PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/11/22	Prepared by	Deepa	Serial no.	10154
Supplier name	S.R. lights			HO inward no.	
Firm/Company	MRPHLP	Project	NGH	HO received date	
PO/WO date	20/10/22	PO/WO No.	9317	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3943	26/10/22	9,735/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,735/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,735/-
Amount E – PO / WO value:	9,735/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/11/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	3/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Retail INVOICE / CASH MEMO / BILL **ORIGINAL**

GST : 36AHMPR9714P1ZB

S. No. 3943

Date : 28 10 2022

S.R. LIGHTS

846/4-3-2, R.P. ROAD, SECUNDERABAD - 3.
Ph : 040-8886663135, e-mail : srlights@gmail.com

Purchaser R.C. No. / GST No. 36AABIFM1836H1Z7

M.S. MODI Reality Pocharam LLP (93117 182252)

RR/GR No..Date......................Goods through............Freight............Weight................

S. No.	PARTICULARS	HSN Code	QTY.	RATE	AMOUNT Rs.	Ps.
1	Wall light +14b	9405	11	750	8250	00

INWARD
Inward No: 12002 Dt: 28/10/22
MRN No: 113174 Dt: 29/10/22
Received By: Bishnu Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP
IN WARD No: 100911
Date: 2/11/22
Sign:
R.R. DIST.

Rupees in words : Nine thousand seven hundred thirty five

Total	8250	00
CGST 9 %	742	80
SGST 9 %	742	80
IGST %		
Grand Total	9735	00

Bank Details
YES BANK
A/c No. 041361900000335
IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

S.R. LIGHTS
4-3-2, R.P. ROAD,
SECUNDERABAD-3, TELANGANA

For S.R. Lights

Purchase Order

 20-10-2022 10:50:14

93117 Copy

18.10.22 2:23:35

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secundera
G S T No. : 36ABIFM1836H1Z7

Supplier Details

S.R.Lights
846/4-3-2, RP Road, Secunderbad-3

GSTIN 36AHMPR9714P1ZB
64594769 900008544/9246370769

Doc No	93117	182252
Doc Date	20-10-2022	
Quote No	NIL	
Quote Date	20-10-2022	
SupplyType	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 395800 - ELWL-Electrical - Wall Light-Type -6- - - - Nos	11.00	750.00	0.00	18.00	9,735.00
				Total Order Value . . .	**9,735.00**

Rupees : Nine Thousand Seven Hundred Thirty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Model Flats purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office .proof of delivery /DC can be sent by emai

For *Modi Realty Pocharam LLP*

Authorised Signatory

Venu 20/10/22

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***S.R.Lights***

Date : __/__/____

Requisition Form

Company Name:	MRPLLP					
Site & Phase :	NGH	Date:	17.10.22			
Flat/Block no.		Time:	11:20			
Supplier:						
Material required before	19.10.22	Req. No.	182252			
		ID No.	80659			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELWL3958-Electrical-Wall Light-Type -6---Nos 93117	11	0	11		
2			0	0		
3			0	0		
4			0	0		
5			0	0		
6			0	0		
7			0	0		
8			0	0		
9			0	0		
10			0	0		
Remarks:	for model flats purpose .					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	A.Sravani					
Approved By:			APPROVED 20 OCT 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Sign & Date:						