PURCHASE DIVISION
Advice for approval for credit to supplier

E

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|---|---|---|---|---|---|
| Date: | 3/11/22 | Prepared by | Deepa | Serial no. | 10150 |
| Supplier name | SShp | | | HO inward no. | |
| Firm/Company | MMRKhhp | Project | GHT | HO received date | |
| PO/WO date | 18/10/22 | PO/WO No. | 93065 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 26670 | 1/11/22 | 590/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 590/- |
| Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: 113311 | Proof of delivery matches MRN ☑ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 590/- |
| Amount E – PO / WO value: | 8,987/- |
| Amount F – Difference (A – E): | 8397/- |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 7/11/22 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deepa | | | | |
| Sign: | [signature] | | | | |
| Date | 3/11/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice No. | 26670 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | Invoice Date. | 01-11-2022 |
| | PO No. | 93065 |
| | PO Date. | 18-10-2022 |
| | Req ID | 80666 |
| GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F | Req Date | 17-10-2022 |
| | Loc Req No | 142280 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 556700 - ELCD-Electrical - Round covers -PVC- - | 39174000 | 100 | 5.00 | 500.00 | 18 | 90.00 |
| 2 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 500.00 | | 90.00 |
| | 45.00 | 45.00 | Total Invoice Amount | 590.00 | | |

Rupees : Five Hundred Ninty Only.

**for Summit Sales LLP**

SUMMIT SALES LLP
IN WARD
No: 106859
Date: 01/11/22
Sign:
R.R. DIST.

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 20-10-2022 10:52:08

93065
18.10.22 2:23:35

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 93065 | 142280 |
| | **Doc Date** | 18-10-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 18-10-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 983500 - ELSW-Electrical - TV Socket --Wipro NW - - - Nos | 2.00 | 61.25 | 0.00 | 18.00 | 144.55 |
| 2 | 556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos | 100.00 | 5.00 | 0.00 | 18.00 | 590.00 |
| 3 | 320700 - ELCD-Electrical - Strip connectors-- - 12way - Nos | 30.00 | 16.00 | 0.00 | 18.00 | 566.40 |
| 4 | 750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos | 20.00 | 85.00 | 0.00 | 18.00 | 2,006.00 |
| 5 | 437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos | 2.00 | 469.00 | 0.00 | 18.00 | 1,106.84 |
| 6 | 437500 - ELSW-Electrical - MCB-- - 06 amps - Nos | 14.00 | 117.00 | 0.00 | 18.00 | 1,932.84 |
| 7 | 419900 - ELSW-Electrical - MCB-- - 16 amps - Nos | 14.00 | 117.00 | 0.00 | 18.00 | 1,932.84 |
| 8 | 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes | 3.00 | 200.00 | 0.00 | 18.00 | 708.00 |
| | | | | | **Total Order Value . . .** | **8,987.47** |

Rupees : Eight Thousand Nine Hundred Eighty Seven and Paise Fourty Seven Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | GST included in above price. |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |

BILL DELIVERY DETAILS

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 25687 | 27/10/22 | 8,397/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Accepted the above Terms And Conditions BK 590
For *Summit Sales LLP*

Name : ______________

Name : ______________

Date : __/__/____

# Purchase Order

 20-10-2022 10:52:08 Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.For Flat no.311,312 Electrical Work purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email. |

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | Mehta & Modi Realty Kowkur LLP | Date: | 17-10-2022 | | | |
| Site & Phase : | GHT | Time: | 11.40 am | | | |
| Unit No./Block No. | B | | | | | |
| Supplier: | | Req. No. | 142280 | | | |
| Material required before date: | 18-10-2022 | ID No. | 80666 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELSW9835-Electrical-TV Socket --Wipro NW--Nos | 2 | 0 | 2 | | |
| 2 | ELCD5567-Electrical-Round covers -PVC--75MM-Nos | 100 | 0 | 100 | | |
| 3 | ELCD3207-Electrical-Strip connectors---12way-Nos | 30 | 0 | 30 | | |
| 4 | ELCD7507-Electrical-Round covers -PVC--150MM-Nos a30b5 | 20 | 0 | 20 | | |
| 5 | ELSW4374-Electrical-Isolater-4 Pole--40 amps-Nos | 2 | 0 | 2 | | |
| 6 | ELSW4375-Electrical-MCB---06 amps-Nos | 14 | 0 | 14 | | |
| 7 | ELSW4199-Electrical-MCB---16 amps-Nos | 14 | 0 | 14 | | |
| 8 | ELCD4680-Electrical-Insulation tapes---20nos-Boxes | 3 | 0 | 3 | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | Flat no 311 & 312 electrical work purpose. | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | D Devi | | | | | |
| Approved By: | A Suresh | | | | | |
| Sign & Date: | 17-10-2022 | | | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | DC No. | 22693 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | DC Date. | 01-11-2022 |
| | PO No. | 93065 |
| | PO Date | 18-10-2022 |
| | Req ID | 80666 |
| GSTIN : 36ABLFM7631F1Z3 | Req Date | 17-10-2022 |
| | Loc Req No | 142280 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos | 39174000 | 100 |
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INWARD
Inward No: 13284 Dt: 01 11 22
MRN No: 113311 Dt: 02 11 22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15:17

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD No. 83980
Date: 2/11/22
Sign: