PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3/11/22	Prepared by	Vanajakshi	Serial no.	10138
Supplier name	SSLP			HO inward no.	
Firm/Company	Dr. NRK	Project	Nextopolis	HO received date	
PO/WO date		PO/WO No.	91936	Scan ID..	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26025	23/09/22	2,205/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2,205/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	112082	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,205/-
Amount E – PO / WO value:			4,612/-
Amount F – Difference (A – E):			2,407/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	7/11/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	3/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	Invoice No.	26025
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	Invoice Date.	23-09-2022
	PO No.	91936
	PO Date.	14-09-2022
	Req ID	79619
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Req Date	10-09-2022
	Loc Req No	186397

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	5	53.00	265.00	18	47.70
2	243300 - CONS-Consumables - Plastic Bucket-with		5	231.00	1,155.00	18	207.90
3	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	6	88.20	529.20	0	0.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	127.80	127.80	Total Taxable Amount	1,949.20	255.60
			Total Invoice Amount	2,204.80	

Rupees : Two Thousand Two Hundred Four and Paise Eighty Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 99497 Date: 23/9/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

14-09-2022 3:17:13 PM

91936

01.09.22 11:06:45

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turka
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	91936	186397
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	14-09-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
2	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	6.00	60.00	0.00	18.00	424.80
3	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	5.00	88.00	0.00	18.00	519.20
4	767300 - CONS-Consumables - Detergent --Vim - - - Nos	5.00	53.00	0.00	18.00	312.70
5	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	10.00	16.75	0.00	5.00	175.88
6	243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos	5.00	231.00	0.00	18.00	1,362.90
7	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
8	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	10.00	16.75	0.00	0.00	167.50
9	722700 - CONS-Consumables - Air Freshner-- - - - Nos	6.00	88.20	0.00	0.00	529.20
10	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	5.00	52.00	0.00	18.00	306.80
					Total Order Value . . .	**4,612.23**

Rupees : Four Thousand Six Hundred Twelve and Paise Twenty Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Dt.	Amount
1.	25816	15/9/22	2,407.41/-
2.	26025	23/09/22	2,205/-
3.			
4.			
5.			

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Bal - 2205

Date : __/__/____

Purchase Order

 14-09-2022 3:17:13 PM Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

Requisition Form							
Company Name:	Dr.Nrk Bio Tech Pvt Ltd						
Site & Phase :	Nextopolis	Date:	10.09.2022				
Flat/Block no.		Time:	11:30				
Supplier:							
Material required before date:		Req. No.	186397				
S No	Item	ID No.	79619				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6		6			
2	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos	6		6			
3	CONS6639-Consumables-Handwash liquid----Nos	5		5			
4	CONS7673-Consumables-Detergent --Vim --Nos	5		5			
5	CONS6493-Consumables-Mopping cloth----Nos	10		10			
6	CONS2433-Consumables-Plastic Bucket-with mug-White---Nos 91936	5		5			
7	CONS9748-Consumables-Detergent powder---500gms-Pkts	5		5			
8	CONS9057-Consumables-Coconut Brooms----Nos	10		10			
9	CONS7227-Consumables-Air Freshner----Nos	6		6			
10	CONS9989-Consumables-Phinyl---1 Ltr-Nos	5		5			
Remarks:	Towards site office use purpose						
	Engineer						
Prepared By:	S.Shravya	Project Manager		Purchase		MD	
Approved By:	C.Balamuralikrishna						
Sign & Date:	10.09.2022						

APPROVED
10 SEP 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	DC No.	22185
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	DC Date.	23-09-2022
	PO No.	91936
	PO Date.	14-09-2022
	Req ID	79619
GSTIN : 36AACCD2775Q1Z3	Req Date	10-09-2022
	Loc Req No	186397

	Description of Goods	HSN/SAC	Qty
1	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	5
2	243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos		5
3	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	6
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 2379 Dt: 24/09/22
MRN No: 12082 Dt: 29/9/22
Received By: NIMS Sign:
DR NRK BIOTECH PVT LTD

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
INWARD
No: 83993
Date: 3/11/22
Sign:
R.R. DIST.