PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3/11/22	Prepared by	Deepa	Serial no.	10151
Supplier name	Sri Laxmi Ganesh Steels + Hardwares			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	27/10/22	PO/WO No.	92267	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	202	31/10/22	2,212.50	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,212.50
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113242	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,212.50
Amount E – PO / WO value:	2,212.50
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/11/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	4/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. MEHTA & MODI REALTY KOWKUR LLP SECUNDERABAD
Party's GSTIN 36ABLFM7631F1Z3

Invoice No.: 202
Date : 31/10/22
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	4" C/Blade	20 Pcs	25/-	500	00
	14" C/Blade	5 Pcs	175/-	875	00
	4" wood blade	5 Pcs	100/-	500	00
			Total	1875	00
		SGST @ 9 %		168	75
		CGST @ 9 %		168	75
		IGST @ 18 %			
		Roundup			
		Grand Total		2212	50

INWARD
Inward No: 13275 Dt: 31/10/22
MRN No: 113242 Dt: 01/11/22
Received By: Calvin Sign:
MEHTA & MODI REALTY KOWKUR LLP

SUMMIT SALES LLP
IN WARD No. 100929
Date: 2/11/22
Sign:
R.R. DIST.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : Two Thousand Two One Two Only

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 27-10-2022 14:47:12

93267
18.10.22 2:23:37

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	93267	142283
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	27-10-2022	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	27-10-2022	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	327400 - TOOL-Tools - Cutting Blade-Metal-Powertech - 100mm - Nos	20.00	25.00	0.00	18.00	590.00
2	693600 - TOOL-Tools - Cutting Blade-Metal-Norton - 350mm - Nos	5.00	175.00	0.00	18.00	1,032.50
3	857900 - TOOL-Tools - Cutting Blade-Stone/Wall-Powertech - 100mm - Nos	5.00	100.00	0.00	18.00	590.00
				Total Order Value . . .		**2,212.50**

Rupees : Two Thousand Two Hundred Twelve and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Site workspurpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office .proof of delivery /DC can be sent by emai

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Venu 28/10/22

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	17-10-2022			
Site & Phase :	GHT	Time:	11:41			
Unit No./Block No.						
Supplier:		Req. No.	142283			
Material required before date:	18-10-2022	ID No.	80698			
S No	Item 93267	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TOOL3274-Tools-Cutting Blade-Metal-Powertech-100MM-Nos	20		20		
2	TOOL6936-Tools-Cutting Blade-Metal-Norton-350MM-Nos 1581-	5		5		
3	TOOL8579-Tools-Cutting Blade-Stone/Wall-Powertech-100MM-Nos	5		5		
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT site work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	17-10-2022					

APPROVED
25 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE