PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2/11/22	Prepared by	Deepa	Serial no.	10140
Supplier name	SSHLP			HO inward no.	
Firm/Company	MPPI	Project	MPI	HO received date	
PO/WO date	29/10/22	PO/WO No.	93341	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26648	31/10/22	388/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	388/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113254	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	388/-
Amount E – PO / WO value:	388/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/11/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	2/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	26648
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	31-10-2022
	PO No.	93341
	PO Date.	29-10-2022
	Req ID	80905
	Req Date	27-10-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178808

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	187000 - STAT-Stationary - Ledger Papers-- - - -	481690	1	346.50	346.50	12	41.58
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	346.50		41.58
	20.79	20.79	Total Invoice Amount	388.08		

Rupees : Three Hundred Eighty Eight and Paise Eight Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP IN WARD No: 100818 Date: 31/10/22 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 29-10-2022 2:22:01 PM

93341
18.10.22 2:23:37

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	93341	178808
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-10-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	187000 - STAT-Stationary - Ledger Papers-- - - - Bundles	1.00	346.50	0.00	12.00	388.08
					Total Order Value . . .	**388.08**

Rupees : Three Hundred Eighty Eight and Paise Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Veeresh 28/10/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Contact - -

Date : __/__/____

Requisition Form

Company Name	Modi properties Pvt Ltd	Date	27-10-2022				
Site & Phase	May Flower Platinum	Time					
Unit No Block No							
Supplier		Req No	178808				
Material required before date	30-10-2022	ID No	80905				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT1870-Stationary-Ledger Papers----Bundles 93341	1		1			
2	light Green colour.						
3							
4							
5							
6							
7							
8							
9							
10							
Remarks	Towards Office used purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By	N Divya						
Approved By	K Narender Reddy						
Sign & Date		27/10/2022		APPROVED 27 OCT 2022 P. VENKATESHWARLU MANAGER PURCHASE			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	22673
DC Date.	31-10-2022
PO No.	93341
PO Date.	29-10-2022
Req ID	80905
Req Date	27-10-2022
Loc Req No	178808

	Description of Goods	HSN/SAC	Qty
1	187000 - STAT-Stationary - Ledger Papers-- - - - Bundles	481690	1
2			
3			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 90328	Dt: 31/10/22
MRN No: 113254	Dt: 1/11/22
Received By:	Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1	

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No: 83993
Date: 2/11/22
Sign:
R.R. DIST.