

PURCHASE DIVISION
Advice for approval for credit to supplier

(B)

Date: 3/11/22		Prepared by: Sueha		Serial no. 10126	
Supplier name: Summit Sales up				HO inward no.	
Firm/Company: Sov up		Project: Sov part-IV		HO received date	
PO/WO date: 31/10/22		PO/WO No. 93401		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26665	1/11/22	3,419.54/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 3,419.54/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 113299	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value: 3,419.54/-

Amount F – Difference (A – E): 4,042.58/-

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☒ Short received ☐ Part received 623.04/-

Close PO / WO ☐ Yes ☒ No – wait for balance material ☐ Other

Payment – due date: 2/11/22

Remarks: - part bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sueha				
Sign:	<i>[Signature]</i>				
Date:	3/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500063

Email: purchase@modiproperties.com

ORIGINAL INVOICE

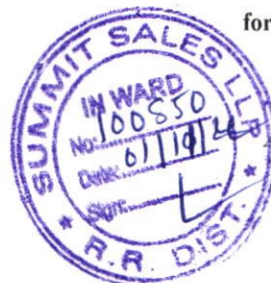
Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		26665	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 2

31-10-2022 10:37:26

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

93401
18.10.22 2:23:38

Supplier Details

Summit Sales LLP
5-4-187/3&4, IIInd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-6633551

9618244433

Doc No	93401	184734
Doc Date	31-10-2022	
Quote No	Null	
Quote Date	29-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	3.00	50.00	0.00	18.00	177.00
2 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	2.00	60.00	0.00	18.00	141.60
3 661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
4 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
5 471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	10.00	21.00	0.00	18.00	247.80
6 649300 - CONS-Consumables - Mopping cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
7 670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	4.00	84.00	0.00	18.00	396.48
8 663900 - CONS-Consumables - Handwash liquid-- - - - Nos	4.00	88.00	0.00	18.00	415.36
9 668900 - CONS-Consumables - Wiper-- - - - Nos	3.00	105.00	0.00	18.00	371.70
10 722700 - CONS-Consumables - Air Freshner-- - - - Nos	6.00	88.00	0.00	18.00	623.04
11 722700 - CONS-Consumables - Air Freshner-- - - - Nos (Odinil)	6.00	88.00	0.00	18.00	623.04
Total Order Value . . .					4,042.58

Rupees : Four Thousand Fourty Two and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / Brand All items shall be of branded

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Name : _____

Contact : _____

Date : __/__/__

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26665	1/11/22	3,419.54/-
2.			
3.			
4.			
5.			

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Summit
31/10/22

Purchase Order

(s) 2 Of 2

31-10-2022 10:37:26

Original / Office Copy / Purchase Div.Copy

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office and sales office cleaning work purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory



Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name: Silver Oak villas LLP

Site & Phase: Sov-III

Unit No, Block No: For site use purpose

Supplier:

Material required before date:

S No Item

01-11-2022 ID No.

Req. No.

184734

Date: 29-10-2022

Time: 11:00

Qty required at site Qty available Order Qty Inward No Inward Date

1	CONS4629-Consumables-Cleaning Brush---Nos	3	0	3		
2	CONS6394-Consumables-Toilet cleaner-Harpic-500ml-Nos	2	0	2		
3	CONS6615-Consumables-Cleaning Cloth---Nos	12	0	12		
4	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6	0	6		
5	CONS4717-Consumables-Acid---1Ltr-Nos	10	0	10		
6	CONS6493-Consumables-Mopping cloth---Nos	12	0	12		
7	CONS6703-Consumables-Colin 500 ml---Nos	4	0	4		
8	CONS6639-Consumables-Handwash liquid---Nos	4	0	4		
9	CONS6689-Consumables-Wiper---Nos	3	0	3		
10	CONS7227-Consumables-Air Freshner---Nos	6	0	6		
	CONS7227-Consumables-Air Freshner---Nos	6	0	6		

Remarks: For site office and sales office cleaning use purpose

Engineer

Project Manager

Purchase

MD

Prepared By: B MEENAKSHI GOUD

Approved By:

Sign & Date:

16-09-2022

APPROVED
P. VENKAT SWAMU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-11-2022

Customer Details		DC No.	22688
Silver Oak Villas LLP		DC Date.	01-11-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	93401
		PO Date.	31-10-2022
		Req ID	81007
		Req Date	31-10-2022
GSTIN : 36ADBFS3288A2Z7		Loc Req No	184734
	Description of Goods	HSN/SAC	Qty
1	462900 - CONS-Consumables - Cleaning Brush-- - - Nos	96039000	3
2	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	2
3	661500 - CONS-Consumables - Cleaning Cloth-- - - Nos	630710	12
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	10
6	649300 - CONS-Consumables - Mopping cloth-- - - Nos	680510	12
7	670300 - CONS-Consumables - Colin 500 ml-- - - Nos	84807900	4
8	663900 - CONS-Consumables - Handwash liquid-- - - Nos	34013090	4
9	668900 - CONS-Consumables - Wiper-- - - Nos	15042030	3
10	722700 - CONS-Consumables - Air Freshner-- - - Nos	96161010	6
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INWARD	
Inward No: 9961	Dt: 11/11/22
MRN No: 113299	Dt: 11/11/22
Received By:	Sign: [Signature]
(Silver Oak Villas-Part-III)	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

