSLLP-SOV	
16		400

Received the above materials in good condition.		For M/s. Modi Properties Pvt. Ltd.
Received by :	Mahesh	
Date :	20/10/22	
Stamp:	SUMMIT SALES LLP IN WARD No: 83705 Date: 21/10/22 Sign: R.R. DIST.	Authorised Signatory

OUTWARD - GATE PASS No. 4080

Date:	20/10/22		Time:		3:30	
Company:	Modi properties pvt LTD					
Project/site:	MFP (mallapur)					
Destination:	SSLLP · with Po 2 92711 / A0273.					
Outward No.	Vehicle type		Vehicle No		Vehicle driver	
1630	Toracta		Ap 36 X 3984		Mahesh.	
	Material Description		Quantity	Units	Approx. rate	Amount
1	① granite - Sadarali		400	Sft	68.25	27300
2.	(grey .19mm					
3						
4						
5						
6.						
7						
8.						
9					9%	2.457
10.					9%	2.457
	Total				-	32214/-

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ____________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☑Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ______________, Amount ________________ date ___________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _________ & date__________ ____________
☐ Other:	Details:	Details:

Remarks.

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:	[signature]	[signature] 20/10/22	[signature]	
Received by other site on:	Inward No.	Admin sign:	Security sign.	
(SOR 8th) SSLLP	10723		[signature]	
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

 09-10-2022 12:31:39

92711
03.10.22 5:38:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Modi Properties Pvt Ltd
5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003

GSTIN 36AABCM4761EZM
040-66335551

Doc No	92711	170273
Doc Date	09-10-2022	
Quote No	Nil	
Quote Date	09-10-2022	
SupplyType	Supply	

Kind Attn : Narendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10190 - Plumbing - PVC - Tee - NA - Nos *6" x 4"*	6.00	420.00	0.00	18.00	2,973.60
2	7392 - Plumbing - PVC - Plain Y - Others - nos *6"*	5.00	577.00	0.00	18.00	3,404.30
3	653900 - PLUM-Plumbing - PVC-SWR-Coupling- - 160MM - Nos	10.00	250.00	0.00	18.00	2,950.00
4	7365 - Plumbing - PVC - Door Bend - 6 In - nos	12.00	379.00	0.00	18.00	5,366.64
5	8506 - Stone - granite - Sadarali Grey - 19mm - sft	400.00	68.25	0.00	18.00	32,214.00
6	7364 - Plumbing - PVC - Plain Bend - 6 In - Nos	9.00	360.00	0.00	18.00	3,823.20
7	10175 - Plumbing - CPVC - CPVC Reducer - 2 In - nos	7.00	150.00	0.00	18.00	1,239.00
8	2418 - Carpentry - other - WPC Door Frame with thresold (2+2) - 5 ft X 2 ft - Nos	3.00	2,310.00	0.00	18.00	8,177.40
					Total Order Value . . .	**60,148.14**

Rupees : Sixty Thousand One Hundred Fourty Eight and Paise Fourteen Only.

<u>Terms and Conditions :-</u>

Specification /	All items shall be of "Prince' / 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MPL Excess Material Purpose

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

PART DELIVERY DETAILS

Sr. no.	Bill no.	Bill Dt.	Amount
1.	1013	13/10	18518
2.	1015	15/10	10826
3.			
4.			
5.			

APPROVED BY
12 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Modi Properties Pvt Ltd***

Name : ____

Date : __/__/____

Purchase Order

 09-10-2022 12:31:39

Original / Office Copy / Purchase Div.Copy

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Modi Properties Pvt Ltd***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	09.10.22
Site & Phase :	SHLLP	Time:	14:10
Supplier:	MPL	Req. No.	170273
0Material required before date:		ID No.	80400

No	Description	Size	Quantity	Units	Inward No	Date
1	**WPC Door frame**	**2 x 5**	03	No's		
2	PVC Tee	6'' x 4''	06	No's		
3	PVC -Y	6''	05	No's		
4	PVC Inspection	6''	13	No's		
5	PVC Coupling	6''	10	No's		
6	PVC Plain Elbow 92711	6''	09	No's		
7	PVC Door elbow		12	No's		
8	Sadar Ali Granite		400	Sft		
9	PVC Plane elbow	3''	06	No's		
10	CPVC Bend	2''	07	No's		

Remarks: For MPL Excess material Purpose

Prepared By	Mounika	Approved by	
Sign.& Date	09.10.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
1 OCT 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE