

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 04/11/22		Prepared by: Minish		Serial no. 10096	
Supplier name: Ganesh Tube Traders		Project: SHLLP		HO inward no.	
Firm/Company: SSLLP		PO/WO No. 92967		HO received date	
PO/WO date: 15/10/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	438	29/10/22	11,564/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			11,564/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 113272	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			11,564/-
Amount E – PO / WO value:			11,564/-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		14/11/22	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Upto 20k	Above 100k	Upto 20k	Above 20k

APPROVED

04 NOV 2022

MINISH PARIKH
MANAGER - PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Page(s) 1 Of 1

17-10-2022 13:27:48



92967

11.10.22 11:08:40

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

Doc No	92967	170300
Doc Date	15-10-2022	
Quote No	NIL	
Quote Date	15-10-2022	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 303400 - PLUM-Plumbing - PVC OHT Cover-- - 600X600MM - Nos	20.00	490.00	0.00	18.00	11,564.00
Total Order Value . . .					11,564.00

Rupees : Eleven Thousand Five Hundred Sixty Four Only.

Terms and Conditions :-

Specification / All items shall be of OHT ,PVC Cover 2'x2' with frame weight bearing capacity is 400kg's

Payment Terms After delivery

Tax GST included in the above prices

Delivery Date With in a day

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order is for stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Accepted the above Terms And Conditions

Authorised Signatory

For **Ganesh Tube Traders**

Name : _____

Name : _____

Date : __/__/__

Contact : _____

Requisition Form							
Company Name:	SSLLP	Date:	15.10.2022				
Site & Phase :	SHLLP	Time:					
Unit No./Block No.							
Supplier:		Req. No.	170300				
Material required before date:		ID No.	88617				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLUM3034-Plumbing-PVC OHT Cover---600X600MM-Nos	20		20			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Stock Replenishing Purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Vanajakshi						
Approved By:	Prabhakar						
Sign & Date:							

906 82 86 X